

# Yiling (Clare) LIU

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## CAREER OBJECTIVE

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Front-End Web Developer with experience in Graphic Design. Working towards a Certificate in Full-stack Web Development from the University of Sydney Coding Bootcamp. Skills in HTML, CSS, JavaScript, APIs, responsive web design, and JavaScript frameworks. Known as a quick learner and an indefatigable problem solver with strong execution and pressure resistance. Seeking an entry-level front-end position to begin my web development career in a professional team to fully utilize my training and to expand my learnings and skills, while making a significant contribution to the success of the company.

## SKILLS

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- **Professional Skills:** Responsive web design, cross-browser and cross-device websites, APIs
- **Programming Skills:** HTML, CSS, JavaScript
- **Frameworks:** jQuery, Bootstrap
- **Software Skills:** Photoshop, InDesign, Illustrator
- **Soft Skills**
  - Good level of written and verbal communication skills
  - Strong pressure resistance to juggle competing priorities successfully
  - Team player enjoying collaborating with team members to solve a problem
  - Problem solver passionate about breaking down a challenging task piece-by-piece

## EDUCATION BACKGROUND

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Feb 2020 – July 2020  
Sydney

University of Sydney Coding Bootcamp  
*Certificate in Full-stack Web Development*

July 2015 – Jun 2018  
Sydney

University of Sydney  
*Bachelor of Commerce (Major in Accounting)*

## WORK EXPERIENCE

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Aug 2018 – Dec 2018  
Sydney

China Cultural Centre in Sydney  
*Graphic Designer (full-time)*

- Utilized Adobe software Photoshop and InDesign to design high-quality event posters with various styles according to the uniqueness of the event
- Maintained and improved websites to better convey event information to the public and promoted through social media to engage potential audiences
- Translated and interpreted between English and Chinese while assisting in visitor experience in the curating team

Dec 2018 – Dec 2019  
Sydney

SSA Tax Services Pty Ltd  
*Accountant (part-time)*

- Prepared quarterly or annual business activity reports, instalment activity reports, and PAYG payment summary for individuals, partnerships, and small companies
- Maintained professional communication with clients on financial, regulatory compliance and other business-related issues as needed

## VOLUNTEER EXPERIENCE

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Sept 2019  
Sydney

Sydney Contemporary  
Volunteer

- Assisted in customer visiting experience in a fast-paced and stressful rotating team