MINUTES OF THE MEETING
6TH IEEE HYDERABAD SECTION MEETING, 2019 SLATE
Date: Jun 9th, 2019 Time: 9:30 AM to 1:45 PM
Venue: Board Room, 4th Floor, Chillies Restaurant

Total Section Execom Members Attended: 19

All the Presentations delivered @IEEE Hyderabad Section Meeting #6 can be viewed here:

http://bit.ly/2wLIYMZ

1. **Section 5 Minutes**
   - Reviewed the approved with SIGHT amendments
     i.   SIGHT Account and Travel Grant updates
        1. Section Executive Committee discussed and approved the travel grant for N Sreekumar up to 70000 INR. Keeping certain constraints of the International travel policies of the Section, sub accounts such as SIGHT cannot directly provide travel grants. Section will review case by case and provide assistance only.
        2. Further, the SIGHT funds should be utilized for local SIGHT activities only. So, if SIGHT program is still going on, the SIGHT committee may draw funds from its account. Else, with the permission of the SIGHT committee, the account will be closed and merged into the section account.
        3. The above said travel grant / assistance is approved by the SEC considering the available unutilized funds in the SIGHT account.

2. **Membership Development**
   Abhay Joshi, Chairman, Membership Development shared following updates:
   a. **Life Member Affinity Group**
      a. Life Member Affinity Group formation consent has been obtained from 14 members out of 21 Life members.
      b. Petition will be filed in a week by Prof. Balasubramaniam
      c. Section will form a support committee for Life Member Affinity Group to support the activities (any non-student member can volunteer to be part of the committee)
      d. Plan is to announce the Life Member Affinity Group formation by SAGM (Scheduled on July 14, 2019).
      e. Life Member Affinity Group – Travel cost will be reimbursed for Life Member Organized and Section recognized events (Upto 4 events Travel cost will be reimbursed)
   b. Webinar on New Site Proposition – will be scheduled on Jun 15, 2019
   c. All Chapters are expected to provide updates to their respective Chapter pages.
   d. Technology Thought Leadership Program to be delivered by Chapters to drive membership development growth

e. Chapters should plan Join collaboration programs with prominent bodies such as IETE, CSI, Institute of Engineers, FTCCI, Telangana Energy Institution.
f. Website Coordination and updates to be shared with Abhay Joshi with a copy to Secretary@ieeehyd.org
g. Lapel Pins for Chapter Chairs and Senior Members to be distributed in SAGM
h. Silver Coins will be given out to members who completed 25 years of IEEE membership at SAGM.
i. IAS Membership Discount Voucher : IASMBR2019 can be leveraged.

3. **Industrial Relations Committee**

V Venkata Ramana has shared the following updates:

- BHEL Hyderabad agreed for a factory Visit
- Toshiba Hyderabad Division provided approval for a factory visit (Maximum cap of 35 participants will be allowed
    i. Dr P V Rajgopal will plan the visits along with IRC.
    ii. Factory visits will be extended for all IEEE Hyderabad Members to nominate and take advantage of the same.
- Smart Factory Industry Summit – looking for Organization support from Chapter Chairs.
- Sujay Mukherjee has been recommended by IRC Chair to be part of IRC Co-Opt member.
- IRC Chair can co-opt more industry members to drive IRC initiatives.

4. **CAS /EDS Joint Chapter**

Dr Arifuddin Sohel has shared the following updates

- MosAK Account will be closed
- Selected Papers of MoSAK will be published as a book.
- Submitted Proposal for CAS Membership Development
- CAS Membership growth moved from 75 members in 2015 to 300 members in 2019
- IoT Special Interest Group is planning Standards events in June 15, 2019

5. **CIS/GRSS Joint Chapter**

Mousmi Ajay Chaurasia has shared the following updates

- July 1st week – Geo Technical lab event is going to be conducted (Planned expenses will be within approved budget of Rs 25000)

6. **Newsletter**

Mousmi Chaurasia has shared the following updates

- Quarterly newsletter will be released in next 2 to 3 days
- Next Newsletter call will be made by August 1st week
- Will work and publish the R10 newsletter write-up

7. Educational Activities

Prof Balasubramaniam has shared the following updates

- Moodle Platform Setup Vendor Payment has been released
- It would take 2 weeks to setup the environment for 50 users
- Two Student branches will be complimentary to evaluate the scale of the environment with Java module.
- Will work with SAC to extend benefit to students
- Announcement in SAGM about Moodle setup and environment access will be made to run practical programs.

