

### **FACULTY OF ENGINEERING**

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### **SEMESTER 2**

## **SECV1223 - WEB PROGRAMMING**

ASSIGNMENT 2: DOCUMENT MANAGEMENT SYSTEM (DMS)

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# **TABLE OF CONTENTS**

TABLE OF CONTENTS	1
1.0 Introduction	2
2.0 Overview of project	4
3.0 System modules available in the system	6
3.1 User Management Module	6
3.2 Document Upload Module	6
3.3 Document Organization Module	6
3.4 Document Access Control Module	6
4.0 Functionalities of Modules	7
4.1 User Management Module	7
4.2 Document Upload Module	7
4.4 Document Access Control Module	7
5.0 Database Conceptual Design	8
3.1 Update Business Rule	8
3.2 Conceptual ERD	10
6.0 DB Logical Design	11
4.1 Logical ERD	11
4.2 Updated Data Dictionary	12
4.3 Normalization	14
7.0 Relational DB Schemas (after normalization)	18
8.0 SQL Statements (DDL & DML)	
6.1 Data Definition Language (DDL)	19
1. CREATE DATABASE	19
2. CREATE TABLE	20
6.2 Data Manipulation Language (DML)	
SQL INSERT INTO	24
SQL RETRIEVE DATA	33
SQL UPDATE DATA	35
SQL DELETE DATA	36
9.0 Source code	37
10.0 Summary	38

## 1.0 Introduction

The Document Management System (DMS) is a powerful software solution that simplifies the process of storing, organizing, and retrieving digital documents. The DMS provides a user-friendly interface and a comprehensive range of functionality to fulfill your document management needs, whether you are an individual, a small corporation, or a large enterprise.

The Document Management System's major goal is to overcome the difficulties associated with traditional paper-based document storage and retrieval. There are various advantages to installing the DMS. It offers effective document storage, allowing you to electronically keep a large collection of documents, decreasing the need for physical storage space and avoiding the danger of misplacement or damage.

Furthermore, with comprehensive security features such as user identification and access controls, the DMS offers better document security. This guarantees that only authorized personnel have access to critical papers, protecting your precious data.

The technology also provides quicker document retrieval capabilities as well as enhanced search capabilities. You may save time and effort by rapidly locating certain documents based on essential information such as document type, date, or keywords.

Another important element of the DMS is collaborative document management. It enables seamless team communication by allowing document sharing and version control, ensuring that everyone has access to the most up-to-date information

Furthermore, by keeping an audit trail, the solution helps compliance and auditing operations. This assures regulatory compliance and makes historical papers easier to retrieve during audits or legal processes.

To improve document management even further, the DMS lets you index documents with crucial information such as title, author, date, and keywords. This allows for efficient classification and retrieval. The system also contains strong access control measures that ensure papers are only available to authorized users while also protecting sensitive information.

Finally, the Document Management System is an effective instrument for streamlining the processes of document storage, retrieval, and collaboration. You may boost productivity, increase data security, and optimize your organization's document management operations by deploying this solution. This user guide will help you understand the system's capabilities and get the most out of your document management experience.

# 2.0 Overview of project

A document management system (DMS) is a software solution that allows organizations to store, manage, track, and control their digital documents and files in a centralized repository. The Document Management System (DMS) project aims to develop a comprehensive and user-friendly solution for managing documents within an organization. The system will streamline the process of document creation, storage, retrieval, and collaboration, ultimately enhancing productivity and reducing administrative overheads. The DMS offers a variety of capabilities to fulfill your document management needs, whether you are an individual, small business, or large corporation. Here's an overview of a typical document management system project:

#### 1. Project Initiation:

- Identify the need for a DMS and define project objectives.
- Form a project team and allocate resources.
- Conduct a feasibility study and define the project scope.
- Establish a project timeline and budget.

### 2. Development:

- Develop the DMS software based on the approved system design.
- Implement core functionalities like document upload, versioning, check-in/check-out, access control, and metadata management.
- Integrate the DMS with other systems, such as content management systems,
   CRM systems, or email clients.
- Implement search functionality to enable users to quickly find documents based on various criteria.

### 3. System Design:

- Design the overall system architecture, including the database structure, user interface, and integration points.
- Determine the technology stack and infrastructure requirements.
- Create wireframes or prototypes to visualize the user interface and gather feedback from stakeholders.
- Design security mechanisms to protect sensitive documents and ensure data privacy.

### 4. Testing and Quality Assurance:

- Perform unit testing, integration testing, and system testing to ensure the DMS functions as expected.
- Conduct user acceptance testing (UAT) with selected stakeholders to validate that the system meets their requirements.
- Identify and resolve any bugs or issues discovered during testing.

### 5. Maintenance and Support:

- Provide ongoing technical support for users and administrators.
- Monitor system performance and conduct periodic maintenance tasks like backups, updates, and security patches.
- Gather user feedback and implement enhancements or new features as needed.
- Regularly review and improve system security measures to protect against potential vulnerabilities.

# 3.0 System modules available in the system

## 3.1 User Management Module

This module focuses on managing user accounts and permissions within the DMS. It allows administrators to create and manage user profiles, assign roles and permissions, and control access to various features and documents within the system. User management ensures proper authentication and authorization for secure document management.

### 3.2 Document Upload Module

The Document Upload Module enables users to upload documents into the DMS. It provides an interface for selecting files from local storage or other sources, such as cloud storage or scanning devices. This module may include features like file validation, metadata extraction, and version control to ensure accurate and organized document storage.

## 3.3 Document Organization Module

The Document Organization Module facilitates the categorization and organization of documents within the DMS. It typically includes features such as folder creation, tagging, and metadata management. This module helps users create a logical structure and taxonomy for storing and retrieving documents, making it easier to locate specific files and maintain an organized document repository.

### 3.4 Document Access Control Module

The Document Access Control Module governs the access rights and permissions for documents stored in the DMS. It allows administrators to define access levels, assign permissions to user roles or individual users, and control actions like reading, writing, edit, or delete for each document. This module ensures that sensitive or confidential documents are only accessible to authorized individuals and helps maintain data security.

