# Academic Senate
# Technology and Library Committee
# Queens College of CUNY

**Minutes of the Meeting:** February 14, 2007

## ATTENDANCE

Members: E. Fernández, C. Vickery, and L. Magassa.

Ex Officio: K. Lord.

Guests: S. Henderson.

## CALL TO ORDER, APPROVAL OF MINUTES AND AGENDA

Chair Fernández called the meeting to order at 2:10 in the Chief Librarian's conference room.

Minutes of the meeting of November 29, 2006 were approved.

The agenda distributed by the chair was adopted.

## ANNOUNCEMENTS

The committee welcomes our newest member, L. Magassa, a student in the Graduate Library Information Systems program.

## REPORTS

The committee reviewed a Library progress report provided by R. Shaddy.

K. Lord reported on BlackBoard plugins from Learning Objectives, Inc. that are being installed and tested. Also, the new education technologist is being hired, and is expected to start work March 1. The move of the Ed Tech Laboratory from I-207 to the third floor of Razran Hall is still in progress, but should be completed by the time the education technologist begins work.

## OLD BUSINESS

None

## NEW BUSINESS

E. Fernández was re-elected to chair the committee. C. Vickery was re-elected as secretary.

An email from J. Bearak concerning the College's management of the changeover to email for official communications with students was discussed. The draft of a memo that was supposed to have been distributed to students, faculty, and staff was circulated. The memo included the drafts of postcards that were supposed to have been sent to students as well. K. Lord agreed to prepare a revised version of the memo to be given to S. Henderson for processing.

The committee discussed issues related to the migration of Forbin to a new server, availability of resources for developing campus-based web services, and BlackBoard support for such services.

## ADJOURNMENT

The meeting was adjourned at 3:15. The next meeting will be at 3:30 on March 20.

Respectfully submitted,
Christopher Vickery
Recording Secretary