# 1/20/16

Deliverable

* First draft of Project Plan up to Approach
* Create project sketches or something

Project Background/Overview

* Overview of the project in your own words
* No more than 1-2 paragraphs
* Answer
  + Why are you writing this document?
  + What is the history behind this project?
  + What is the project?
* Goals and Objectives
  + User goal
  + Business goal
  + Development goal
* Include metrics for each goal

[jstetson@uxrd.com](mailto:jstetson@uxrd.com)

Project Plan

* Title Page
* Revision History
* Overview/Background
  + Goals & Objectives
  + Stakeholders
  + Roles & Responsibilities
* Approach
  + Scope (Activities & Deliverables)
  + Versioning

# 1/27/16

Talking about User Stories

* As a [User Type]
* I want to …
* So I can …
* User Acceptance Criteria (e.g., look for shoes in under ten minutes)

Functional Requirements

* Id, Area, Requirement, Business Need / Value Proposition
* What does the system need to do (not how or why)
* EX: Ability to view local inventory that matches child’s shoe size

NEXT CLASS – come up with user story for the app and come up with concept sketch for it. Take website and add tooltips for everything and a bar chart/detail pane

How to make WBS

* Sticky notes – each phase, task and deliverable on a sticky note. Keep adding until everything is accounted for
* PowerPoint: Insert > SmartArt > Hierarchy. Create structure and add hierarchy numbers

Gantt

* We will use InstaGantt for our app thing
* There is also Merlin – Project Wizards
* Low-tech solution with Excel (but it doesn’t have automatic updates/linked tasks)

Assignments for Next Class

Reading

* Finish whatever you didn’t last class

Deliverable

* ~~Add WBS,~~
* ~~Gantt Chart~~
* ~~Budget (project breakdown)~~
* Schedule (payment schedule for project) to Project Plan Draft
  + Present Concept Sketches

# 2/3/16

Read A project guide to ux design

* ch 11 site maps and task flows p219-236
* ch 12 wireframes and annotations

usertesting.com

todo

* Write user stories
* Update project plan
* Add activities and deliverables to Phases in project plan
* Expand phase 2 data analysis
* Add metrics – page views and user test score
* Start sitemaps & task flows

## 2/10/16

Deliverable

* First draft of Design Documentation
  + Site map
  + Task flow(s)
* Start working on… present final versions (2/24)
  + Interactive wireframe with annotations
  + Static Annotations (key pages)
  + Thumbnail / Screen flow (key user story)

## 2/24/16

SLACK

Deliverable

* Add remaining section to the project plan.
* **Prepare short presentation (5 minutes) about one communication tool.**
  + Slack
  + What is it
  + What does it look like
  + What functionality does it have
  + Pros and cons
  + How much is it
  + Would you use it

Add to proposal

* Feature Creep – not something to turn in but need statement of work
  + Design – wouldn’t it be cool if
  + Development – what happens when…
  + Testing – we need to fix…
* Revision and Change Control
  + Signed statement of work
  + Change control
* **Project Terms**
  + PROFESSOR HAS YET TO UPLOAD THE LECTURE. The slide will have the five parts of the project terms that we need
* Assumptions & Dependencies