

Agenda for Meeting 30

Google Team Meeting - 23/04/2020

1. Preliminary Notes

PLEASE LOG ALL HOURS PRIOR TO MEETING - ANY HOURS NOT LOGGED MAY NOT BE COUNTED.

<https://clockify.me/tracker>

DETAIL ANY WORK IN THE PROJECT LOGS DOCUMENT.

https://drive.google.com/open?id=1UoxLxdoGk54coTCkKp6ua9c_hubeAf0A97k5pXFMSyQ

PLEASE LOG ALL QA METRICS.

<https://docs.google.com/spreadsheets/d/1lIM76qFcgyCj8EDZnL6VFgmbY-Z1y42ggKphVbs37eM/edit#gid=839283935>

2. Meeting Agenda

When is everyone's exams?

CM EW JG 11th

OC 13th

JG CS 19th

DB CS SM 20th

DB 28th

TutorPoint Project - Start of Iteration 5:

032 - Dynamic Home Screen

James, Stijn, Oli Still

70%

023 - Presentation Sharing

Dan, Eric

50%

027 - User Stream Select

James, Stijn

10%

029 - Text Chat

Oli Clarke

90%

024 - Presentation Video Sharing

Dan, Eric

50%

025 - Webcam Streaming

Che

030 - Subject Profile List (Completed)

James

QA Metrics:

Report to Cameron or James any missing metric logs.

Other Deliverables:

HTML Tour

Financial Report III

Financial Summary Report

Demonstration and Sales Presentation

Hours

No limit in hours.

3. Closing Notes

LOG HOURS NOW - <https://clockify.me/tracker>

Have a good week!

Next meeting 11:00 - 12:00 Monday 27th April.