Academic Senate
Technology and Library Committee
Queens College of CUNY

Minutes of the Meeting: April 6, 2005

ATTENDANCE

Members: E. Fernández, A. Love, C. Vickery, A. Bronstein, and J. Gunawan.

Ex Officio: S. Bonk, K. Lord, and N. Husain.

CALL TO ORDER, APPROVAL OF MINUTES AND AGENDA

The meeting was called to order at approximately 12:25 in the Chief Librarian's conference room by the chair, E. Fernández. Minutes of the meeting of March 9, 2005 had previously been circulated and corrected by email, and were approved. The agenda for the meeting was distributed and approved.

ANNOUNCEMENTS

Fernández:

We have a new student member on our committee, Johan Gunawan. Johan indicated that he plans to be with us until his graduation in February 2006.

The "Faculty Questionnaire on Open Access Publishing" seems ready to go. Vickery noted that the CS Dept now has a paid account on SurveyMonkey.com. We will try to move our survey to that account.

Lord:

There was a Blackboard administrator's meeting on April 5 at which it was announced that there would be an upgrade to the system during spring break.

The Blackboard "Organizations" feature is being set up. One initial use will be for the Weekend College.

An "Ed Tech Day" is tentatively planned for the day before or after graduation.

Husain:

Christine Dowd of Apple will be giving a presentation on "The Digital Divide."

A "QC Technology Day" during welcome week is in the planning stages.

A student, Steve [last name?], is being paid by Apple to serve as their campus evangelist.

A student, Andy Jacques, is the evangelist for student use of the new email system. There are fifteen student accounts to date.

Apple has donated several Macintosh computers for use as information kiosks on campus. IBM is being given the opportunity to donate comparable resources as well.

Bonk:

Artstor demo of visuals for instructional use will be April 20. An announcement was previously distributed.

The College has a subscription to Safari technology books. Full text of many volumes from several technical publishers can be accessed from the E-References link on the Library's web site.

There will be a CUNY+ upgrade over the summer, which should be mostly invisible to users.

The Library Association of the City University of New York (LACUNY) is holding their annual Institute Friday, May 20, 2005. The theme of the Institute is "Scholarly Publishing and Open Access: Payers and Players." Registration information is available at the LACUNY web site, http://lacuny.cuny.edu/institute/2005.

Sharon announced that she would be retiring from the college before the fall semester.

Vickery:

A forum for discussing issues related to our open access event in the fall and other items of interest to the committee is now available at: http://babbage.cs.qc.edu/Fora/TechLib. OCT would need to install bbPHP2 and to provide MySQL access to the Senate on Forbin in order to move the forum to a common college server. For now, it's hosted on a server in Vickery's office.

COMMITTEE REPORTS

Bonk, Husain, and Lord each submitted their annual reports to this committee. Discussion ensued on how to construct our own annual report to the Senate. Husain will set up a collaboration resource for us to use, and will upload the three reports received today to it. Vickery will contact Marge Epp of the Senate to find out the protocol and deadline for submitting our report.

OLD BUSINESS

The conclusion reached by our email discussion about posting our minutes on the web (that we should do it) was affirmed. Vickery will set this up; OCT needs to enhance the Senate's use of embedded PHP to make this go smoothly.

NEW BUSINESS

We discussed the content and structure of our first annual report to the Senate. The tentative plan is to include the three reports from our ex-officio members as appendices to our own report. We will include a summary of our own accomplishments for the year as well as an evaluative summary of the ex-officio reports in our report.

ADJOURNMENT

      The meeting was adjourned at 12:10pm.

              Respectfully submitted,
              Christopher Vickery
              Recording Secretary