## 4.0 Functionalities of Modules

## 4.1 User Management Module

- Creation and management of user accounts within the DMS.
- User authentication and authorization to ensure secure access.
- Assignment of roles and permissions to control user actions and privileges.
- User profile management, including personal information, preferences, and settings.

## 4.2 Document Upload Module

- Uploading documents into the DMS from various sources.
- Support for different file formats, such as PDF, Word, Excel, etc.
- File validation to ensure data integrity and prevent unauthorized files.
- Extraction of document metadata, such as title, author, date, etc.
- Version control to manage different versions of a document.

## 4.3 Document Organization Module

- Creation and management of folders or directories for organizing documents.
- Categorization and tagging of documents for easy search and retrieval.
- Metadata management, allowing users to add additional information to documents.
- Hierarchical structure to establish a logical organization of files.
- Integration with indexing and search functionalities for efficient document retrieval.

#### 4.4 Document Access Control Module

- Defining access levels and permissions for different user roles or individuals.
- Controlling actions like reading, writing, editing, and deleting for each document.
- Granting or revoking access privileges based on user authorization.
- Ensuring document security and preventing unauthorized access.
- Audit trails and logging to track document access and modifications.

These functionalities provide a solid foundation for a Document Management System. Depending on the specific system and requirements, additional features like document workflow management, collaboration tools, search and retrieval capabilities, retention and archiving options, and integration with other systems may also be included.

# 5.0 Database Conceptual Design

## 3.1 Update Business Rule

To update the business rules based on a database management system (DBMS), we can leverage the capabilities and features of the DBMS to improve the efficiency and effectiveness of the document management process. Here are the updated business rules incorporating the use of a DBMS:

### 1. Document Filing

- Documents will be stored electronically in the DBMS instead of physical folders or storage cabinets.
- Each document will be assigned a unique identifier as a primary key in the database to differentiate it.

### 2. Document Category

- Documents will be tagged or classified based on their types using metadata fields in the database.
- Each category will have a corresponding table or collection in the DBMS.

#### 3. Indexing

- Key information such as title, writer, date, and other relevant details will be stored as attributes or columns in the document table in the DBMS.
- The DBMS will provide indexing mechanisms to optimize search and retrieval of documents based on specific criteria.

### 4. Storage

- Documents will be stored electronically in the DBMS, eliminating the need for physical storage shelves or cabinets.
- The DBMS will ensure data integrity and security through backup and disaster recovery mechanisms.

### 5. Backup

- Regular backups of the database will be performed using the DBMS's backup and recovery features.
- Version control functionality can be implemented within the DBMS to manage different document versions.

### 6. Disposal

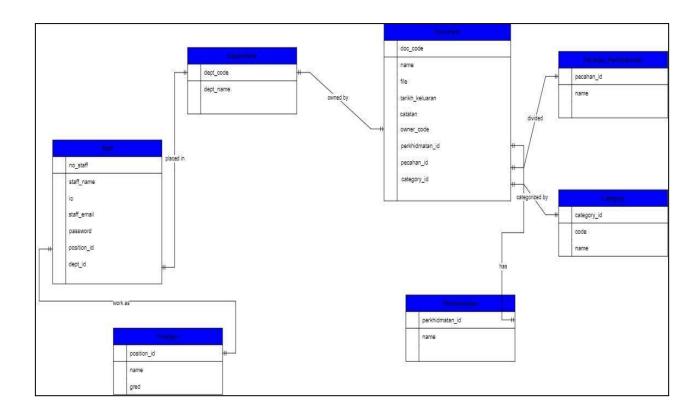
- Documents that are no longer needed can be marked as archived or deleted from the database.
- The DBMS can provide features to track and manage document lifecycle, including disposal.

#### 7. Users

- File managers can use the DBMS's user management capabilities to control access to documents and track changes.
- Staff members can search and retrieve documents directly from the DBMS using appropriate interfaces or applications.
- Printing or photocopying of documents can be minimized by providing digital access to authorized staff.

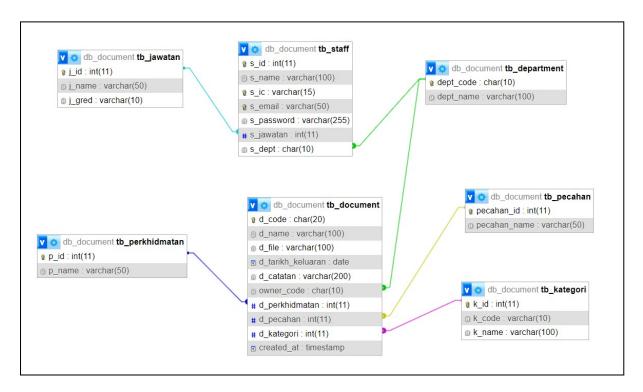
By adopting a DBMS, the document management process can become more efficient, secure, and scalable. It eliminates the need for physical storage, enables easier search and retrieval, ensures data integrity, and provides better control over the document lifecycle.

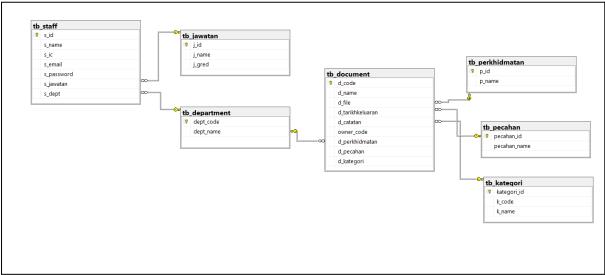
# 3.2 Conceptual ERD



# 6.0 DB Logical Design

## 4.1 Logical ERD





# 4.2 Updated Data Dictionary

Entity Name	Attributes	Data Type & Length	Nulls	Multi-valued
tb_staff	s_id	int(11)	No	No
	s_name	varchar(100)	No	No
	s_ic	varchar(15)	No	No
	s_email	varchar(50)	No	No
	s_password	varchar(255)	No	No
	s_jawatan	int(11)	No	No
	s_dept	char(10)	No	No
tb_jawatan	j_id	int(11)	No	No
	j_name	varchar(50)	No	No
	j_gred	varchar(10)	No	No
tb_department	dept_code	char(10)	No	No
	dept_name	varchar(100)	No	No
tb_document	d_code	char(20)	No	No
	d_name	varchar(100)	No	No
	d_file	varchar(100)	No	No
	d_tarikh_keluaran	date	No	No
	d_catatan	varchar(200)	No	No
	owner_code	char(10)	No	No

	d_perkhidmatan	int(11)	No	No
	d_pecahan	int(11)	No	No
	d_kategori	int(11)	No	No
	created_at	timestamp	No	No
tb_pecahan	pecahan_id	int(11)	No	No
	pecahan_name	varchar(50)	No	No
tb_kategori	k_id	int(11)	No	No
	k_code	varchar(10)	No	No
	k_name	varchar(100)	No	No
tb_perkhidmatan	p_id	int(11)	No	No
	p_name	varchar(50)	No	No

