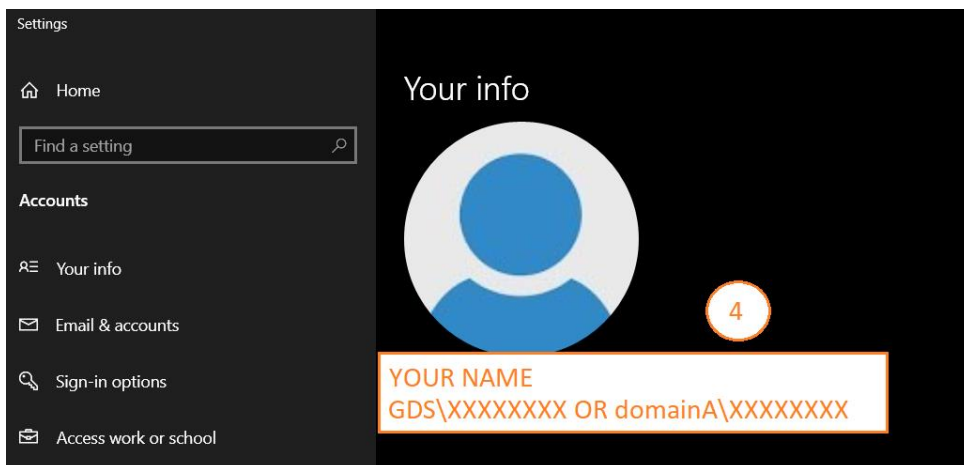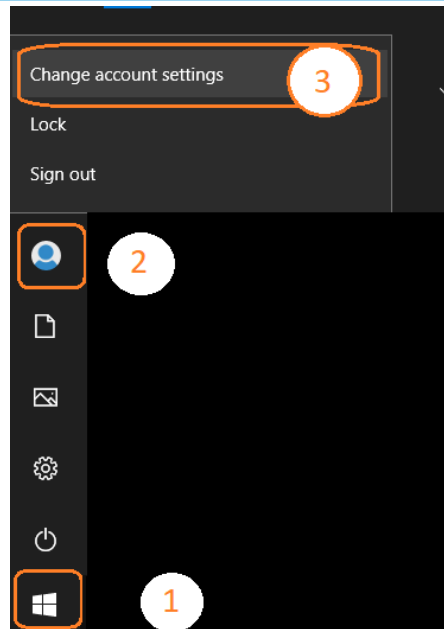**FrieslandCampina**
nourishing by nature

How to find out your Windows Username?

This QRC shows how an **Employee** can find out Windows username

01 Click on Windows Icon

02 Click on Account Icon.

Change account settings 3

Lock

Sign out

2

03 Click on Change Account Settings

04 You will see your Account Picture, Your Name and your Windows ID.

1

Settings

⌂ Home

Find a setting

Accounts

Your info

✉ Email & accounts

Sign-in options

Access work or school

Your info

4

YOUR NAME
GDS\XXXXXXXX OR domainA\XXXXXXXX

The XXXXXXXX part is the username needed. Kindly provide it **exactly** as it is without case differences.
NOTE: Username is case-sensitive. You can also attach a screenshot in the mail window.