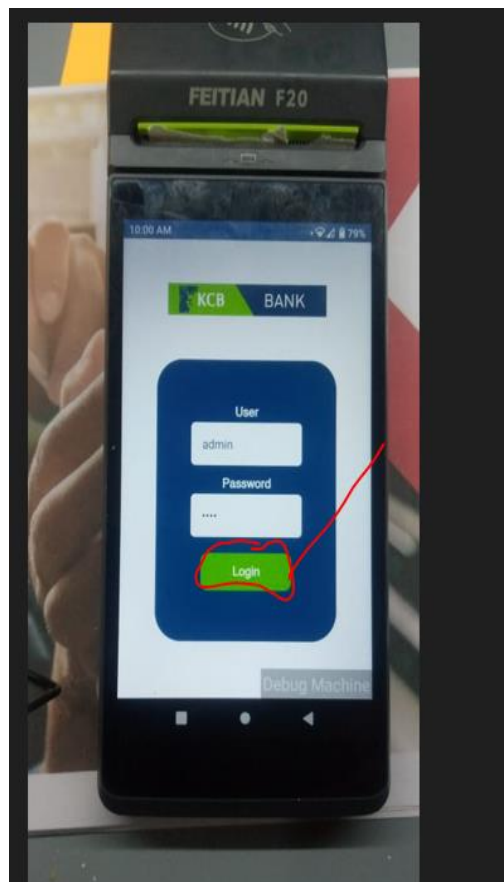
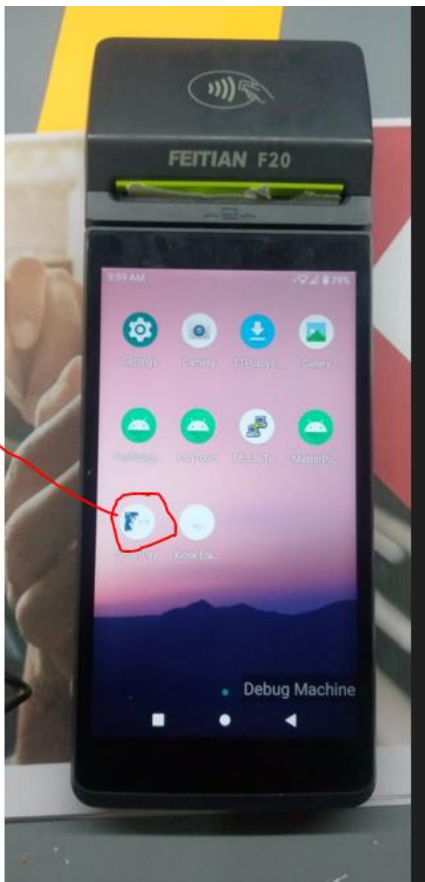