# 4.3 Normalization

# Normalization (0NF)

# Document

Doc_c	Doc_n	Doc_	D_tarikh_	D_cat	Dept_	Dept_nam	Perkhidmat	Pecahan_	Kategori	
ode	ame	file	keluaran	atan	code	е	an_name	name	_name	

 Staff	Staff_na	staff_ic	Staff_e	Staff_pas	Jawatan	Jawata	Jawatan	Dept_c	Dept_nam
_no	me		mail	sword	_id	n_nam	_gred	ode	е
						е			

# Normalization (1NF)

## Document

Doc_	Doc_	Doc_f	D_tarikh_	D_catat	Dept_c	Dept_na	Perkhidmat	Pecahan_	Kategori_n
code	name	ile	keluaran	an	ode	me	an_name	name	ame

### Staff

Staff_	Staff_n	staff_ic	Staff_em	Staff_p	Jawatan	Jawatan_	Jawatan_	Dept_c	Dept_nam
no	ame		ail	asswor	_id	name	gred	ode	е
				d					

# Normalization (2NF)

## Document

Doc_c	Doc_	Doc_file	D_tarikh_	D_catatan	Dept_co	Perkhidmatan	Pecahan_n	Kategori_n
ode	name		keluaran		de	_name	ame	ame

# Staff

Staff_no	Staff_name	Staff_ic	Jawatan_id	Dept_code

# Department

Dept_code	Dept_name

## Jawatan

Jawatan_id	Jawatan_name	Jawatan_gred

# Staff\_Credentials

Staff_no	Staff_email	Staff_password

# Normalization (3NF)

## Document

Doc_c	Doc_n	Doc_f	D_tarikh_kel	D_catat	Dept_co	Perkhidmat	Pecahan_id	Kategori_id
ode	ame	ile	uaran	an	de	an_id		

# Staff

Staff_no	Staff_name	Staff_ic	Jawatan_id	Dept_code

# Department

Dept_code	Dept_name

## Jawatan

Jawatan_id	Jawatan_name	Jawatan_gred

# Staff\_Credentials

Staff_no	Staff_email	Staff_password

# Perkhidmatan

Perkhidmatan_id	Perkhidmatan_name

## Pecahan Perkhidmatan

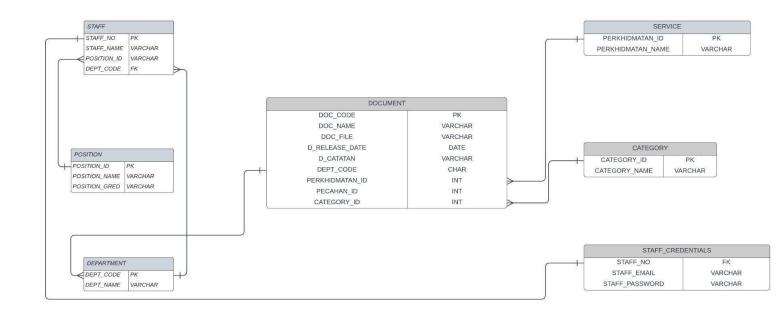
Pecahan_id	Pecahan_name

# Kategori

Kategori_id	Kategori_name

# 7.0 Relational DB Schemas (after normalization)



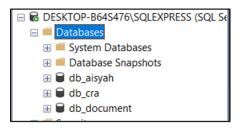


# 8.0 SQL Statements (DDL & DML)

- 6.1 Data Definition Language (DDL)
  - 1. CREATE DATABASE

CREATE DATABASE db\_document;





## 2. CREATE TABLE

## a) TABLE DEPARTMENT

```
CREATE TABLE tb_department(
dept_code char(10) PRIMARY KEY,
dept_name varchar(100) NOT NULL
);
```

## b) TABLE JAWATAN

```
CREATE TABLE tb_jawatan(

j_id int AUTO_INCREMENT PRIMARY KEY,

j_name varchar(50) NOT NULL,

j_gred varchar(10) NOT NULL

);
```

```
c) TABLE STAFF
```

```
CREATE TABLE tb_staff(
s_id int PRIMARY KEY,
s_name varchar(100) NOT NULL,
s_ic varchar(15) NOT NULL UNIQUE,
s_email varchar(50) NOT NULL,
UNIQUE (s_email),
s_password varchar(255) NOT NULL,
s_jawatan int NOT NULL,
FOREIGN KEY (s_jawatan) REFERENCES tb_jawatan(j_id),
s_dept char(10) NOT NULL,
FOREIGN KEY (s_dept) REFERENCES tb_department(dept_code));
d) TABLE PERKHIDMATAN
CREATE TABLE tb_perkhidmatan(
p_id int AUTO_INCREMENT PRIMARY KEY,
p_name varchar(50) NOT NULL
);
e) TABLE KATEGORI
CREATE TABLE tb_kategori(
k_id int AUTO_INCREMENT PRIMARY KEY,
k_code varchar(10) NOT NULL,
k_name varchar(100) NOT NULL
);
```

### f) TABLE PECAHAN\_PERKHIDMATAN

```
CREATE TABLE tb_pecahan(
pecahan_id int AUTO_INCREMENT PRIMARY KEY,
pecahan_name varchar(50) NOT NULL
);
```

