

ENGL 101 Academic English I

(3 Lectures, 0 Laboratory – 3 Credits)

Prerequisite: TOEFL iBT 79, EmSAT 1400, or IELTS 6.0

Co-requisite: None

Course Catalog Description:

This course introduces reading, writing and digital composing in scientific and professional fields. Assignments include writing about numbers analytically and interpretively; abstracting and summarizing; and citing and referencing evidence. Extended written assignments include a review of evidence supporting a claim and a focused essay with a supporting digital presentation.

Reference Materials:

- IEEE Editorial Style Manual (available online: https://www.ieee.org/content/dam/ieee-org/ieee/web/org/conferences/style_references_manual.pdf)
- University of Pittsburgh Library System: Citation Styles (available online: <https://pitt.libguides.com/citationhelp>)
- Other readings as assigned by the instructor

Course Topics:

1. Incorporating data and figures into written explanations and arguments (6 lectures)
2. Writing abstracts and summaries for technical and scientific reports (6 lectures)
3. Using appropriate style guides (IEEE) to cite sources and provide bibliographic references (6 lectures)
4. Reading carefully or "closely" to trace the evidence used to make an argument (5 lectures)
5. Using online databases (e.g., JSTOR; EBSCO) and generating keywords to find appropriate evidence for research-based reports (6 lectures)
6. Integrating information from multiple sources in written explanations and arguments (8 lectures)
7. Taking notes and paraphrasing to avoid plagiarism (4 lectures)
8. Composing digitally using advanced features of PowerPoint, video editing, and other multimodal software (4 lectures)

Structure and Learning Methodologies:

Lectures will be 2 x 75-minute sessions per week. Instruction will be a combination of lectures/seminar discussions, writing/composing workshops, and small-group activities.

Laboratory and/or Computer Resources: None. Students will use their own laptops.

Assessment:

All course learning outcomes are assessed using the following assessment tools.

Individual short writing assignments (2)	30%
Argumentative Essay (Support, refute claims)	30%
Idea-focused Essay (Detail, describe, explain, examine)	30%
Digital Presentation	10%

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Contribution to General Education Learning Outcomes (GELOs):

1A	1B	1C	1D	1E	2A	2B	2C	2D	2E	3A	3B	3C	3D	3E
M	---	---	---	---	H	M	H	H	M	L	---	---	L	M

H – High

M – Medium

L – Low

Course Learning Outcomes, GELOs:

No.	Course Learning Outcomes	GELOs
1	Write analytically from evidence (research articles, other materials)	2A, 2B, 2C, 3A
2	Interpret quantitative data in writing	1A, 2C, 2D, 3D
3	Summarize and abstract extended texts	2A,
4	Apply style guides (IEEE) for formatting, citation, and reference	2A, 2C, 3D
5	Paraphrase to avoid plagiarism	3D, 3E
6	Write persuasively from evidence in a variety of formats	2A, 2D, 2E,
7	Compose digitally and multi-modally	2B, 2C, 2E

Course Code & Title:		ENGL 101 Academic English I
Semester:		Spring 2025
Schedule:		Tuesday & Thursday (10am): SAN 1004
Instructor:		David Young
Contact Email:		david.young@ku.ac.ae
Office Room Number		Office 1, Zarkuh Building, SAN Campus (SAN 1001)
Office Hours		Mon/Wed (2-3pm); Tues (12-1pm; 2-3pm); Thurs/Fri (9am)

Assessment Methodology

		Tentative Dates	Weight
Coursework:	Individual short writing Assignments (x2)	Weeks Four & Nine	30%
	Argumentative Essay (Support, refute claims)	Week Seven	30%
	Idea-focused Essay	Week Twelve	30%

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	Digital Presentation	Week Fifteen	10%
Midterm Examination:	NA		
Final Examination:	NA		

Instructor Policy on Late Submission of Assignments:

- All assignments are due on the date stated by the instructor on this syllabus. There are to be no late assignments.
- Extensions without penalty may be granted to students by request of a student or students to the instructor.
- No extensions of more than one week may be granted. Longer extensions for health-related and other extenuating circumstances may be granted with documentation from the student.