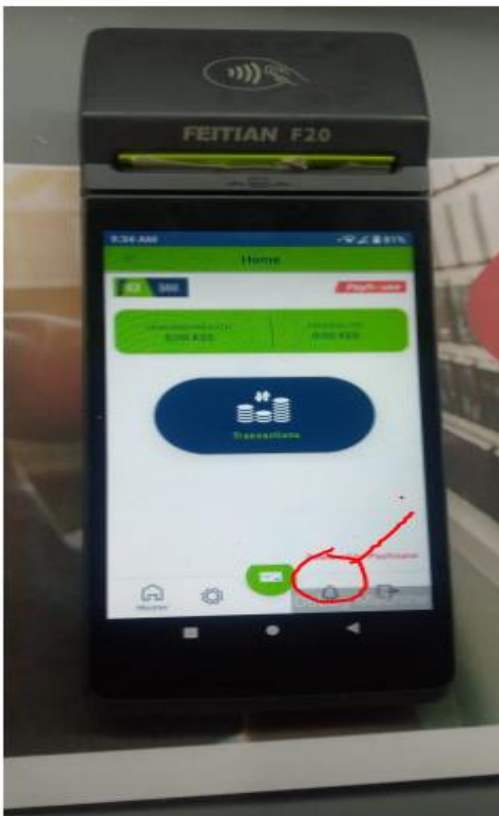
FEITIAN (F20),SMARTPAY POS TRAINING MANUAL

1. CREATE ADMIN ON POS

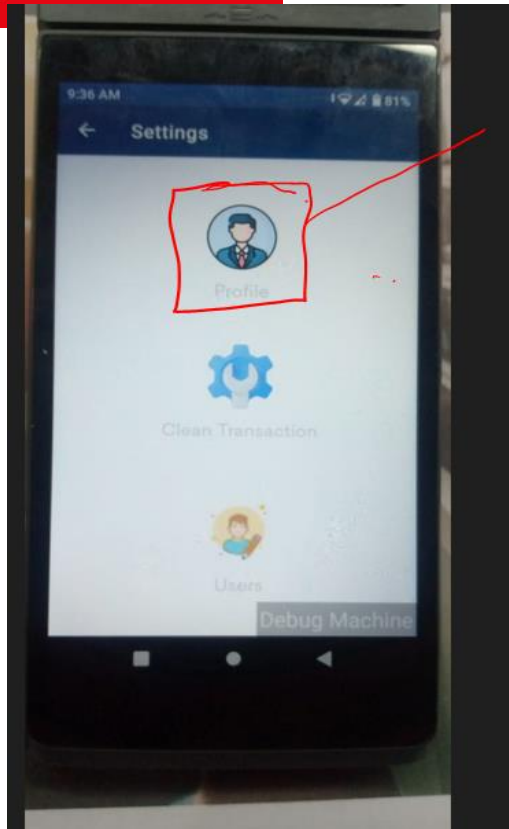
STEP 1: LOG INTO SMARTPAY APK, AND LOG IN TO THE SMARTPAY HOMEPAGE



STEP 2: CLICK ON THE SETTINGS ICON

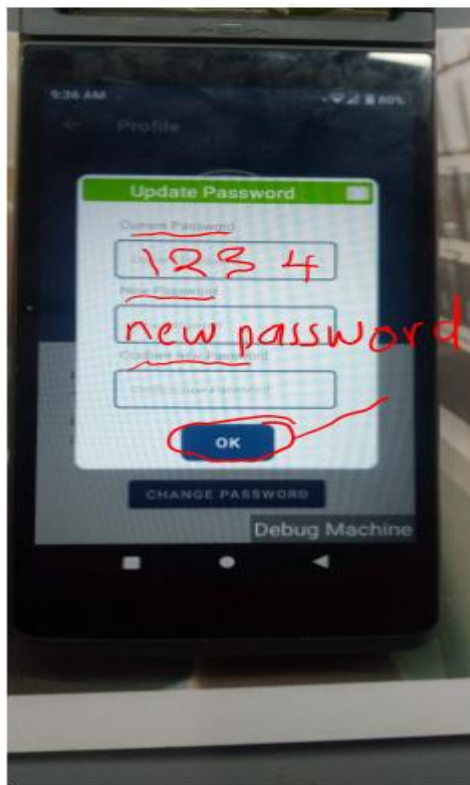
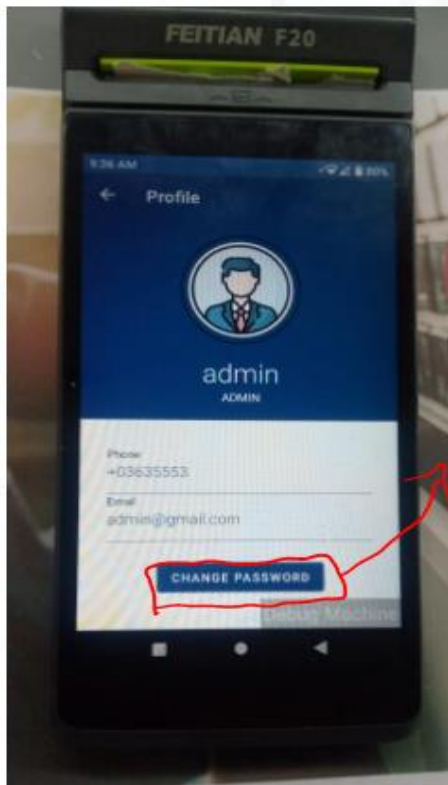


STEP 3: CLICK ON THE ADMIN ICON TO SET PASSWORD

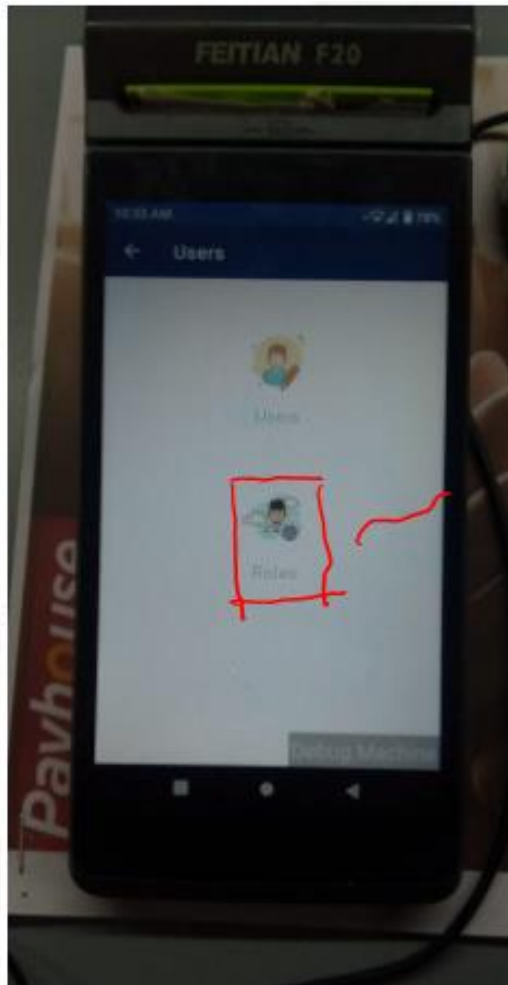
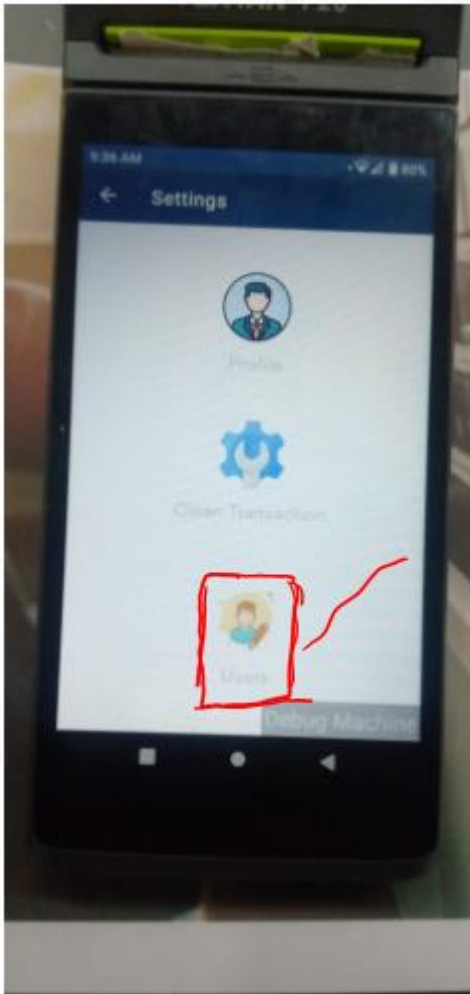


STEP 4:

- CLICK ON CHANGE PASSWORD
- FROM THE DEFAULT PASSWORD 123
- CHOOSE NEW PASSWORD (FOUR DIGITS)