### g) TABLE DOCUMENT

```
CREATE TABLE tb_document(
d_code char(20) PRIMARY KEY,
d_name varchar(100) NOT NULL,
d_file varchar(100) NOT NULL,
d_tarikh_keluaran date NOT NULL,
d_catatan varchar(200),
owner_code char(10), FOREIGN KEY (owner_code) REFERENCES
tb_department(dept_code),
d_perkhidmatan int, FOREIGN KEY (d_perkhidmatan) REFERENCES
tb_perkhidmatan(p_id),
d_pecahan int, FOREIGN KEY (d_pecahan) REFERENCES
tb_pecahan(pecahan_id),
d_kategori int, FOREIGN KEY (d_kategori) REFERENCES tb_kategori(k_id),
);
```

### 6.2 Data Manipulation Language (DML)

### **SQL INSERT INTO**

### 1. Table Staff

```
insert into tb_staff ("s_id", "s_name", "s_ic", "s_email", "s_password",
"s jawatan", "s dept") values (12345, 'Admin', '010430075682',
'admin@gmail.com', 'password', 1, 'PKP');
insert into tb staff ("s id", "s name", "s ic", "s email", "s password",
"s_jawatan", "s_dept") values (12358, 'Zuraini', '740906085468',
'zuraini@gmail.com', 'password', 15, 'BKA');
insert into tb_staff ("s_id", "s_name", "s_ic", "s_email", "s_password",
"s_jawatan", "s_dept") values (12365, 'Mariyam', '010430075682',
'mariyam@gmail.com', 'password', 12, 'OSC');
insert into tb_staff ("s_id", "s_name", "s_ic", "s_email", "s_password",
"s jawatan", "s dept") values (13564, 'Azmir', '740810025601',
'azmir@gmail.com', 'password', 5, 'PR');
insert into tb_staff ("s_id", "s_name", "s_ic", "s_email", "s_password",
"s_jawatan", "s_dept") values (16816, 'Khairul Bariyyah', '001203071234',
'bariyyah@gmail.com', 'password', 1, 'PKP');
insert into tb_staff ("s_id", "s_name", "s_ic", "s_email", "s_password",
"s jawatan", "s dept") values (16817, 'Aisyah Umairah', '010430075682',
'aisyah@gmail.com', 'password', 1, 'PKP');
insert into tb_staff ("s_id", "s_name", "s_ic", "s_email", "s_password",
"s_jawatan", "s_dept") values (54321, 'Abdul Mukmin', '031219075123',
'mukmin@gmail.com', 'password', 3, 'PW');
```

#### 2. Table Jawatan

```
Insert into tb_jawatan("j_name", "j_gred") values('Penolong Pegawai
Teknologi Maklumat', 'FA29');
Insert into tb jawatan("j name", "j gred") values('Pegawai Teknologi
Maklumat', 'F41');
Insert into tb_jawatan("j_name", "j_gred") values('Juruteknik
Komputer', 'FT17');
Insert into tb_jawatan("j_name", "j_gred") values('Penolong
Jurutera', 'JA29');
Insert into tb_jawatan("j_name", "j_gred") values('Arkitek','JA41');
Insert into tb_jawatan("j_name", "j_gred") values('Penolong
Akauntan', 'WA29');
Insert into tb_jawatan("j_name", "j_gred") values('Akauntan','WA41');
Insert into tb jawatan("j name", "j gred") values('Penolong Pegawai
Kesihatan Persekitaran', 'UA29');
Insert into tb jawatan("j name", "j gred") values('Pegawai Kesihatan
Persekitaran','UA41');
Insert into tb_jawatan("j_name", "j_gred") values('Penolong Pegawai
Undang-Undang','LA29');
Insert into tb_jawatan("j_name", "j_gred") values('Pegawai
Undang-Undang','LA41');
Insert into tb jawatan("j name", "j gred") values('Pembantu
Tadbir', 'NA19');
Insert into tb_jawatan("j_name", "j_gred") values('Penolong Pegawai
Tadbir', 'NA29');
Insert into tb_jawatan("j_name", "j_gred") values('Pegawai Tadbir','NA41');
Insert into tb_jawatan("j_name", "j_gred") values('Pegawai
Perubatan','UD41');
Insert into tb jawatan("j name", "j gred") values('Juruaudit','W41');
```

```
Insert into tb_jawatan("j_name", "j_gred") values('Penolong Juruaudit','W29');
```

Insert into tb\_jawatan("j\_name", "j\_gred") values('Jururawat','UA29');

### 3. Table Department

```
Insert into tb_department ("dept_code", "dept_name") values ('BKA',
'Jabatan Kesihatan Persekitaran');
Insert into tb department ("dept code", "dept name") values ('COB',
'Jabatan Pesuruhjaya Bangunan');
Insert into tb department ("dept code", "dept name") values ('KAD', 'Unit
Audit Dalam');
Insert into tb_department ("dept_code", "dept_name") values ('OSC', 'Unit
Pusat Setempat (OSC)');
Insert into tb department ("dept code", "dept name") values ('PB',
'Jabatan Kawalan Bangunan');
Insert into tb_department ("dept_code", "dept_name") values ('PE',
'Jabatan Penguatkuasaan');
Insert into tb_department ("dept_code", "dept_name") values ('PJ',
'Jabatan Kejuruteraan');
Insert into tb_department ("dept_code", "dept_name") values ('PKK',
'Jabatan Pengurusan Korporat dan Komuniti');
Insert into tb_department ("dept_code", "dept_name") values ('PKP',
'Jabatan Khidmat Pengurusan');
Insert into tb department ("dept code", "dept name") values ('PL',
'Jabatan Pelesenan');
Insert into tb_department ("dept_code", "dept_name") values ('PLK',
'Jabatan Landskap');
Insert into tb_department ("dept_code", "dept_name") values ('PNH',
'Jabatan Penilaian Dan Pengurusan Harta');
Insert into tb department ("dept code", "dept name") values ('PP',
'Jabatan Perbendaharaan');
Insert into tb_department ("dept_code", "dept_name") values ('PPP',
'Jabatan Perkhidmatan Perbandaran');
```

