



## Scope of Work

1. Client:	Gild	2. Client Contact:	Brad Warga
3. Project:	Move to 465 California_rev3	4. Preparer's Name:	Jason Tempestini

## Project Details

5. Business Need: Move Gild from their current location to 465 California

6. Business Objective: Ensure working environment (systems, phones, printers, WiFi) are up and ready to use on September 9, 2013

7. Deliverables:

1. Setup and test of all network wiring
2. Installation of new switches
3. Setup and testing of bandwidth connection
4. Installation of 2 Ubiquiti WAPs
5. Installation and setup of phones for 21 users
6. Setup of desk systems for 30 users
7. Setup of 2 printers
8. Documentation of all updated infrastructure, punch list and WAP access.

8. Proposed High-Level Scope of Work:

1. **2013.08.19-23 - Already complete - 2 hrs Senior; 2 hrs Standard \$500**
  - a. Walk through and document 465 California
  - b. Connect with building management, electrician and bandwidth provider
2. **2013.08.26-30 - 4 hrs Senior; 12 hrs Standard - \$1,600**
  - a. Task house electrician to test power and network wiring
  - b. Arrange knowledge transfer with former IT manager
  - c. Check the bandwidth connection with Sonic
  - d. Layout WAP positioning and create heat map
3. **2013.09.02-05 - 4 hrs Senior; 12 hrs Standard \$1,600**
  - a. Task house electrician to run cat6 to WAP positions in ceiling
  - b. Install & configure router and establish gateway connectivity
  - c. Install & configure new 32 port switch
  - d. Install & configure new 32 port POe switch
  - e. Punch down and label all switching
4. **2013.09.06 - Current Office Closed - 4 hrs Senior; 10 hrs Standard \$1,450**
  - a. Remove existing WAPs
  - b. Label and remove any existing network hardware to be used at 465 California
5. **2013.09.07-08 - Move & Install - 8 hrs Senior; 26 hrs Standard \$3,350**
  - a. Install Ubiquiti WAPs & connect with cloud-based controller
  - b. Setup and test phones
  - c. Setup and test printers

d. Setup and test personal wired systems (see 't)

8. Proposed High-Level Scope of Work (con't): <b>6. 2013.09.09 - Ready to work at 465 California - 4 hrs Senior; 10 hrs Standard \$1,450</b> a. InfraMesh staffer on site all day for wireless connectivity and troubleshooting b. Create final heat map for wireless coverage c. Document punch map and wireless access	
9. Assumptions & Constraints: 1. InfraMesh will need access to building, electrical and Gild staff frequently. 2. InfraMesh will need after hours access over the actual build process between 9/2/2013 & 9/8/2013. 3. Delays in network connectivity are out of InfraMesh's control and can substantially impact the schedule 4. InfraMesh cannot be responsible for any actual equipment moves without an additional vehicle fee of \$75 per day (an insurance requirement) Plus any parking expenses occurring.	
10. Major Risks: 1. This is a time & materials estimate. You will be billed for the actual amount of time required. Change orders (signed & in writing) are required to exceed this estimate.	
11. Operational Considerations: 1. During the installation, there will be interruptions in wireless internet service 2. During the move there will be a complete interruption of services. 3. If the Internet service provider fails to bring up a new circuit there will be a delay in the move, or a move into a building with no internet connection.	
12. Cost & Terms: Total Engagement Cost: \$9,950 InfraMesh will bill Gild upon completion of the move	

Approval Signatures	
Project Sponsor: Brad Warga	
Signature:	Date: