



Graduate Assistantship Completion Form 2017–2018

STUDENT INFORMATION

Last name		First name	
NYIT ID	Semester attending	Year	
Degree program		Department assigned	
Required hours of work	Actual hours worked	(Attach weekly timesheets)	
Learning outcomes (list 3–4)			
1.			
2.			
3.			
4.			

Students who do not fulfill their required hours of work will receive a letter from the Office of Financial Aid informing them of a reduction in their graduate assistantship award. The Bursar will then recalculate the student's tuition balance based on the difference between the required and fulfilled work hours multiplied by \$25 hourly wage.

Signature of supervisor	Date	MM/DD/YYYY
Signature of graduate assistant	Date	MM/DD/YYYY

Please return this form and the accompanying weekly timesheets to
Rosemarie Feurtado in the Office of Academic Affairs at rfeurtad@nyit.edu.