

# CERTIFICATE FOR AADHAAR ENROLMENT/ UPDATE

Instructions: All details to be filled in Block Letters

(To be valid for 3 months from date of issue)

To be printed on plain A4 paper size;

Not required to print on letter head;

D | D

M | M

Y | Y | Y | Y

## Resident's Details

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Resident

☐

Non-Resident Indian (NRI)

☐

New Enrolment

☐

Update Request

Aadhaar Number:  
(For update only)

Full Name:

C/o:

House No./ Bldg./ Apt:

Street/ Road/ Lane:

Landmark:

Area/ Locality/ Sector:

Village/ Town/ City:

Post Office:

District:

State:

PIN Code:

Date of Birth:

Signature of the Resident/  
Thumb/ Finger Impression

Resident's Recent  
Colour Photograph  
**3.5cm x 4.5 cm**

Cross Signed and  
Cross Stamped  
by the Certifier.

**NB: DO NOT  
OVERLAP WITH  
TEXT BOXES**

## Certifier's Details (To be filled by the certifier Only)

Name of the Certifier:

Designation:

Office Address:

Contact Number:

I hereby certify above mentioned details of the resident  
and I am a.... (Tick appropriate box below)

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Gazetted Officer - Group A

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Village Panchayat Head or Mukhiya

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Gazetted Officer - Group B

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MP/ MLA/ MLC/ Municipal Councilor

☐

Tehsildar

☐

Head of Recognized Educational Institution

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Superintendent/ Warden/ Matron/ Head of Institution  
of Recognized shelter homes/ Orphanages

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EPFO Officer

### Checklist for Certifier

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No overwriting

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Issue date is filled

☒

Resident's signature

☒

Certifier's details

☒

Resident's Photo is cross signed and cross stamped (*paper to photo or photo to paper*)

Signature & Stamp of the Certifier

Note: This format is applicable for POI documents at Sl. No. 23, POA documents at Sl. No. 28, & DOB documents at Sl. No. 12 of Schedule II of the Aadhaar (Enrolment & Update) Regulations, 2016, as amended from time to time.