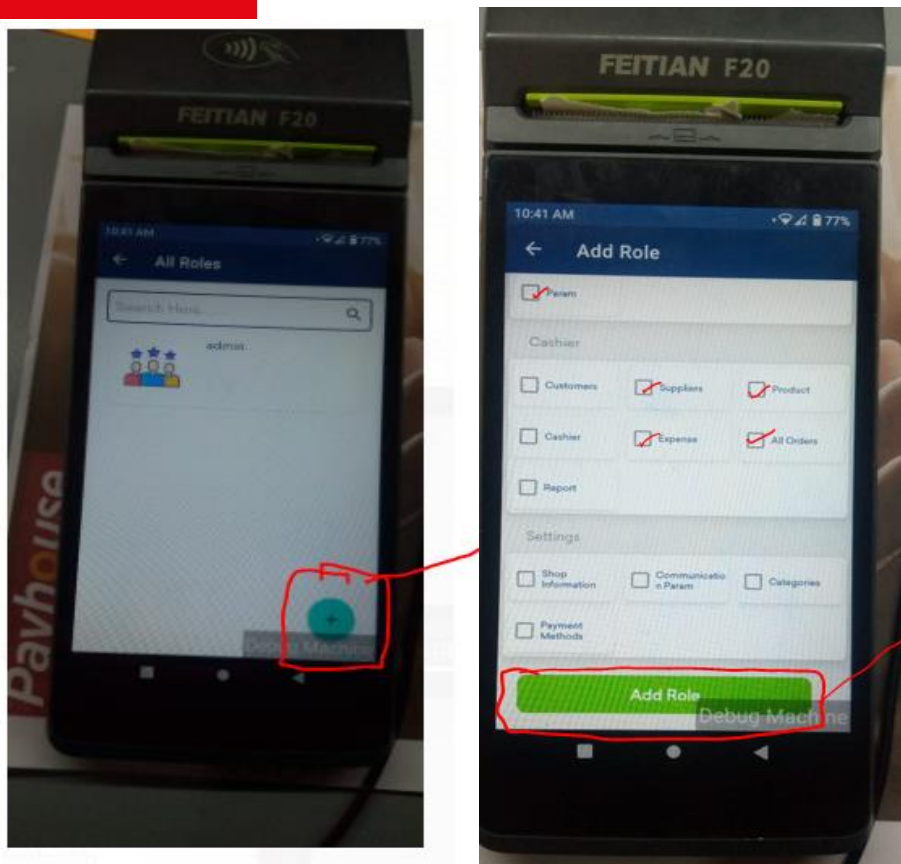


STEP 5: CLICK ON USER ICON AND THE CLICK ON ROLES TO CREATE ROLES



STEP 6:

- CLICK ON THE ADD ICON ,
- NAME A ROLE E.G(CASHIER, ATTENDANT, WAITER, E.TC)
- SELECT THE ROLES THAT THE ADMIN OR /ROLE THAT YOU WANT TO CREATE CAN HAVE ACCESS TO
- CLICK ON ADD ROLE

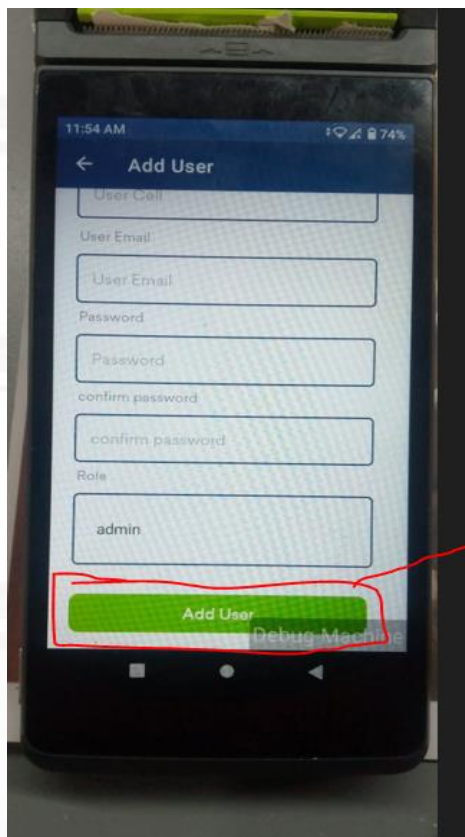
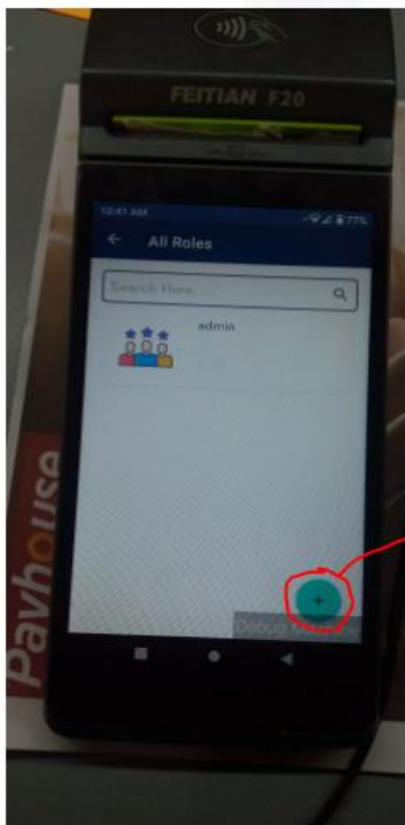


STEP 7 ADD USER

-CLICK ON THE USER ICON

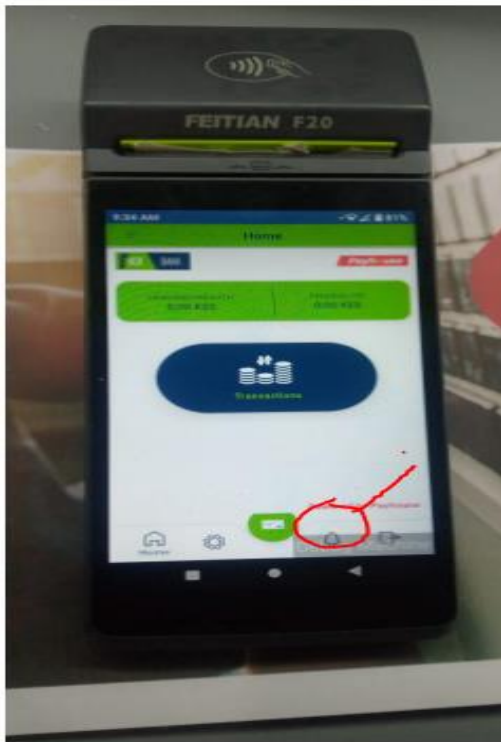
-INPUT USER INFO (ATTACH USER NAME TO THE CREATED ROLE)

