

# COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

No. Ad.A1/48/2013

Date: 02.06.2014

## NOTIFICATION

Applications in the prescribed format are invited from qualified candidates for appointment to the post of FINANCE OFFICER on a UGC scale of pay of ₹37400-67000 + Academic Grade Pay (AGP) ₹ 10000/- in the University against a permanent vacancy.

| Sl. No. | Name of the Post | Reservation | No. of vacancies |
|---------|------------------|-------------|------------------|
| 1       | FINANCE OFFICER  | OPEN        | 1                |

## INSTRUCTIONS

|      |   |
|------|---|
| I.   | <b>Qualifications &amp; Experience</b>  |
| 1.   | A First Class Degree of an Indian University or a foreign University recognized by CUSAT, with not less than 60% marks or equivalent CGPA.  |
| 2.   | Associate / Fellow of the Institute of Chartered Accountants of India or of the Institute of Cost Accountants of India.   |
| 3.   | Ten years of experience in a University, Government or Private / Public Sector Undertaking in a Supervisory capacity of which at least five years shall be in the area of Finance & Accounts.   |
| II.  | <b>Age</b><br>Not more than 45 years, relaxable by three years in the case of CUSAT employees. For reserved candidates, age relaxation as per existing rules shall apply (SC/ST – 5 years and OBC – 3 years).   |
| III. | <b>How to apply:</b>  |
| a)   | Applications to the above post shall be submitted online in the prescribed format available in the University website - <a href="http://cusat.ac.in">http://cusat.ac.in</a> .   |
| b)   | Last date of submission of applications online - <b>05.07.2014</b>  |
| b)   | The hard copies (5 sets) of the filled up online application (Part A & Part B) along with Registration Fee and copies of documents to prove age, community, qualifications, experience etc. should reach the Registrar, Cochin University of Science and Technology, Kochi – 682022 before <b>4 PM on 10.07.2014</b> .  |
| c)   | Late and defective applications will be summarily rejected.   |
| d)   | Registration Fee : ₹ 1000/- (for General Category candidates)<br>₹ 250/- (for SC/ST candidates)<br>USD 50 (for applicants abroad)   |
| e)   | <b>Mode of Remittance:</b><br>By Cash (University Cash Counter) or Demand Draft. All Demand Drafts should be drawn in favour of the Registrar, Cochin University of Science and Technology payable at the State Bank of Travancore, [Cochin University Campus Branch (Code: 7-0235) Bank IFSC Code: SBTR0000235, MICR Code – 682009023, Swift Code – SBTRINBB235] |

*Sd/-*

**REGISTRAR**