Health procedures

**Accidents and emergency treatment**

**Person responsible for checking and stocking first aid box: Sylwia, Lois**

The setting provides care for children and promotes health by ensuring emergency and first aid treatment is given as required.

* Parents' consent to emergency medical treatment consent on registration.
* At least one person who has a current paediatric first aid (PFA) certificate **must** be on the premises and available at all times, when children are present, who regularly update their training. We take account the number of children, staff, staff breaks and the layout of our setting to ensure that a paediatric first aider is always available and are able to respond to emergencies.
* First Aid certificates are renewed at least every three years. In line with the EYFS 2024 all staff who obtained a level 2and/or level 3 qualification since 30 June 2016 must obtain a PFA qualification within three months of starting work in order to be counted in ratios.
* All members of staff know the location of First Aid boxes
* There is a named person in the setting who is responsible for checking and replenishing the First Aid Box contents.
* A supply of ice pack is kept in the milk kitchen and main kitchen fridges.
* For minor injuries and accidents, First Aid treatment is given by a qualified first aider; the event is recorded in the setting’s Accident Record book or digital recording system. Parents may have a photo-copy of the accident form on request.
* In the event of minor injuries or accidents, parents are normally informed when they collect their child, unless the child is unduly upset or members of staff have any concerns about the injury. In which case they will contact the parent for clarification of what they would like to do, i.e. collect the child or take them home and seek further advice from NHS 111.

**Serious accidents or injuries**

* An ambulance is called for children requiring emergency treatment.
* First aid is given until the ambulance arrives on scene. If at any point it is suspected that the child has died, 06.07 Death of a child on site procedure is implemented and the police are called immediately.
* The registration form is taken to the hospital with the child.
* Parents or carers are contacted and informed of what has happened and where their child is being taken to.
* The owner arranges for a taxi to take the child and carer to hospital for further checks, if deemed to be necessary.

**Recording and reporting**

* If required, a RIDDOR form is completed; one copy is sent to the parent, one for the child’s file and one for the local authority Health and Safety Officer.
* The owner notifies of any serious accident or injury, or serious illness of, or the death of, any child whilst in their care in order to be able to notify Ofsted and any advice given will be acted upon. Notification to Ofsted is made as soon as is reasonably practicable and always within 14 days of the incident occurring. The designated person will, inform local child protection agencies of these events

**Further guidance**

[Accident Record](https://portal.eyalliance.org.uk/Shop" \l "!prod/f48ed1d4-7564-ea11-a811-000d3a0bad7c/curr/GBP) (Alliance Publication)