-CLICK ON USER



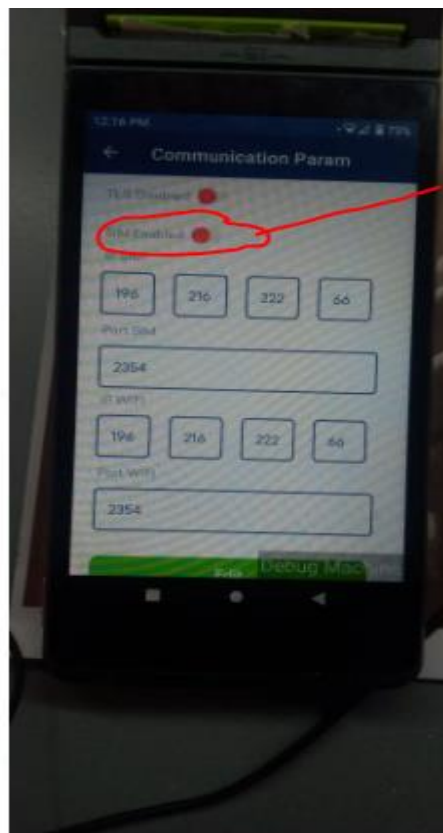
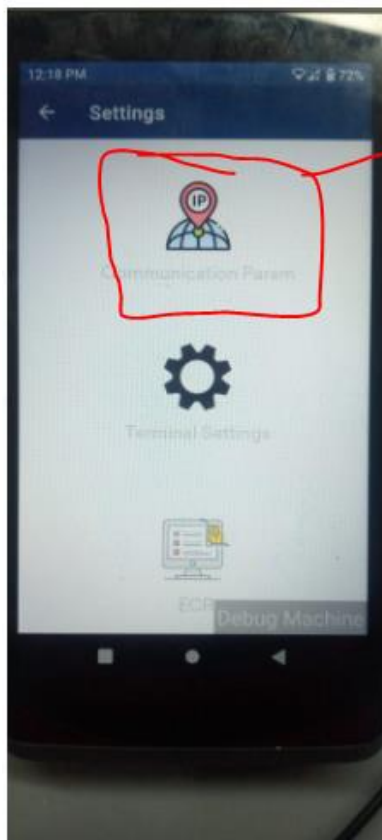
2. AUTO SWITCH FROM SIM TO WIFI

STEP 1: CLICK ON SETTINGS



STEP 2

- CLICK ON COMMUNICATION PARAMETERS
- CLICK ON THE BUTTON BENEATH TLS BUTTON
- SLIDE THE BUTTON TOWARDS THE LEFT TO ENABLE SIM



5 of 5

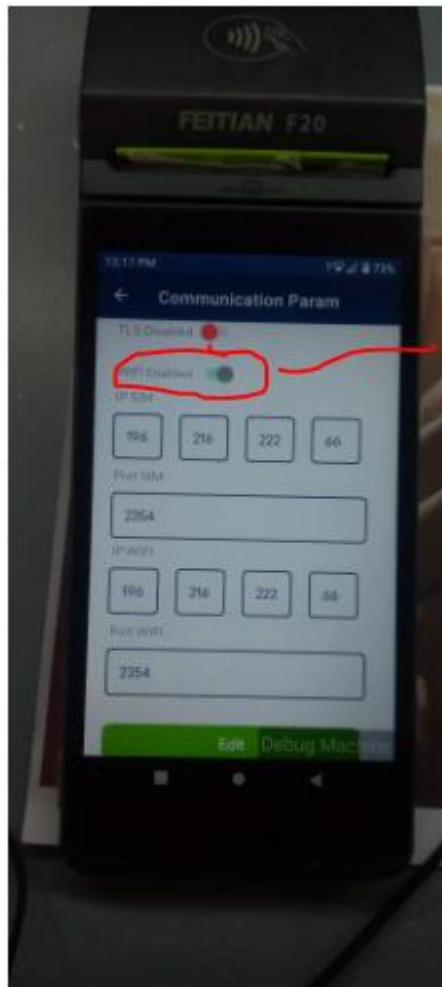
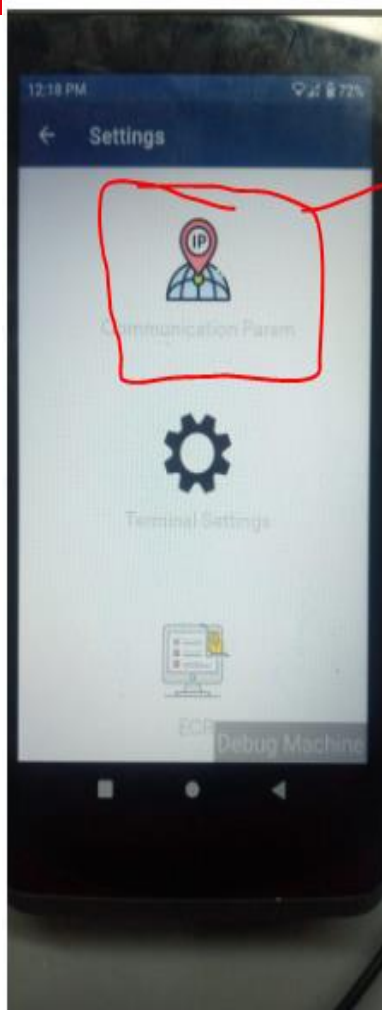
STEP 3;

