The Not So Short Introduction to Establishment Dashboard V2.0

Office of the Deputy Director General for Field Regulatory Operations

Dashboard Developed by: Ryan Glen P.
Deguma
Version 1 Manual; 8 May 2020

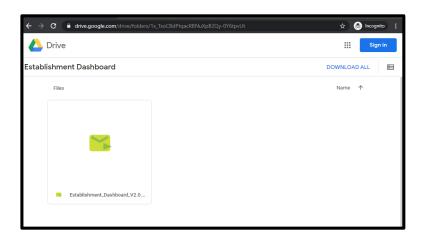
The **Establishment Dashboard** is data management tool created to provide an overview of licensed establishments in the Philippines. Through this tool, we are able to provide a comprehensive list of establishments in all regions and provinces currently being monitored by the FDA.

This manual is created for the users of the dashboard.

To be able to access the dashboard, the user must first download and run an executable file.

Step 1

Go to this link bit.ly/froo-dash and download the folder: Establishment_Dashboard_V2.0.exe

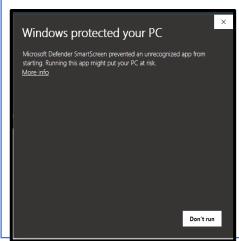


Step 2

Open the downloaded file.

Step 3

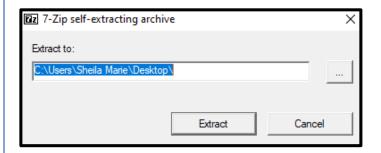
If the "Windows protected your PC" prompt appears, click More info then Run anyway.





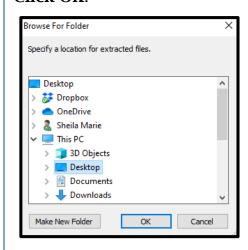
Step 4

The following box will appear. Click the button encircled in red.



Step 5

Choose Desktop as a location of the extracted files. **Click OK**.



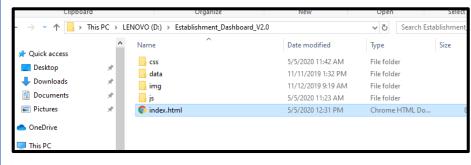
Step 6

Open the desktop folder.

Then open Establishment_Dashboard_V2.0

Step 7

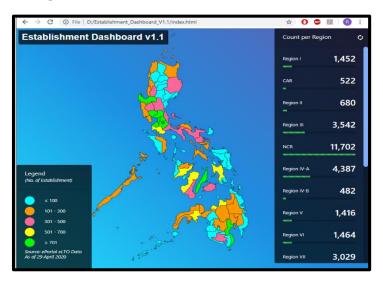
Inside the folder, open the index.html file.



Step 8

During the first run, the dashboard will download the latest e-Portal Data. This process will require an internet connection.

The following screen will appear once the download is completed:



Note: The dashboard will automatically refresh its data after 15 days. However, you may manually update its data by clicking the refresh button located at the top right corner of the dashboard.

Dashboard Features



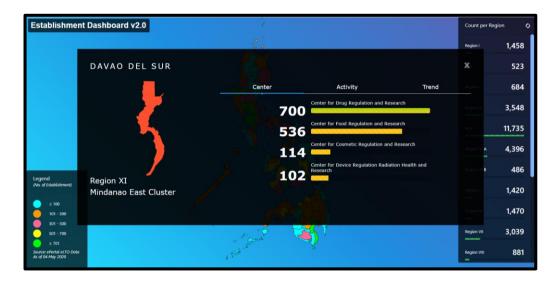
Selecting the Regions on the left-hand side of the page will provide the following information:

Number of establishments with valid LTOs Monitoring activities in the region.



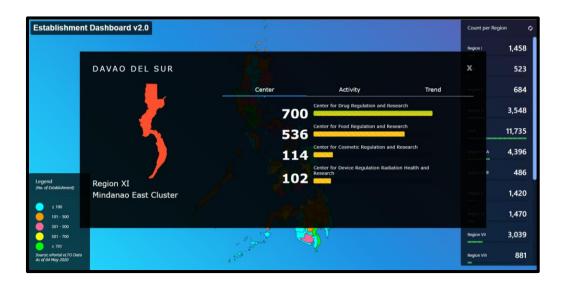
2

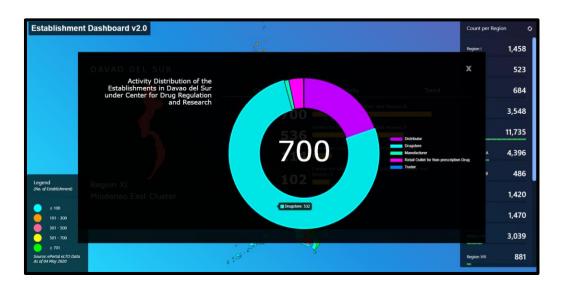
Selecting a province on the map will open to the following window:





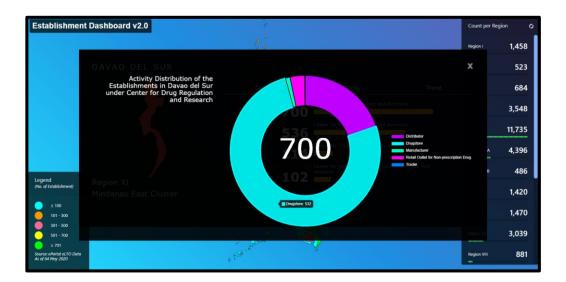
Selecting the center bar will provide an activity distribution of establishments in the province under the specific center.

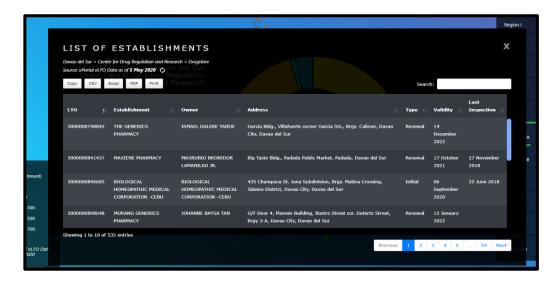






Selecting an activity area within the distribution chart will provide a detailed List of Establishments.





Note: The data can be filtered by using the search box. It can also be copied, printed or downloaded into CSV, Excel and PDF format by clicking the respective buttons.

End

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