Weekly Scrum Report

24/10/2024 – 31/10/2024

Group ID: **7**
Project Name: **Virtual Chat 3D**
Prepared by: **Cao Minh Quang**

Team members:

Student ID	Full Name
22127132	Lý Nghị Hoằng
22127353	Cao Minh Quang
22127056	Châu Vĩnh Đạt
22127438	Trần Đăng Tuấn
22127371	Ngô Tấn Tài

1. Achievements since last week:

STT	Description	Due Date	Responsibility	%Complete
1	Detailed Vision Document	31/10/2024	Tuấn, Tài	70%
2	Detailed Project Planning	31/10/2024	Hoằng, Đạt, Quang	70%
3	Prepare tools and documents for project management	31/10/2024	Hoằng	100%

2. Issues and impacts:

We have an argument on how to work in a team, supervise the process, and complete the required task. Furthermore we decided to change the leader to Đạt.

3. Next week's goals:

STT	Description	Due Date	Responsibility
1	Finish project planning	7/11/2024	Hoằng, Đạt, Quang
2	Finish project vision	7/11/2024	Tuấn, Tài
3	Project scheduling	7/11/2024	Hoằng, Đạt, Quang
4	Learn Unity Engine	7/11/2024	All members
5	Learn how to use Firebase	7/11/2024	Tuấn, Tài

TO DO

+ Create issue

IN PROGRESS 8

Create Project Plan report section: 3
PROJECT PLAN 📅02 NOV
☑ SCRUM-26   QM

Create Meetings report
PROJECT MANAGEMENT 📅03 NOV
☑ SCRUM-13   QM

Project Schedule
PROJECT MANAGEMENT 📅02 NOV
☑ SCRUM-20

Create Vision Document report
VISION DOCUMENT 📅02 NOV
☑ SCRUM-3

Create Project Plan report section: 4.1 4.2
PROJECT PLAN 📅02 NOV
☑ SCRUM-25   LH

Create Project Plan report section: 1,2,4.3
PROJECT PLAN 📅02 NOV
☑ SCRUM-4

Training: Basic project management knowledge learning
TRAINING 📅07 NOV
☑ SCRUM-5

Training: Basic unity/firebase knowledge learning
TRAINING 📅07 NOV
☑ SCRUM-14

DONE 5 ✓

Create Github repository
INITIALIZE PROJECT FILES 📅31 OCT
☑ SCRUM-11   ✓ LH

Create Google Drive
INITIALIZE PROJECT FILES 📅31 OCT
☑ SCRUM-10   ✓ LH

Coding: Create unity project
INITIALIZE PROJECT FILES 📅31 OCT
☑ SCRUM-6   ✓ -1 LH

Create and Configure Jira Project
PROJECT MANAGEMENT 📅02 NOV
☑ SCRUM-9   ✓ LH

Coding: Import Firebase SDK and Vroid SDK to unity project
INITIALIZE PROJECT FILES 📅31 OCT
☑ SCRUM-7   ✓ LH