-TO SWITCH TO WIFI

CLICK ON COMMUNICATION PARAMETERS

-CLICK ON THE BUTTON BENEATH TLS BUTTON

-SLIDE THE BUTTON TOWARDS THE RIGHT TO ENABLE WIFI



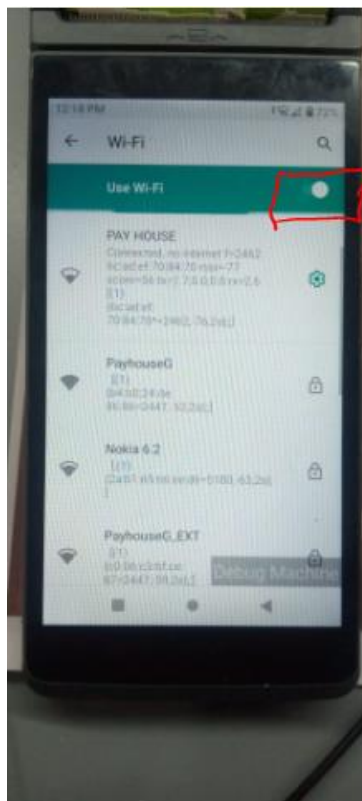
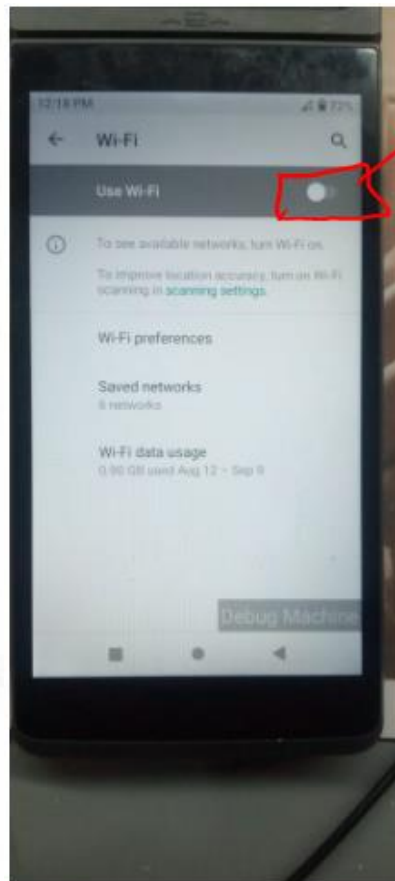
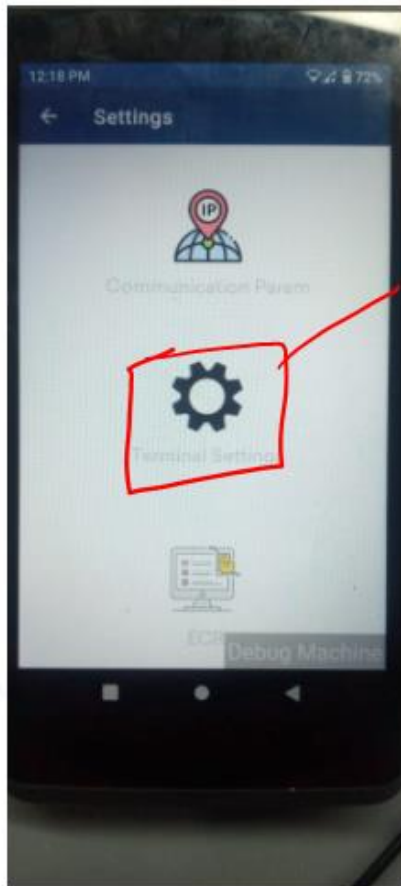
4 of 5

STEP 4:

CLICK ON TERMINAL SETTINGS

SLIDE RIGHT TO ENABLE USE Wi-Fi

SELECT WIFI OPTION OF CHOICE



3. HOW TO USE (TAP) NFC TO DO A TRANSACTION

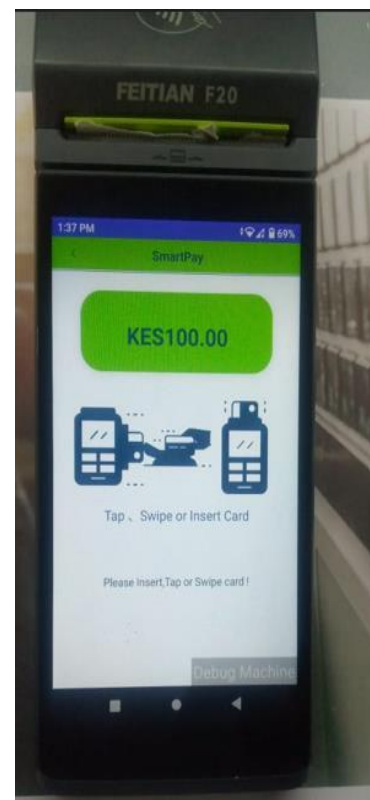
STEP 1:

SELECT THE TRANSACTION OF CHOICE



STEP 2

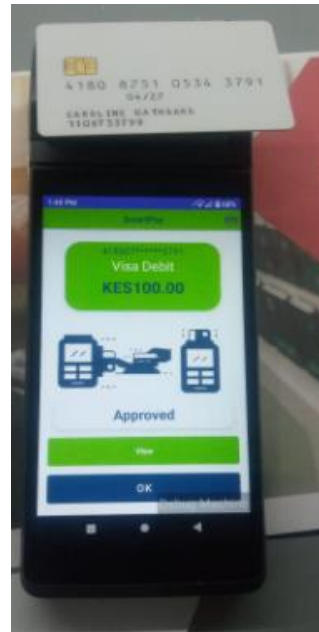
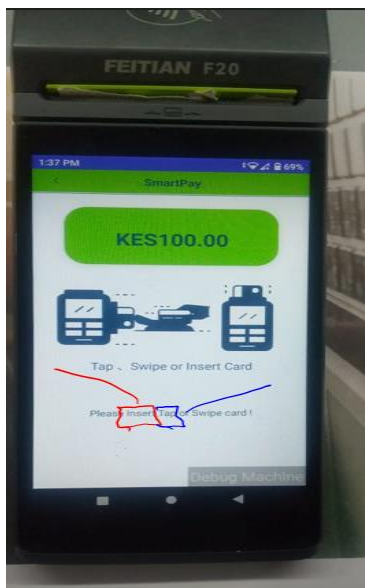
INPUT THE AMOUNT VALID FOR THE TRANSACTION



