

Date: 13 October 2025

To

Mr. Hasib Sarowar

Lecturer, Biomedical Engineering, CUET

**Subject:** Request for Partial Release of Tender Payment for Prosthetic Leg Project

Respected Sir,

With due respect, we, the team working on the Equipment procurement under "Automated AFO for Foot Drop Patients" project, would like to humbly inform you regarding the progress of the tender for project components.

As per the tender agreement, we were supposed to deliver all the required components at once in order to collect the full payment. However, due to the limited availability of certain components in the market, we were unable to procure the entire list at a single time. After careful consideration, we have decided to deliver the components in **three lots** to ensure timely procurement and delivery.

On **13 October 2025**, we have successfully delivered the **second lot** of components worth **৳15,000 (including tax)**. The list of items delivered in this lot is as follows:

1. Nylon (3d printing Material) \* 1 set
2. AS5048 (magnetic encoder) \* 1 set

In this regard, we sincerely request your kind consideration in allowing us to collect the corresponding amount of **৳12,750** against this second delivery. This partial release of funds will be highly beneficial for us, as our Chinese supplier has requested immediate cash settlement by **15 September 2025** for the next batch of components. Receiving this payment at the earliest will greatly support us in continuing the procurement process smoothly and ensuring timely completion of the project.

We remain deeply grateful for your guidance and constant support. We humbly seek your kind approval of this request.

Yours respectfully,

G M Faysal Taysir

On behalf of the Unipolar Automation Technologies Team

Date: 29 October 2025

To

Mr. Hasib Sarowar

Lecturer, Biomedical Engineering, CUET

Subject: Request for Partial Release of Tender Payment for Prosthetic Leg Project

Respected Sir,

With due respect, we, the team working on the Equipment procurement under "Automated AFO for Foot Drop Patients" project, would like to humbly inform you regarding the progress of the tender for project components.

Due to the limited availability of certain components in the market, we were unable to procure the entire list at a single time.

On **29 October 2025**, we have successfully delivered the **third lot** of components worth **৳86,250 (including tax)**. The list of items delivered in this lot is as follows:

1. Velostat Paper - 2
2. MyoWare 2.0 Muscle Sensor - 1
3. Seeed Studio Grove GSR Sensor Module 3.3V/5V Open Source - 1
4. Odrive S1 - 2

In this regard, we sincerely request your kind consideration in allowing us to collect the corresponding amount of **৳72,500 (excluding tax)** against this third delivery. This partial release of funds will be highly beneficial for us, as our supplier has requested immediate cash settlement for the next batch of components. Receiving this payment at the earliest will greatly support us in continuing the procurement process smoothly and ensuring timely completion of the project.

We remain deeply grateful for your guidance and constant support. We humbly seek your kind approval of this request.

Yours respectfully,

Md Rayhanul Nayeem

G M Faysal Taysir

On behalf of the Unipolar Automation Technologies Team

## Warranty Terms for Delivered Items

Date: 21 September 2025

### Items Covered:

- Velostat Paper - 2
- MyoWare 2.0 Muscle Sensor - 1
- Seeed Studio Grove GSR Sensor Module 3.3V/5V Open Source - 1
- Odrive S1 - 2

Warranty Duration: One week from the date of delivery

1. A one-week replacement warranty is provided for the above-listed items.

2. Replacement will not be applicable if the damage occurs due to:

- Incorrect voltage application
- Breaking or bending pins
- Applying glue or adhesives
- Physical damage (dropping, bending, etc.)
- Burning of ICs or other components

3. Basic testing such as breadboard connections, code uploading, and power connection checks can be performed and supported.

### Contact:

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G M Faysal Taysir - 01644529856