

MINUTES OF MEETING		GROUP # B4		DATE: 1/26/12	
	STUDENT NAME (INITIALS)	Present	Late > 5 mins	Informed about absence?	Scribe?
1	BM	YES	NO	N/A	YES
2	CU	YES	NO	N/A	NO
3	TW	YES	NO	N/A	NO
4	YZ	YES	NO	N/A	NO
	STUDENT NAME (INITIALS)	OLD ACTION ITEM		STATUS	
1	BM	Work on Google apps		Continuous	
2	CU	Work on html5 app		Continuous	
3	TW	Work on html5 app		Continuous	
4	YZ	Work on Google apps		Continuous	
AGENDA/DISCUSSION SUMMARY					
<p>-We met with Sandeep during his office hours to ask whether our UML diagram satisfied the requirements for the third assignment: it didn't. After getting another explanation of what we needed to do Curtis, Todd, and Brandon reworked the assignment.</p> <p>-Then the entire group looked over the drawings to make sure they fulfilled all the requirements.</p> <p>-Once the diagrams were completed Brandon worked on finishing the minutes for all the meetings we had while Todd and Fei worked on the written out description of the design diagram.</p>					
	STUDENT NAME (INITIALS)	NEW ACTION ITEM		DUE DATE	
1	BM	N/A			
2	CU	N/A			
3	TW	N/A			
4	YZ	N/A			