STEP 3

-THE APPLICATION WILL PROMPT EITHER TO INSERT CARD OR TAP

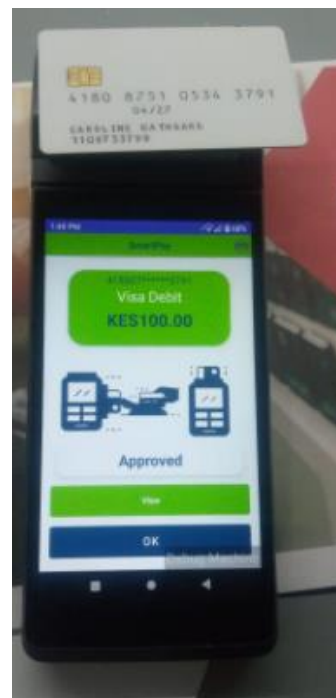
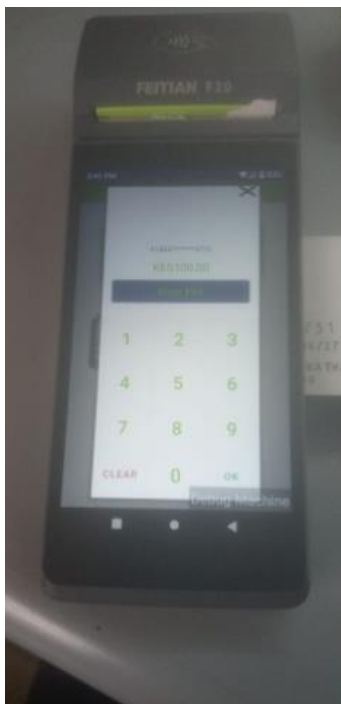
- TAP (BELOW CVM-3000KSH) LIMIT WILL NOT REQUEST FOR PIN)

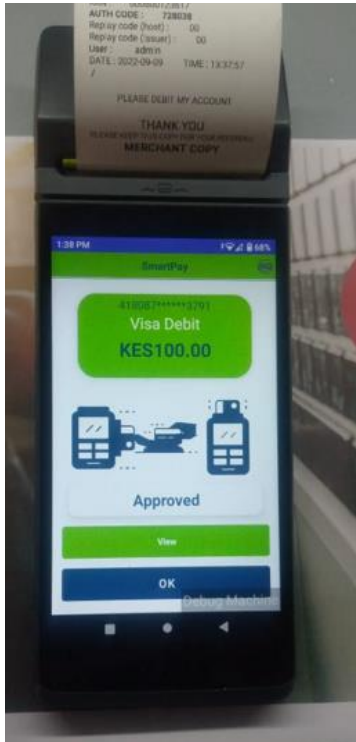


-INSERT CARD



AFTER INSERTING THE CARD IT WILL REQUEST FOR PIN, INPUT THE PIN

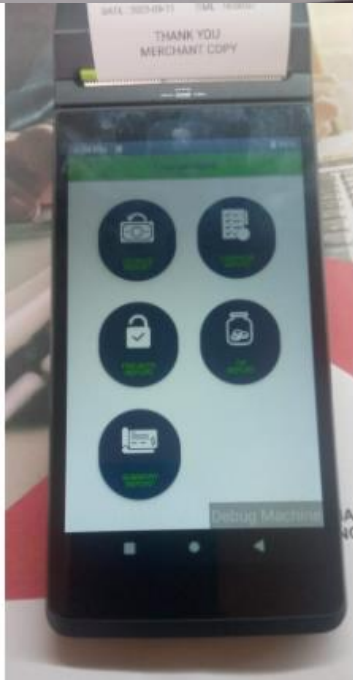
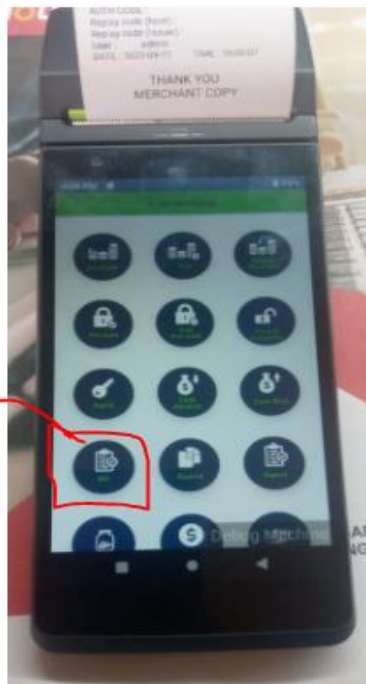
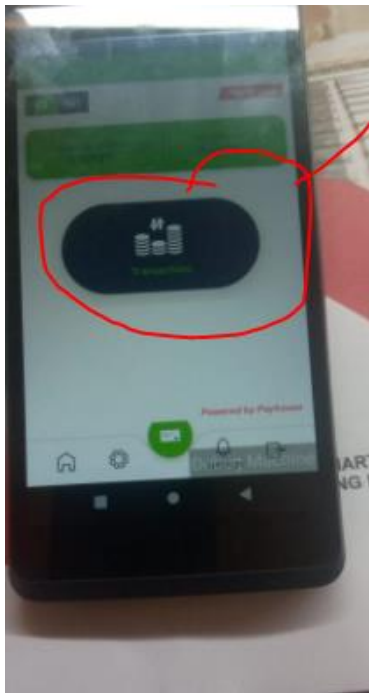