Honor Code Academic Pledge:

"As a Khalifa University student, I will not lie, cheat, steal, or use any unfair means in academic work and will behave according to university rules and UAE societal norms and expectations."

Teaching Plan (Lectures):

Week	Date	Topics
1	Jan 13	Writing a Summary/Abstract Readings: 1.1 Why the military produces great leaders; 1.2 Leadership in a Combat Zone
2	Jan 20	Writing a Summary/Abstract; Paraphrasing Readings 2: What Companies Can Learn from Military Teams
3	Jan 27	Paraphrasing and citing texts & writing about numbers Readings 3: Asking Whether Leaders Are Born or Made Is the Wrong Question
4	Feb 3	Assignment: Summary/Abstract (15%) Finding and evaluating sources & writing about numbers Readings 4: The Most Important Leadership Competencies, According to Leaders Around the World
5	Feb 10	Finding and evaluating sources & writing about numbers Readings: 5.1. Making Work Less Stressful and More Engaging for Your Employees; 5.2 How to Recover from Work Stress, According to Science

6	Feb 17	IEEE referencing Synthesizing sources Readings 6 : 11 Effective Strategies for Reigniting Motivation in The Workplace
7	Feb 24	Assignment: Argumentative Essay (Supporting / Refuting Claims) (30%) Supporting or Refuting a Claim (Argumentative paper): Choosing a topic, researching online Readings : 7.1 Transactional vs Transformational Leadership_ Contrasting Styles and Impact - The Economic Times; 7.2 5 Principles to Guide Adaptive Leadership
8	Mar 3	Researching online; Organization and Writing Strategies Readings : 8.1 Great Teams Are About Personalities, Not Just Skills; 8.2 Will Your Personality Make You a Successful Employee or Leader?; 8.3 How to Keep Employees Motivated & Connected to Your Business's Mission
9	Mar 10	Assignment: Data, Citation, & Referencing (15%) Argumentative Essay: Supporting or Refuting a Claim Writing Workshop Readings 9 : Why Emotional Intelligence Is Crucial for Effective Leadership
10	Mar 17	Readings 10 : Why Servant Leadership Is More Important Than Ever
	Mar 24	Spring Break
11	Mar 31	Eid Al-Adha - Monday/Tuesday Readings 11 : In Praise of Followers
12	April 7	Assignment: Idea-focused Essay (30%) Product/Idea-focused essay; Introduction, Topic Selection, Research, Structure
13	April 14	Digital Presentation Workshop
14	April 21	Digital Presentation Workshop
15	April 28	Assignment: Digital Presentation (10%)

Additional Information:

- As a general policy and at the discretion of the instructor, students receiving a grade of less than 70% for any assessment will have the opportunity to revise or retake the assessment one time.
- Students who are found to plagiarize (copy in any form including using generative AI) text, images, or other materials at any percentage of the total volume of an assignment will receive a warning and one opportunity to completely revise their work. A second violation of plagiarism will result in failure or penalization and a report to the Director of the General Education Unit, the Associate Provost of Education, and ultimately the Senior Vice President for Academic and Student Services. Students are advised to consult the Handbook for all policies related to plagiarism and other forms of cheating.

Grading Scheme

The official Khalifa University of Science and Technology grading system uses letter grades with pluses and minuses. Passing grades range from A to D; F is failing. Each letter grade is assigned a grade point on a four-point scale. Typical ranges associated with letter grades are set out below:

Letter Grade	Grade Point	Percentage Grade Range (rounded)	Description
A	4.00	92.5%-100%	Excellent
A-	3.70	89.5%-92%	Very Good
B+	3.30	86.5%-89%	
B	3.00	82.5%-86%	Good
B-	2.70	79.5%-82%	
C+	2.30	76.5%-79%	Satisfactory
C	2.00	72.5%-76%	
C-	1.70	69.5%-72%	Less Than Satisfactory
D	1.00	59.5%-69%	Poor
F	0.00	< 59%	Fail