**D.R. LOPEZ CONSTRUCTION COMPANY**

**APPLICATION FOR LEAVE**

Pangalan: {{employee\_name}} Petsa: {{contract\_date}}

Petsa ng Bakasyon: Simula {{start\_date}} hanggang {{end\_date}}.

Dahilan ng Bakasyon:

{{reason\_for\_leave}}

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Pirma ng Manggagawa***

Aksyon ng Pamunuan:

Aprobado: No. of days \_\_\_\_\_\_\_\_\_\_

Hindi aprobado \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Manager***