4. HOW TO PRINT REPORTS

STEP 1

- CLICK ON TRANSACTIONS
- THEN CLICK ON REPORTS
- SELECT THE REPORT YOU WILL REQUIRE TO PRINT

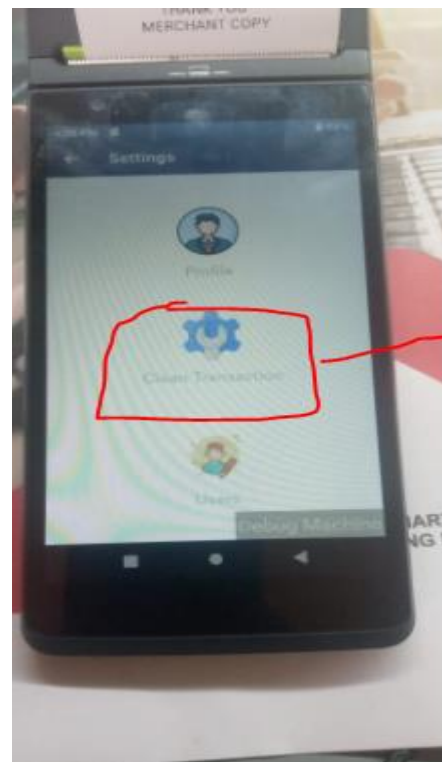
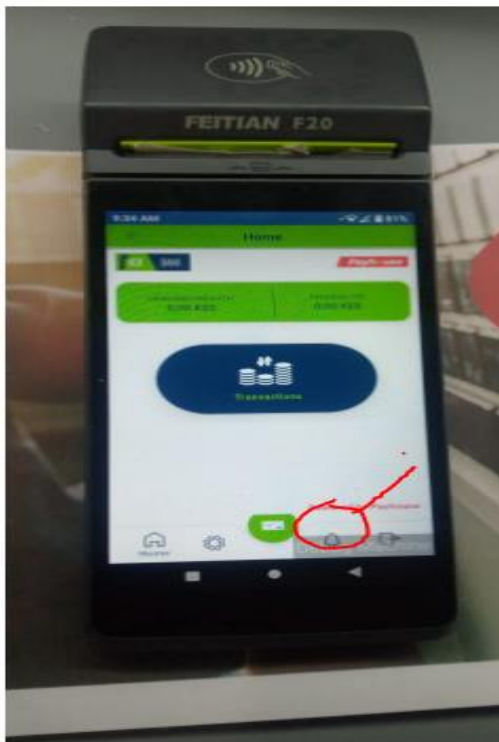


5.HOW TO PRINT END OF DAY REPORT

STEP 1

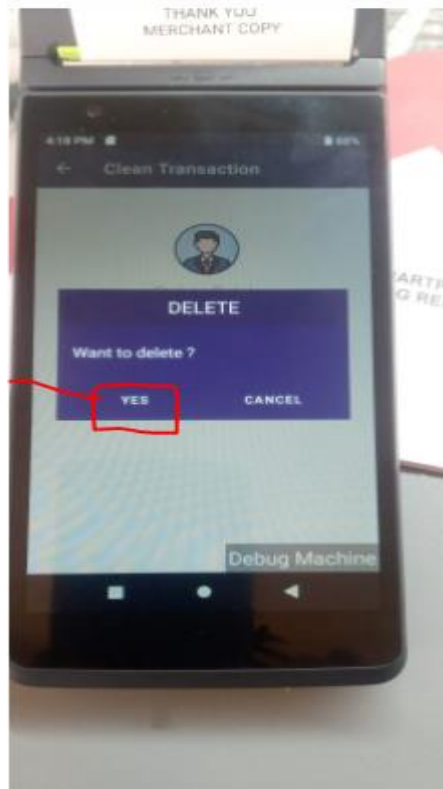
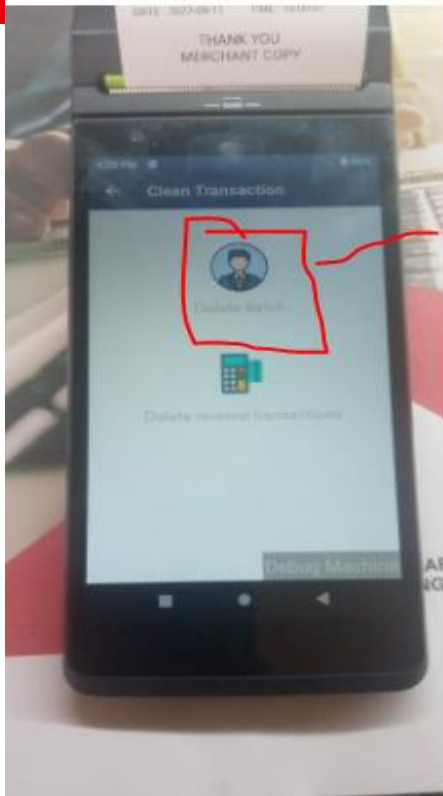
-GO TO SETTINGS

