**LEAVE REQUEST FORM**

ĐƠN XIN NGHỈ NĂM 2019

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Division | | Team | | Position | | Full Name | | Enable Annual Leave |
| Engineer | |  | | Staff | | **huandv@tmh-techlab.vn** | | **12** |
| Date of request | Date of leave | Annual Leave | | Orther leave | Type of orther leave | Reason | Signature of employee | Approval Authority |
| No of AL day | No of AL day remain |
| 01/10 | 2019/01/21,2019/01/22,2019/01/23-AM | 2.5 | 0 | 2.5 | Private leave | privates | HuanCAO / フアン | APPROVED |
| 02/15 | 2019/01/24,2019/01/25 | 2 | 0 | 2 | Private leave | wedding | HuanCAO / フアン | DENY |
| 02/15 | 2019/01/24,2019/01/25 | 2 | 0 | 2 | Private leave | wedding | HuanCAO / フアン | DENY |
| 03/01 | 2019/03/02-ALL | 1 | 11 | 1 | Private leave | I feel not fine | HuanCAO / フアン | WAITING |
| 03/01 | 2019/03/02-ALL | 1 | 10 | 1 | Sick leave | I feel not fine | HuanCAO / フアン | WAITING |
| 03/01 | 2019/03/02-ALL | 1 | 9 | 1 | Private leave | I have private reason | HuanCAO / フアン | DENY |
| 03/01 | 2019/03/02-ALL | 1 | 8 | 1 | Private leave | I have private reason | HuanCAO / フアン | DENY |
| 03/01 | 2019/03/02-ALL | 1 | 24 | 1 | Private leave | I have private reason | HuanCAO / フアン | WAITING |
| 03/01 | 2019/03/02-ALL,2019/03/03-ALL | 2 | 22 | 2 | Private leave | I have private reason | HuanCAO / フアン | WAITING |
| 03/04 | 2019/03/06-ALL | 1 | 21 | 1 | Private leave | hehe | HuanCAO / フアン | WAITING |
| 03/04 | 2019/03/06-ALL | 1 | 20 | 1 | Miscary | I feel not fine | HuanCAO / フアン | WAITING |
| 03/05 | 2019/03/06-ALL | 1 | 25 | 1 | Private leave | I have private reason | HuanCAO / フアン | WAITING |
| 03/05 | 2019/03/06-AM | 0.5 | 24.5 |  |  | I have private reason | HuanCAO / フアン | WAITING |
| 03/05 | 2019/03/06-ALL | 1 | 11 |  |  | so sad | HuanCAO / フアン | WAITING |
| 03/05 | 2019/03/06-ALL | 1 | 11 | 1 | Bereavement | I have private reason | HuanCAO / フアン | WAITING |