Insert into tb\_department ("dept\_code", "dept\_name") values ('PR', 'Jabatan Perancangan Pembangunan');

Insert into tb\_department ("dept\_code", "dept\_name") values ('PU', 'Unit Undang-undang');

Insert into tb\_department ("dept\_code", "dept\_name") values ('PW', 'Jabatan Konservasi Warisan');

Insert into tb\_department ("dept\_code", "dept\_name") values ('UI', 'Unit Integriti');

Insert into tb\_department ("dept\_code", "dept\_name") values ('UPP', 'Unit Penyelarasan Pembangunan');

### 4. Table Kategori

```
insert into tb_kategori("k_code", "k_name") values ('PK','Prosedur Kerja'); insert into tb_kategori("k_code", "k_name") values ('AK','Arahan Kerja'); insert into tb_kategori("k_code", "k_name") values ('PK-PS','Prosedur Kerja - Proses Sokongan'); insert into tb_kategori("k_code", "k_name") values ('PKS','Prosedur Kerja Selamat'); insert into tb_kategori("k_code", "k_name") values ('PKS-PS','Prosedur Kerja Selamat - Proses Sokongan');
```

### 5. Table Perkhidmatan

```
insert into tb_perkhidmatan("p_name") values ('Perkhidmatan Teras');
insert into tb_perkhidmatan("p_name") values ('Perkhidmatan Sokongan');
insert into tb_perkhidmatan("p_name") values ('Dokumen Induk');
insert into tb_perkhidmatan("p_name") values ('Kawalan Keselamatan');
```

#### 6. Table Pecahan

```
insert into tb_pecahan("pecahan_name") values ('Garis Panduan');
insert into tb_pecahan("pecahan_name") values ('Kawalan Bangunan');
insert into tb_pecahan("pecahan_name") values ('Kawalan Pemajuan');
insert into tb_pecahan("pecahan_name") values ('Kawalan Pematuhan');
insert into tb pecahan("pecahan name") values ('Kawalan Perniagaan');
insert into tb_pecahan("pecahan_name") values ('Kawalan Persekitaran');
insert into tb pecahan("pecahan name") values ('Manual');
insert into tb_pecahan("pecahan_name") values ('Mekanikal dan
Elektrikal');
insert into tb_pecahan("pecahan_name") values ('Pelaksanaan dan
Pemantauan Projek');
insert into tb_pecahan("pecahan_name") values ('Pembersihan');
insert into tb pecahan ("pecahan name") values ('Pengurusan Aduan');
insert into tb_pecahan("pecahan_name") values ('Pengurusan Aset dan
Stor');
insert into tb pecahan ("pecahan name") values ('Pengurusan
Kewangan');
insert into tb_pecahan("pecahan_name") values ('Pengurusan Lalulintas
dan Tempat Letak Kereta');
insert into tb_pecahan("pecahan_name") values ('Pengurusan Landskap');
insert into tb_pecahan("pecahan_name") values ('Pengurusan
Pentadbiran');
insert into tb pecahan ("pecahan name") values ('Pengurusan Sumber
Manusia');
insert into tb_pecahan("pecahan_name") values ('Pengurusan Teknologi
Maklumat');
insert into tb_pecahan("pecahan_name") values ('Pengurusan
Undang-undang dan Penguatkuasaan');
```

insert into tb\_pecahan("pecahan\_name") values ('Pernyataan Pemakaian');

insert into tb\_pecahan("pecahan\_name") values ('Polisi');

insert into tb\_pecahan("pecahan\_name") values ('Prosedur Kerja Selamat');

insert into tb\_pecahan("pecahan\_name") values ('Prosedur Kerja Sokongan (Keselamatan)');

insert into tb\_pecahan("pecahan\_name") values ('Penilaian Dan Pengurusan Harta');

#### 7. Table Document

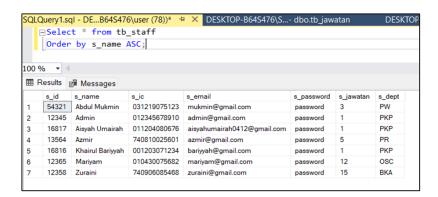
insert into tb\_document ("d\_code", "d\_name", "d\_file", "d\_tarikhkeluaran", "d\_catatan", "owner\_code", "d\_perkhidmatan", "d\_pecahan", "d\_kategori") values ('MBPP:AK-PR-05', 'Ulasan Teknikal Permohonan Lesen Tred, Perniagaan Dan Perindustrian', '05 - Ulasan Teknikal Permohonan Lesen Tred, Perniagaan Dan Perindustrian.pdf','2018-07-05',",'PR','1','5','2');

insert into tb\_document ("d\_code", "d\_name", "d\_file", "d\_tarikhkeluaran", "d\_catatan", "owner\_code", "d\_perkhidmatan", "d\_pecahan", "d\_kategori") values ('MBPP:AK-PR-06', 'Ulasan Teknikal Permohonan Lesen Establisymen Makanan', '06 - Ulasan Teknikal Permohonan Lesen Establisymen Makanan.pdf','2018-07-05',",'PR','1','5','2');

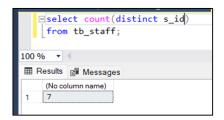
insert into tb\_document ("d\_code", "d\_name", "d\_file", "d\_tarikhkeluaran", "d\_catatan", "owner\_code", "d\_perkhidmatan", "d\_pecahan", "d\_kategori") values ('MBPP:PK-PP-22', 'Proses Bayaran Kelompok Jabatan-Jabatan Majlis', '22 - Proses Bayaran Kelompok Jabatan-Jabatan Majlis.pdf','2018-07-05',",'PP','2','13','1');

### **SQL RETRIEVE DATA**

Select \* From tb\_staff Order By s\_name ASC;



Select count(distinct s\_id) from tb\_staff;



Select \* from tb\_document where d\_kategori = 2;



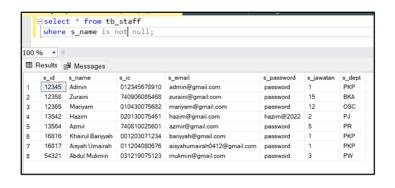
Select \* from tb\_staff where s\_id =12345 and s\_password = 'password';



