

## **Submission and Approval of Common Core Courses In Relation to Chancellor's University Report Deadlines and Board of Trustees Meeting Dates**

### **Sample Timeline**

For inclusion in the Common Core, courses will go through college governance procedures as determined at each campus. Courses must also be approved by the CUNY Common Core Course Review Committee, which is organized into eight subcommittees, one subcommittee for each area of the Common Core. After courses have received the requisite approvals through college governance systems and the Common Core Course Review Committee, colleges will submit them for inclusion in the Chancellor's University Report (CUR) to be voted on by the Board of Trustees.

The following timeline might be useful for planning the submission of courses to the Course Review Committee. This schedule allows 4 weeks for the subcommittees to review courses. After receiving feedback from the subcommittees, colleges would then have 2 weeks to prepare CUR submissions. Depending on the overall workload of each subcommittee, more or less time might be required for the subcommittee's review

<b>Target Date for Colleges to Submit Courses to Review Committee</b>	<b>Target Date for Review Committee to Vote and Provide Feedback to Colleges</b>	<b>CUR Deadline</b>	<b>Board Meeting</b>
4/13/2012	5/11/2012	5/29/2012	06/25/12
7/13/2012	8/10/2012	8/28/2012	09/24/12
9/14/2012	10/12/2012	10/30/2012	11/26/12
11/2/2012	11/30/2012	12/20/2012*	1/28/2013*

\*Preliminary dates.