**LEAVE REQUEST FORM**

ĐƠN XIN NGHỈ NĂM 2019

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Division | | Team | | Position | | Full Name | | Enable Annual Leave |
| Engineer | |  | | Staff | | **rainbow.bkhn@gmail.com** | | **12** |
| Date of request | Date of leave | Annual Leave | | Orther leave | Type of orther leave | Reason | Signature of employee | Approval Authority |
| No of AL day | No of AL day remain |
| 02/27 | 2019/02/27-ALL | 1 | -1 | 1 | Sick leave | I feel not fine | cuong.pham | DENY |
| 03/01 | 2019/03/01-ALL | 1 | 6 | 1 | Sick leave | I have private reason | cuong.pham | WAITING |
| 03/01 | 2019/04/01-ALL | 1 | 5 | 1 | Sick leave | I have private reason | cuong.pham | WAITING |
| 03/01 | 2011/01/15-ALL | 1 | 4 | 1 | Private leave | I have private reason | cuong.pham | DENY |
| 03/01 | 2019/03/10-ALL | 1 | 3 | 1 | Sick leave | I have private reason | cuong.pham | WAITING |
| 03/04 | 2019/03/06-ALL | 1 | 6 |  |  | đéo thích đi làm | cuong.pham | APPROVED |
| 03/11 | 2019/03/21-PM | 0.5 | 11 |  |  | I have private reason | cuong.pham | APPROVED |
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