Select \* from tb\_staff where s\_name is null;



## Select \* from tb\_staff where s\_name is not null;



# SQL UPDATE DATA

Update tb\_jawatan set j\_gred = 'UA29' where j\_id =18;

j	_id	j_name	j_gred
1		Penolong Pegawai Teknologi Maklumat	FA29
2		Pegawai Teknologi Maklumat	F41
3		Juruteknik Komputer	FT17
4		Penolong Jurutera	JA29
5		Arkitek	JA41
6		Penolong Akauntan	WA29
7		Akauntan	WA41
8		Penolong Pegawai Kesihatan Persekitaran	UA29
9		Pegawai Kesihatan Persekitaran	UA41
1	0	Penolong Pegawai Undang-Undang	LA29
1	1	Pegawai Undang-Undang	LA41
1	2	Pembantu Tadbir	NA19
1	3	Penolong Pegawai Tadbir	NA29
1	4	Pegawai Tadbir	NA41
1	5	Pegawai Perubatan	UD41
1	6	Juruaudit	W41
1	7	Penolong Juruaudit	W29
1	8	Jururawat	U29
* ^	IULL	NULL	NULL

```
SQLQuery1.sql - DE...B64S476\user (78))* 
UPDATE tb_jawatan

set j_gred = 'UA29'

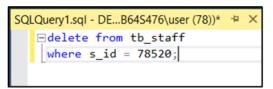
where j_id = 18;
```

	16	Juruaudit	W41	
	17	Penolong Juruaudit	W29	
•	18	Jururawat	UA29	
*	NULL	NULL	NULL	
		·	'	

# **SQL DELETE DATA**

Delete from tb\_staff where s\_id = 78520;





	s_id	s_name	s_ic	s_email	s_password	s_jawatan	s_dept
•	12345	Admin	012345678910	admin@gmail.com	password	1	PKP
	12358	Zuraini	740906085468	zuraini@gmail.com	password	15	BKA
	12365	Mariyam	010430075682	mariyam@gmail.com	password	12	OSC
	13564	Azmir	740810025601	azmir@gmail.com	password	5	PR
	16816	Khairul Bariyyah	001203071234	bariyyah@gmail.com	password	1	PKP
	16817	Aisyah Umairah	011204080676	aisyahumairah0412@gm	password	1	PKP
	54321	Abdul Mukmin	031219075123	mukmin@gmail.com	password	3	PW
*	NULL	NULL	NULL	NULL	NULL	NULL	NULL

# 9.0 Source code

# **Authentication Module**

Connection.php

# Login.php

## Logout.php

#### Dashboard.php

```
c <?php
session_start();
if (isset($_SESSION['user'])) {
    // Set the content file to include
    $content = "../layout/home.php";

    // Include the base template
    include "../layout/induk.php";
} else {
    // Redirect to login page or handle unauthorized access
    header('Location: ../authentication/page-login.html');
    exit();
}</pre>
```

# page-login.html

```
!DOCTYPE html>
<html class="h-100" lang="en">
       <meta charset="utf-8">
       <meta http-equiv="X-UA-Compatible" content="IE=edge">
<meta name="viewport" content="width-device-width,initial-scale=1">
<title>e-ISO MBPP</title>
      <link rel="icon" type="image/png" sizes="16x16" href="../images/favicon.png">
<link href="../css/style.css" rel="stylesheet">
               <div class="container h-100">
                       <div class="form-input-content">
                                                <a class="text-center" href="index.html"> <h4>e-ISO MBPP</h4></a>
                                                                 <form class="mt-5 mb-5 login-input" action="login.php" method="post">
                                                                        <div class="form-group
                                                                                 <input type="email" class="form-control" placeholder="Email" name="s_email">
                                                                         <button class="btn login-form_btn submit w-100">Sign In
      <script src="js/custom.min.js"></script>
<script src="js/settings.js"></script>
<script src="js/gleek.js"></script>
<script src="js/styleSwitcher.js"></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script>
```

## **User Module**

insertUser.php

### editUser.php

```
<?php
session_start();

if (isset($_SESSION['user'])) {

   if (isset($_GET['id'])) {
      $id = $_GET['id'];

      require_once("../connection.php");
      $sql = "SELECT * FROM tb_staff WHERE s_id = $id";
      $result = mysqli_query($mysqli, $sql);
      $user = $result->fetch_assoc();

      // Retrieve documents from the database
      $jawatan = "SELECT * FROM tb_jawatan";
      $jawat = $mysqli->query($jawatan);

      // Retrieve data from tb_pecahan
      $jabatan = "SELECT * FROM tb_department";
      $jab = $mysqli->query($jabatan);

      $mysqli->close();
   }

   $content = "../layout/folder-user/edit.php";

   // Include the base template
   include "../layout/induk.php";
   } else {
      // Redirect to login page or handle unauthorized access
      header('Location: ../authentication/page-login.html');
      exit();
   }
}
```

## delete.php

### Update.php

```
session_start();
if (isset($_SESSION['user'])) {
     if ($_SERVER["REQUEST_METHOD"] == "POST") {
          // Retrieve the form data
$id = $_POST['s_id'];
          $name = $_POST['s_name'];
$ic = $_POST['s_ic'];
         $\text{$ = $_POST['s_email'];}
$jawat = $_POST['s_jawatan'];
$jab = $_POST['s_dept'];
$role = $_POST['role'];
          require_once ("../connection.php");
// Prepare the SQL statement
          $sql = "UPDATE tb_staff SET s_name = ?, s_ic = ?, s_email = ?, s_jawatan = ?, s_dept = ?, role = ? WHERE s_id = ?";
          $stmt = $mysqli->prepare($sql);
          // Bind the parameters to the statement
$stmt->bind_param("sissssi", $name, $ic, $email, $jawat, $jab, $role, $id,);
          if ($stmt->execute()) {
                   Close the statement and connection
               $stmt->close();
               $mysqli->close();
               header('Location: ../folder-user/index.php');
               $stmt->close();
               $mysqli->close();
               header('Location: ../folder-user/register.php');
    // Redirect to login page or handle unauthorized access
header('Location: ../authentication/page-login.html');
```

