

## CONTACT

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## PROFESSIONAL SKILLS

### TECHNICAL SKILLS

- **Visual Design:**  
Photoshop, Canva, Figma, Microsoft Design.
- **Web Development:**  
Front-end (HTML, CSS, JavaScript).  
UI/UX Design Principles (WIX, Canva).
- **Productivity Software:**  
Slack  
Monday.com  
Microsoft Office Suit, Google Workspace.
- **AI and Machine Learning:**  
AI Augmentation.  
AI Prompt Engineering.  
AI-Powered Tools (ChatGPT, OpenAI APIs).  
Automation with AI Fundamentals.

### SOFT SKILLS

- Negotiation
- Team Work
- Problem Solving
- Emotional Intelligence
- Effective Communication
- Time Management Skills

### VOCATIONAL SKILLS

- Furniture Fitting
- Wood Carving

# DAVID UTIBE CHARLES

## EDUCATION

- **O'Level, (WASSCE/SSCE)** **2007 - 2013**  
United Christian Secondary School, Apapa, Lagos.
- **First School Leaving Certificate (FSLC)** **2001 - 2006**  
Arakan Barracks Military Primary School, Apapa, Lagos

## PROFESSIONAL EXPERIENCE

### BUSAYO WORLD

**2023 – Till Date**

**Position:** **Quality Control Associate/Operations**

**Duties:** Ensuring that the fabrics and garments produced meet the high-quality standards expected by the customers and maintain the reputation of the fashion brand in the international market.

### Achievements:

- **Enhanced quality control:** Introduced stricter quality control processes for imported fabrics, ensuring that all products met the required standards throughout production.
- **Seamless coordination with artisans:** Worked closely with artisans to maintain a zero-defect rate in fabric dyeing and sewing, consistently delivering high-quality garments.
- **Leveraged Smart Tools:** Used AI-driven insights to improve garment structure and fit, boosting customer satisfaction and reducing returns

### Leadway Assurance Company Ltd.

**2022 – 2023**

**Position: Sales Advisor**

- Excelled during training sessions by actively participating and assisting peers, fostering a supportive learning environment and enhancing team competence.
- Shared effective sales strategies with the team, contributing to enhanced collective performance and the achievement of sales targets.
- Delivered exceptional customer service, earning positive client feedback and collaborating with the team to implement improvements based on client insights.

**Position: Security Secretary**

- I advanced from being a guard to becoming a security secretary at 11PLC because of my duty to effectively communicate with the company's customers.
- Introduced a formula that reduced the work-load and conflicts between security auditors and loaders at the gantry, whereby increasing the work pace by 20 to 30%.
- Managed the work flow at the loading bay, multitasking as an auditor, storekeeper and guard at the same time.

**CERTIFICATION**

- **ALX – AI Career Essentials**

AI Augmented Professional Development Skills

- **West Africa Vocational Training (WAVE)**

Employability Skills

- **National Institute of information Technology (NIIT)**

Graphics Design (Photoshop)

- **Programmed Life Media (PLM LTD)**

Web Design/Development (Front-end)

**LEADERSHIP EXPERIENCE**

- **Team Captain:** Lagos State Athletic Team.

Led and coordinated national athletes to several national championships.

- **Secretary:** Student Representative Council, UCSS Apapa.

Speaker of the house and leader of the student representative council of The United Christian Secondary School, Apapa, Lagos.