8. SAC

Dr Vijayalata has shared the following updates
- Section Student Congress will be held on August 10, 2019 with a theme "Redefining Technology in New Millennium"
  - Central University is suggested to be considered for Event
  - No subsidy for Non-IEEE memers
  - Website should be updated to reflect the event
- AISYWC event is scheduled on September 28-30, 2019 at CMR Technical Campus
  - Rework on the budget and share over Webex with Section Execom
  - Risk associated to budget overrun will be shared with India Council
  - Rs. 50000 as a risk to be borne by Section
  - Replan to see if event need to be done for 2 or 3days

9. PES/PELS/IAS Joint Chapter

Dr PV Rajgopal has shared the following updates
- 6 Days workshop on Microgrids and Battery Energy Storage System organized successfully at Geethanjali Institute of Technology and Science
- Faraday Memorial Lecture is organized on Sept 21, 2019 and Distinguished Lecture Program is planned through Dr Arindham Ghosh
- PES /PELS / IAS Joint Chapter will plan for extending the DLP at Vizag Bay Subsection if a sponsor is found towards conducting the event.

Approved Budget: Rs 40000 – approved for Faraday Memorial Lecture

Rs. 20000 – approved for Distinguished Lecture Program

Section recommended to plan for 2 Night Stay for the speaker instead of 3 nights

10. Young professionals

Vamsikrishna shared the following updates:

- Webinar series on YP is planned
- SREC and VBIT has accepted to conduct STEP event
- YP Mixer event is planned in July

11. Vizag Bay Subsection

Chisti presented the following updates:
- Committees are formed to drive the ICISGT event
- Benefits of IEEE Membership Program is planned at Swarnandhra College of Engineering (Budget approved for Rs. 5000)
- IEEE Student Branch inauguration is planned at SISTAM

12. ICISGT Conference
Dr Lakshminarayana Sadasivuni has shared the following updates
- Budget description given
- Accommodation has managed
- Certificates / Banners have been ordered
- Pens and Books has been ordered
- Bags to be purchased
- Shawls/Mementos Ordered
- Tickets for Section members travel has been purchased
- CPS – MOU Signed
- Section recommended to revise the Program Track and release the same with full details.

13. WIE Affinity Group

Dr Padma SaI has shared the following updates
- AISYWC - Budget will be managed by Dr Vijayalata
- Vizag Event will be attended by Pujita and will coordinate with SLN further
- Events will be planned in Anantapuramu and Guntur Subsection
- Lalitha Memorial Lecture will be planned in December

14. Computer Society Chapter
Vidyasagar represented and updates were read by Bala Peddigari has follows

- Events in collaboration with CSI has been planned for
  - Unified Modelling Language Workshop
  - Data Science Learning Guidance
  - Budget of Rs. 5000 for each event (Total of Rs. 10000 approved)
- AR and Robotics workshop of 5 session at Potti Sriramulu college need to be self-funded and managed – No budget approved

15. Educational Society

Dr Sivasarma represented and updates were presented by Dr. Amit Kumar

- Dr DVSS Sivasarma will be General Chair for TALE Conference
- Section advised
  - Dr DVSS Sivasarma to put in a core group with a list of actively involved volunteers, Post TALE conference organizers (can be abroad or in India) and include volunteers from Gujarat Section
  - Validate if NIT Warangal want to be a bidding organization
  - Hold a discussion with section on the nature and proceedings over Webex call.

