




Employee Questionnaire

Document Approval

All authors of the document are required to proofread, mandate, and sign-off before the document's official publication.

Author	Signature	Date
James Gardner		09/03/2020

Document Version Control

History of edits and alterations to the CUBIXEL Employee Questionnaire, including the document version, date, author, and description of the edits.

Version numbering is based on the significance of change.

Key: (major-change/milestone.new-section.section-edit)

Version	Author	Date	Section Modified	Remarks
2020.1.0.0	JG	09/03/20	All Sections	Document created.

Preface

All brands and trademarks of CUBIXEL used are registered trademarks of CUBIXEL, unless otherwise indicated. It is forbidden to use, copy, reproduce, republish, upload, forward, transmit, distribute or modify in any way brands or logos owned by CUBIXEL, without the prior written approval from the respective company itself.

This document contains a set of questions to test employees on the CUBIXELS structure, ethos and processes to ensure that all employees are aware of company policy and culture.

Contents

Document Approval	2
Document Version Control	3
Preface	4
Contents	5
1. Details	6
1. Questions	6

1. Details

Details	Answer
Date	27/04/20
Employee Name	Oliver Clarke

1. Questions

Question	Answer	Note
What is CUBIXELS mission?	To develop software that improves education for all.	Pass
Describe the company hierarchy.	Senior managers are Project Manager, Financial Manager and Marketing Manager with other management roles shared.	Pass
List some of your role responsibilities.	Collating, preparing and interpreting reports, budgets, accounts, and financial statements. Producing accurate financial reports to specific deadlines	Pass
List some whole team responsibilities.	Meetings Pair programming	Pass
What software development methodology does CUBIXEL use?	TDD	Pass
What is a Unit Test?	A test to a specific module/method to check it works as expected.	Pass
Name one of your QA Metrics.	Labour Buffer	Pass

Table 1 Company Questions

Signed by:

James Gardner

for and on behalf of

QA Manager

Signature:



Date:

27/04/20

Signed by:

Oliver Clarke

for and on behalf of

Employee

Signature:



Date:

27/04/20