**LEAVE REQUEST FORM**

ĐƠN XIN NGHỈ NĂM 2019

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Division | | Team | | Position | | Full Name | | Enable Annual Leave |
| Engineer | |  | | Staff | | **thaovtp@tmh-techlab.vn** | | **12** |
| Date of request | Date of leave | Annual Leave | | Orther leave | Type of orther leave | Reason | Signature of employee | Approval Authority |
| No of AL day | No of AL day remain |
| 01/24 | 2019/01/21,2019/01/22,2019/01/24-PM | 2.5 | 0 | 2.5 | Private leave | personal | Thao / タオ | APPROVED |
| 01/16 | 2019/01/24,2019/01/25-AM | 1.5 | 0 | 1.5 | Private leave | privates | Thao / タオ | APPROVED |
| 02/21 | 2019/12/20 | 1 | 11 | 1 | Private leave | weding | Thao / タオ | WAITING |
| 02/21 | 2019/12/20,2019/12/21 | 2 | 10 | 2 | Private leave | weding | Thao / タオ | APPROVED |
| 02/21 | 2019/12/20 | 1 | 11 | 1 | Private leave | weding | Thao / タオ | WAITING |
| 02/21 | 2019/12/20 | 1 | 11 | 1 | Private leave | weding | Thao / タオ | WAITING |
| 02/21 | 2019/12/20 | 1 | 11 | 1 | Private leave | weding | Thao / タオ | WAITING |
| 02/21 | 2019/12/20 | 1 | 10 | 1 | Private leave | weding | Thao / タオ | WAITING |
| 02/25 | 2019/02/26 | 1 | 9 |  |  | I feel not fine | Thao / タオ | WAITING |
| 02/25 | 2019/02/26-ALL | 1 | 8 |  |  | I feel not fine | Thao / タオ | DENY |
| 02/25 | 2019/02/26-ALL,2019/02/27-ALL,2019/02/28-All | 3 | 5 | 3 | Miscary | I have private reason | Thao / タオ | WAITING |
| 02/25 | 2019/02/27-ALL | 1 | 4 | 1 | Private leave | I have private reason | Thao / タオ | WAITING |
| 02/25 | 2019/02/26-ALL | 1 | 3 | 1 | Miscary | I have private reason | Thao / タオ | WAITING |
| 03/01 | 2019-01-01 | 1 | 8 | 1 | Private leave | some | Thao / タオ | WAITING |
| 03/01 | 2019-01-01 | 1 | 7 | 1 | Private leave | some | Thao / タオ | WAITING |
| 03/01 | 2019-01-01 | 1 | 6 | 1 | Private leave | some | Thao / タオ | APPROVED |