16. Treasurer's Agenda Points

- Student Branch Rebates have been received – all rebate disclosures has been shared with SAC Chair
- Treasurer want SAC chair to coordinate with Student Branch counsellors and furnish following:
  i. Original bills
  ii. Cancelled Cheque of active Student Branch account
  iii. All bills need to reach and reimbursement should happen with 21 working days and before SAGM event.
- Section Renovation Proposal
  i. Hard copies of bills has been damaged. Section provided resolution to use Soft copies to be used for verification and has a evidence – this has to be communicated to auditor for further consideration.
  ii. Damage of the materials to be assessed and need to be write-off on material such as
    1. Laptop
    2. Phone
    3. Furniture
- New Laptop purchase approval has been approved by Section.
    1. Venu to provide quotation and take approval for the right quotation to be used for purchase of the laptop

17. Conference Committee

Amit Kumar represented and mentioned the following updates:

- GRIET Conference is approved under the theme **SEFET** on January 21-21, 2021
- Conference request of Anurag Group of Institutions – still not approved
- TEMSCON hosting at Hyderabad Section – need to be deliberated TEMS Chair (Aditya) to be taken up accordingly.

18. Website and Social media

Not present

19. Awards and Recognitions

Dr Atul Negi has shared following updates over Email

- Invitations to nominations for positions in IEEE in 2020 are called. Our Section is quite underperforming in this regard.
- Call for R10 awards was responded to and a nomination sent for R10 SAC awards.
- Submitted IEEE Hyderabad Section nomination towards MGA Outstanding Large Section Award.

20. STEM Committee

Not Present

21. COMSOC/SP Joint Chapter

Not Present

22. MTT/AP/EMC Joint Chapter

Not Present

23. TEMS Society

Not Present

24. Guntur Subsection

Not Present

25. Ananthapuramu Subsection

Not Present

Next Section Meeting

Action Items

S. No.	Action Description	Assigned To	Opened On	Closed Date	Current Status
1	Complete database of all society members to each chapter chair before the next SEC.	Abhay Joshi, Membership Development, Chair	Jan 6, 2019	Feb 2019	Closed
2	Sign the GPA copy and submit to the Auditors and IT Department	N Venkatesh Bala Peddigari Venu	Feb 14, 2019	Feb 2019	Closed
3	Dr Vijaylata to formulate and send the CSIS Guidelines	Dr Vijayalata	April 14, 2019	April 15, 2019	Closed
4	Bala Peddigari to share the IEEE Website procedure update	Bala Peddigari	May 12, 2019	May 15, 2019	Closed

Section Execom Members Attended

1. N Venkatesh, Chairman, IEEE Hyderabad Section
2. Dr Amit Kumar, Vice Chair, IEEE Hyderabad Section
3. Bala Prasad Peddigari, Secretary, IEEE Hyderabad Section
4. Dr Srinivas Nookala, Treasurer, IEEE Hyderabad Section
5. Vidyasagar T, Chair, Computer Society (Webex)
6. Dr Padma Sai, Chair, WIE Affinity Group
7. Dr PV Rajagopal, Chair, PES/IAS/PELS
8. Lakshminarayana Sadasivuni, Member, Section Executive Committee
9. PVS Maruthi Rao, Past Chairman, IEEE Hyderabad Section
10. Abhay Joshi, Chair, Membership Development
11. R Balasubramaniam, Chair, Educational Activities
12. Vamsi J Krishna, Chair, Website and Social Media (WebEx)
13. Prof D V S S Sarma, Chairman, Education Society (WebEx)
14. V Venkataramana, Chair, Industrial Relations Committee
15. Dr Arifudding Sohel, Chair, CAS/EDS Joint Chapter
16. Mousmi Ajay Chaurasia, Secretary, CSI/GRSS Joint Chapter ; Chair, Newsletter
17. Dr Vijayalata Yellasiri, Chair, SAC
18. Chisti Md Khwaja Moinuddin, Secretary, Vizag Bay Subsection (WebEx)
19. PV Ramana, Chair, Photonics Society