

# SHREECHAND RAJESH POLIGA

Cargo Handling Agent

Transportation Specialist

Courier Driver

## PROFILE

A driver with 32 years of experience in the transportation industry, skilled in operating different types of vehicles including cars, vans, and trucks. Has a clean driving record with no accidents or violations, and is committed to following traffic laws and safety regulations. Proficient in navigating routes, utilizing GPS and maps to find destinations. Possesses excellent communication and interpersonal skills, with the ability to interact professionally with customers and handle any issues that may arise. Capable of working independently and collaboratively with a team to achieve timely and efficient deliveries. Experienced in maintaining and inspecting vehicles to ensure they are in good working condition, and reporting any issues to management promptly. Proven track record of meeting or exceeding delivery targets, with a strong attention to detail and commitment to accuracy in record-keeping.

## EXPERIENCE

### Driver at Ram Couriers

2015 – February 2023

My duties, including picking up and delivering packages on time, planning the most efficient and safe delivery route, checking packages for accuracy, recording delivery information, maintaining the delivery vehicle, communicating with customers, adhering to safety protocols, and reporting any incidents or accidents that occur during the delivery process. I prioritize the safe and timely delivery of packages while maintaining professional communication with customers and adhering to company protocols and safety regulations.

### Cargo Handling Agent at AirLink Cargo

May 2008 – July 2014

My duties included loading and unloading cargo onto and off of aircraft, sorting and organizing cargo, checking and documenting cargo, operating cargo equipment, maintaining cargo facilities, providing customer service, following safety protocols, and collaborating with team members. To ensure the safe and efficient handling and transportation of cargo while adhering to strict regulations and maintaining a high level of customer service. Vehicle COR/COF.

### Receiving/Dispatch Clerk at Hulls Express

April 2002 – April 2008

My responsibilities included handling packages, managing inventory, and providing customer service. I logged incoming packages, dispatch outgoing packages, as well as administrative duties to perform. I also maintained vehicles and serviced them, controlling the mileage, and ensuring that they have valid COR/COF certificates. To excel in this job, I needed to be organized, detail-oriented, and possess excellent communication skills.

## CONTACT



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## SKILLS

- Defensive driving techniques
- Traffic rules
- Quick decision-making
- Problem-solving
- Time management
- Communication skills
- Tolerances under pressure
- Vehicle maintenance knowledge

## EDUCATION

### Customer Care Excellence

September 2012

Obtained by means of a Workshop

### Code 10 with PDP

September 2012

Obtained by means of a Workshop