-CLEAN TRANSACTIONS



STEP 2

-SELECT CLEAR BATCH>CLICK YES TO CLEAR BATCH



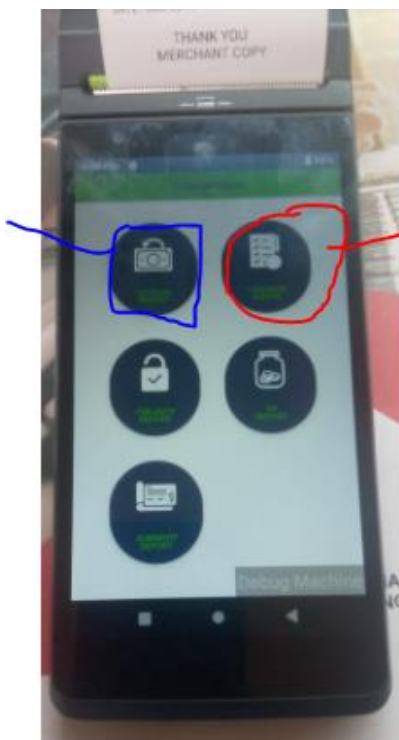
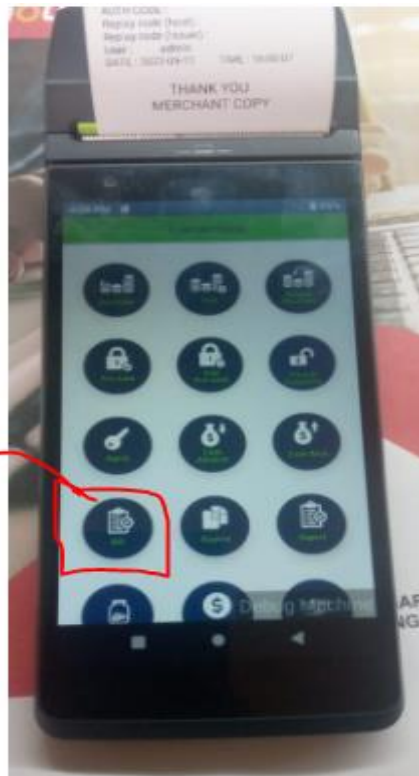
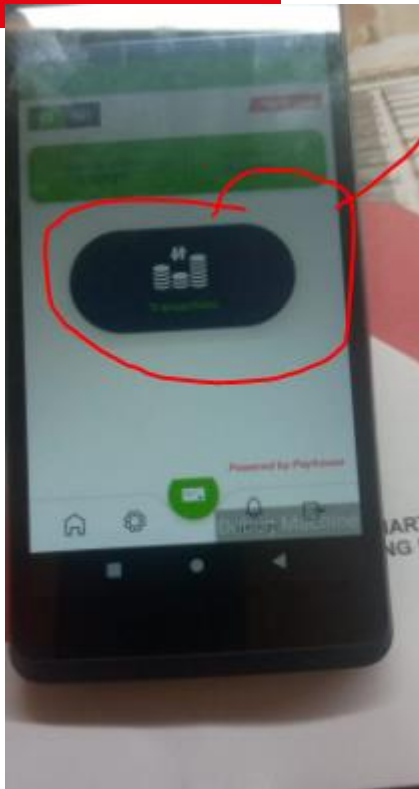
STEP 3

GO BACK TO HOME PAGE PAGE

-CLICK ON TRANSACTIONS

-CLICK ON REPORT

-CLICK ON USERWISE REPORT/ DETAILED REPORT



6.HOW TO PRINT LAST RECEIPT

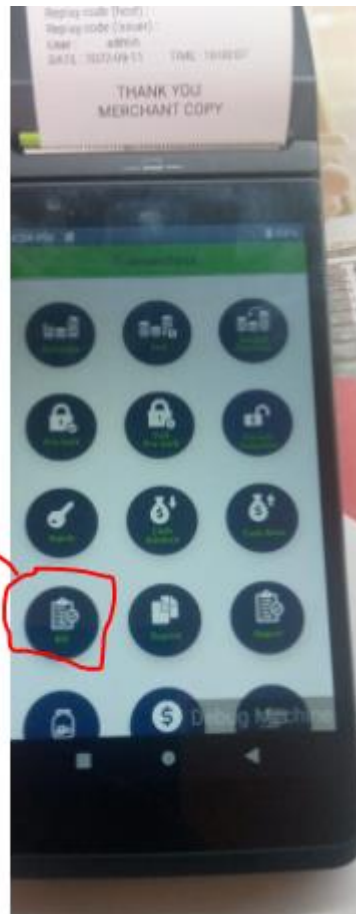
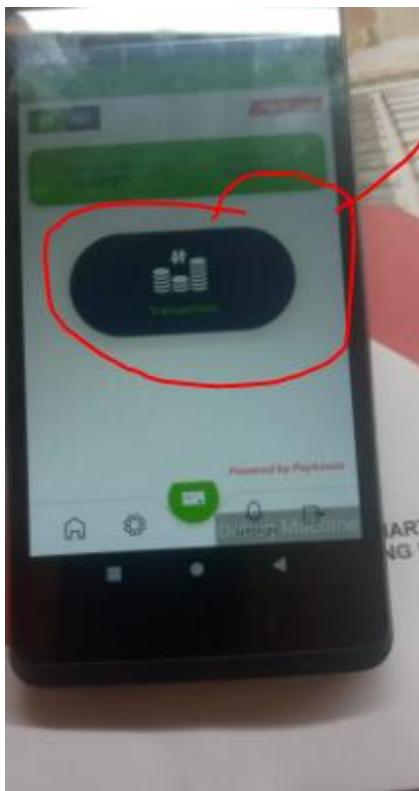
STEP 1

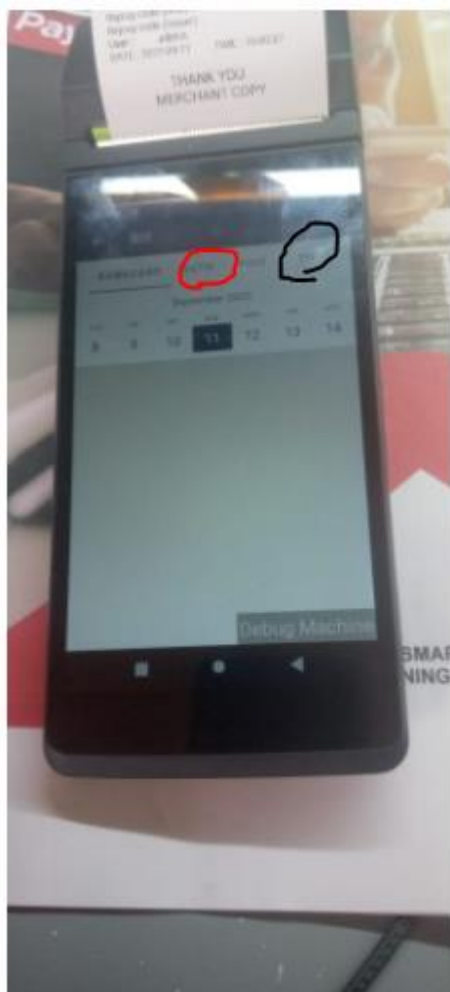
-GO TO TRANSACTIONS

-GO TO BILL

-SELECT THE TRANSACTION TYPE THAT YOU NEED TO PRINT RECEIPT OF

-SELECT THE AMOUNT OF THAT TRANSACTION





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