#### profile.php

```
c?php
session_start();

if (isset($_SESSION['user'])) {

   if (isset($_GET['id'])) {
        $id = $_GET['id'];

        require_once ("../connection.php");
        $sql = "SELECT * FROM tb_staff WHERE s_id = $id";
        $result = mysqli_query($mysqli, $sql);
        $user = $result->fetch_assoc();

        $mysqli->close();
    } else {
        // Retrieve the user details
        $user = $_SESSION['user'];
    }

        $content = "../layout/folder-user/profile.php";

        // Include the base template
        include "../layout/induk.php";

} else {
        // Redirect to login page or handle unauthorized access
        header('Location: ../authentication/page-login.html');
        exit();
}
```

#### index.php

```
session_start();
if (isset($_SESSION['user'])) {
    // Set the content file to include
    $content = "../layout/folder-user/index.php";

    require_once('../connection.php');

    $sql = "SELECT * FROM tb_staff";
    $result = $mysqli->query($sql);

    // Include the base template
    include "../layout/induk.php";
} else {
    // Redirect to login page or handle unauthorized access
    header('Location: ../authentication/page-login.html');
    exit();
}
```

## register.php

```
c?php
session_start();
if (isset($_SESSION['user'])) {
    // Set the content file to include
    $content = "../layout/folder-user/create.php";

    require_once ('../connection.php');

    // Retrieve documents from the database
    $jawatan = "SELECT * FROM tb_jawatan";
    $jawat = $mysqli->query($jawatan);

    // Retrieve data from tb_pecahan
    $jabatan = "SELECT * FROM tb_department";
    $jab = $mysqli->query($jabatan);

// Include the base template
    include "../layout/induk.php";
} else {
    // Redirect to login page or handle unauthorized access
    header('Location: ../authentication/page-login.html');
    exit();
}
```

## **Document Module**

addDoc.php

```
if (isset($_SESSION['user'])) {
    require_once "../connection.php";

    // Retrieve documents from the database
    $perkhidmatanQuery = "SELECT * FROM tb_perkhidmatan";
    $perkhidmatanResult = $mysqli->query($perkhidmatanQuery);

    // Retrieve data from tb_pecahan
    $pecahanQuery = "SELECT * FROM tb_pecahan";
    $pecahanResult = $mysqli->query($pecahanQuery);

    // Retrieve data from tb_kategori
    $kategoriQuery = "SELECT * FROM tb_kategori";
    $kategoriQuery = "SELECT * FROM tb_kategoriQuery);

    // Retrieve data from tb_pemilik
    $pemilikQuery = "SELECT * FROM tb_department";
    $pemilikQuery = "SELECT * FROM tb_department";
    $pemilikResult = $mysqli->query($pemilikQuery);

    // Set the content file to include
    $content = "../layout/folder-document/createDoc.php";

    // Include the base template
    include "../layout/induk.php";
    $mysqli->close();
} else {
    // Redirect to login page or handle unauthorized access
    header('Location: ../authentication/page-login.html');
    exit();
}
```

#### createDoc.php

```
session_start();
if (isset($_SESSION['user'])) {
     if ($_SERVER["REQUEST_METHOD"] == "POST") {
           $kodNo = $_POST['d_code'];
          $tajuk = $_POST['d_name'];
$tarikh = $_POST['d_tarikh_keluaran'];
           $catatan = $_POST['d_catatan'];
           $pemilik = $_POST['owner_code'];
           $perkidmatan = $_POST['d_perkhidmatan'];
          $pecahan = $_POST['d_pecahan'];
$kategori = $_POST['d_kategori'];
// Retrieve other form fields as needed
          $fileDir = "../file/"; // Directory to save uploaded files
$fileName = $_FILES['d_file']['name']; // Name of the uploaded file
$fileTemp = $_FILES['d_file']['tmp_name']; // Temporary file location
// Move the uploaded file to the desired directory
          $destination = $fileDir . $fileName;
if (move_uploaded_file($fileTemp, $destination)) {
                require_once("../connection.php");
                    Prepare the SQL statement
                $sql = "INSERT INTO tb_document (d_code, d_name, d_file, d_tarikh_keluaran, d_catatan,
           owner_code, d_perkhidmatan,d_pecahan, d_kategori) VALUES (?, ?, ?, ?, ?, ?, ?, ?, ?)";
// Adjust the SQL statement and add placeholders for other form fields as needed
                // Prepare and bind the parameters
                $stmt = $mysqli->prepare($sql);
                $stmt->bind_param("sssssssss", $kodNo, $tajuk, $fileName, $tarikh, $catatan, $pemilik, $perkidmatan, $pecahan, $kategori);
// Adjust the binding of parameters for other form fields as needed
                if ($stmt->execute()) {
                     $alert = '<div class="alert alert-success">Dokumen berjaya di tambah!</div>';
                } else {

// Error in insertion
                     $alert =
                            '<div class="alert alert-danger">Dokumen gagal ditambah : ' . $stmt->error . '</div>';
                $stmt->close();
                $mysqli->close();
                $alert =
                      '<div class="alert alert-danger">Dokumen gagal ditambah </div>';
     $url = '../folder-doc/indexDoc.php?id=' . urlencode($alert);
    header('Location: ' . $url);
} else {
    // Redirect to login page or handle unauthorized access
header('Location: ../authentication/page-login.html');
```

### deleteDoc.php

#### editDoc.php

```
session_start();
if (isset($_SESSION['user'])) {
    require_once "../connection.php";
    if (isset($_GET['id'])) {
        $id = $_GET['id'];
        $sql = "SELECT * FROM tb_document WHERE d_code = '$id'";
        $result = mysqli_query($mysqli, $sql);
        $doc = $result->fetch_assoc();
        $perkhidmatanQuery = "SELECT * FROM tb_perkhidmatan";
$perkhidmatanResult = $mysqli->query($perkhidmatanQuery);
        $pecahanQuery = "SELECT * FROM tb_pecahan";
        $pecahanResult = $mysqli->query($pecahanQuery);
        $kategoriQuery = "SELECT * FROM tb_kategori";
        $kategoriResult = $mysqli->query($kategoriQuery);
         // Retrieve data from tb pemilik
        $pemilikQuery = "SELECT * FROM tb_department";
$pemilikResult = $mysqli->query($pemilikQuery);
        $content = "../layout/folder-document/editDoc.php";
        include "../layout/induk.php";
        $mysqli->close();
        echo "No document ID provided.";
} else {
    header('Location: ../authentication/page-login.html');
    exit();
```

## viewDoc.php

```
c?php
session_start();

if (isset($_SESSION['user'])) {
    require_once "../connection.php";

    // Retrieve documents from the database
    if (isset($_GET['id'])) {
        $id = $_GET['id'];
        $sql = "SELECT * FROM tb_document WHERE d_code = '$id'";
        $result = mysqli_query($mysqli, $sql);

        // Set the content file to include
        $content = "../layout/folder-document/viewDoc.php";

        // Include the base template
        include "../layout/induk.php";
        $mysqli->close();
    } else {
        echo "No document ID provided.";
    }
} else {
        // Redirect to login page or handle unauthorized access header('Location: ../authentication/page-login.html');
        exit();
}
```

## index.php

# Layout

#### induk.php

```
chtml lang-"en":
                   <meta charset="utf-8">
                   kmcta http-equiv="X-UA-Compatible" content="IE-edge">
kmcta name="viewport" content="width-device-width,initial-scale-1">
kmcta name="width-device-width,initial-scale-1">
kmcta name="width-device-width,initial-scale
                 <!-- theme meta -->
<meta name="theme-name" content="DMS" />
                   <title>e-ISO MBPP</title>
                 <!-- Favicon icon -->
clink rel="icon" type="../image/png" sizes="16x16" href="../images/MBPP_2.png">
                   <link href="../plugins/pg-calendar/css/pignose.calendar.min.css" rel="stylesheet">
                 <!--Main wrapper start-->
<div id="main-wrapper">
                                       include('navbar.php');
                                         <!--Content body start-->
<div class="content-body"</pre>
                                                              <!--Footer start-->
<div class="footer";</pre>
                                                                               <div class="copyright"</pre>
                                                                                                           Hak Cipta Terpelihara Majlis Bandaraya Pulau Pinang © 2823
                                       <!--Scripts-->
<script src-"../plugins/common/common.min.js"></script>
<script src-"../js/custom.min.js"></script>
<script src-"../js/scrtings.js"></script>
<script src-"../js/gleek.js"></script>
<script src-"../js/gleek.js"></script></script></script src-"../js/styleSwitcher.js"></script></script></script></script></script>
                                         <script src="../plugins/circle-progress/circle-progress.min.js"></script>
                                       <script src="../plugins/topojson/topojson.min.js"></script>
<script src="../plugins/datamaps/datamaps.world.min.js"></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script>
                                         <script src="../plugins/raphael/raphael.min.js"></script>
<script src="../plugins/morris/morris.min.js"></script>
                                         <script src="../plugins/moment/moment.min.js"></script>
<script src="../plugins/pg-calendar/js/pignose.calendar.min.js"></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script>
                                         <script src="../plugins/chartist/js/chartist.min.js"></script>
<script src="../plugins/chartist-plugin-tooltips/js/chartist-plugin-tooltip.min.js"></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script></script>
```

## navbar.php

```
| Section | Color | Co
```

## sidebar.php

#### home.php

```
iv class="r
 <div class="col-lg-3 col-sm-6">
     <div class="card gradient-3">
         <div class="card-body"</pre>
             <h3 class="card-title text-white">Prosidur Kerja</h3>
             <div class="d-inline-block"
                <h2 class="text-white">4565</h2>
Jan - Dis 2023
             <span class="float-right display-5 opacity-5"><i class="fa fa-users"></i></i></span>
 <div class="col-lg-3 col-sm-6">
     <div class="card gradient-3">
         <div class="card-body
             <h3 class="card-title text-white">Arahan Kerja</h3>
             <div class="d-inline-block"
                 <h2 class="text-white">4565</h2>
                 Jan - Dis 2023
             <span class="float-right display-5 opacity-5"><i class="fa fa-users"></i></span>
 <div class="col-lg-3 col-sm-6">
     <h3 class="card-title text-white">Prosidur Kerja</h3>
             <h3 class="card-title text-white">(Proses Sokongan)</h3>
             <div class="d-inline-block"
                 <h2 class="text-white">4565</h2>
Jan - Dis 2023
             <span class="float-right display-5 opacity-5"><i class="fa fa-users"></i></i></span>
 <div class="col-lg-3 col-sm-6">
     <div class="card gradient-3">
     <div class="card-body">
             <h3 class="card-title text-white">Prosidur Kerja Selamat</h3>
             <div class="d-inline-block">
                 <h2 class="text-white">4565</h2>
                 Jan - Dis 2023
             <span class="float-right display-5 opacity-5"><i class="fa fa-users"></i></span>
 <div class="col-lg-3 col-sm-6">
     <div class="card gradient-3">
         <div class="card-body"
             <h3 class="card-title text-white">Prosidur Kerja Selamat</h3>
             <h3 class="card-title text-white">(Proses Sokongan)/h3>
             <div class="d-inline-block"
                 <h2 class="text-white">4565</h2>
                 Jan - Dis 2023
             <span class="float-right display-5 opacity-5"><i class="fa fa-users"></i></span>
```

# 10.0 Summary

Our Document Management System (DMS) is a software or platform designed to store, organize, and manage digital documents within an organization. It offers a range of features and benefits to streamline document-related processes and also It offers features such as document storage which provides a centralized location for storing documents electronically. It allows documents to be organized into folders or categories, making it easy to locate and retrieve files when needed. Our DMS includes features which are version control that allows users to track and manage different versions of documents. Search and retrieval, security and access control, audit trails, and integration capabilities are also parts of features for our Document Management System(DMS). A Document Management System simplifies the management of digital documents, improves collaboration, enhances security, and boosts overall productivity within organizations.