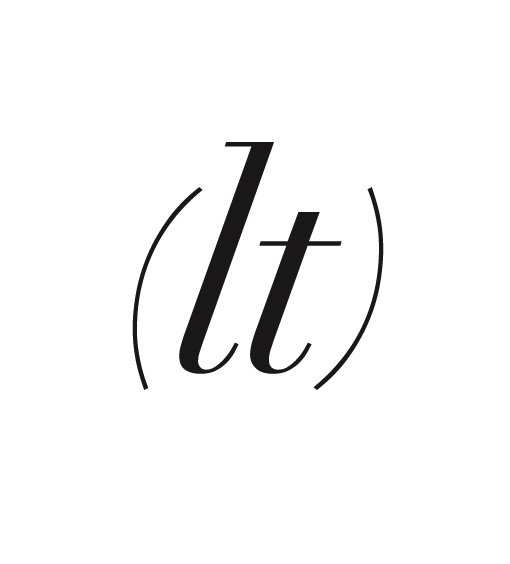
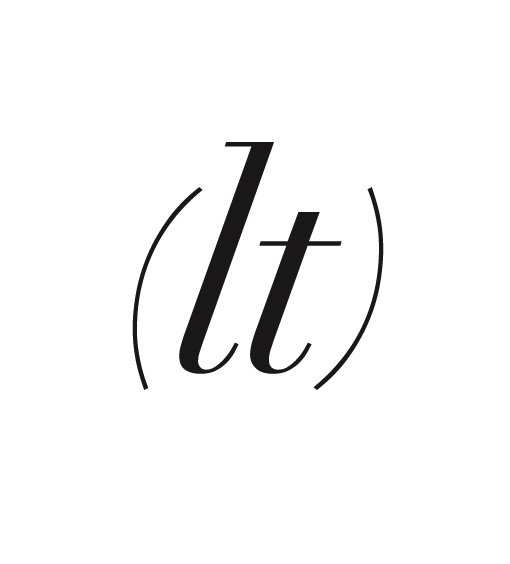
**  
KEY DATES**

|  |  |
| --- | --- |
|  | **First Commission** |
| 19th November 2014 | Curator announced |
| 20th November 2014 | First commission selected by curator |
| 24th November 2014 | Curator to meet with artist and develop presentation to Council |
| 1st December 2014 | Presentation to Council  Timeline approved by Council (printing, installation, launch dates) |
| 3rd December 2014 | Meeting and project discussion with artist |
| 3 – 22 December 2014 | Development and preparation of work by artist |
| 3 – 22 December 2014 | A3 interpretive panel about the installation designed  Media release developed by Progressive PR Invitation to launch designed |
| 15th December 2014 | Media release distributed by Progressive PR Artist interviews and publicity. |
| 22nd December 2014 | Review of work (artist/curator) |
| 29th December 2014 | Files submitted and billboard skin printing commences  *Anti-graffiti coating applied* |
| 5th January 2015 | Invitations to launch sent |
| 5th January 2015 | Review of billboard skin printing (artist/curator) |
| 5th January 2015 | A3 interpretive panel about the installation printed |
| 15th January 2015 | Installation of first commission  A3 interpretive panel about the installation installed |
| 18th January 2015 (TBC) | Launch with media and Council |

|  |  |
| --- | --- |
|  | **Second Commission** |
| March 2015 | Second commission selected by curator |
| March 2015 | Curator to meet with artist and develop presentation to Council |
| March 2015 | Presentation to Council  Timeline approved by Council (printing, installation, launch dates) |
| March 2015 | Meeting and project discussion with artist |
| March – July 2015 | Development and preparation of work by artist |
| March – July 2015 | A3 interpretive panel about the installation designed  Media release developed by Progressive PR  Invitation to launch designed |
| 6th July 2015 | Review of work (artist/curator) |
| 27th July 2015 | Media release distributed by Progressive PR Artist interviews and publicity. |
| 27th July 2015 | Files submitted and billboard skin printing commences  *Anti-graffiti coating applied* |
| 10th August 2015 | Invitations to launch sent |
| 10th August 2015 | Review of billboard skin printing (artist/curator) |
| 24th August 2015 (TBC) | De-installation of first commission |
| 24th August 2015 (TBC) | Installation of second commission  A3 interpretive panel about the installation installed |
| 27th August 2015 (TBC) | Launch with media and Council |
| February 2016 | De-installation of second commission |

**  
BUDGET ($11,000 + gst)**

**Artist and project management fees – $3,000 + gst**

Artist 1 Fee – $1,000 + gst

Artist 2 Fee – $1,000 + gst

Project Manager/Curator Fee – $1,000 + gst

**Administration – $0**

Invitation design – covered in project management fee  
A3 interpretive panel about the installation design – covered in project management fee

**Technical preparation of the works – $0**Specifications for print requirements followed by artist when supplying files to print.

Maintenance required – In-kind from Council

**Fabrication of the skins & Installation – $6,000 + gst**

[Billboardboard Media](http://www.billboardmedia.com.au/) printing and installation

-          2 x prints with dimensions 5765mm x 2785mm

-          2 x prints with dimensions 5900mm x 2895mm

-          Shipping costs

-          Two trips for installation (mid Jan & late Aug)

- Installing two skins each trip

- *Anti-graffiti coating application*   
Total: $6,000 + gst

Occupation permits for installation – In-kind from Council

**Promotion – $2,020 + gst**

A3 interpretive panel  
Printed in full colour on thick paper stock by Print City $10 per commission   
Total: $20 incl. gst   
  
Public Relation services provided by [Progressive PR](http://progressivepr.com.au/)   
Media release development and distribution.   
Coordination of artist interviews with media.   
Total for both commission $2,000

**TOTAL: $11,020**

If additional funding is sought and licensing permits allow, the following is proposed for the launch of both commissions:

**Launch – $816 + gst**

Footpath management – In-kind from Council  
  
Opening drinks provided by [Cake Wines](http://www.cakewines.com/pages/about-us) Young Maker Series  
$180 + shipping $15 per opening   
Total: $390

1 x Opening wait staff with RSA from [Kegs on Legs](http://www.kegsonlegs.com.au/crystal-red-wine-2)   
$39 per hour for 2 hours – $79 per opening  
Total: $156

Lease of wine glasses from [Kegs on Legs](http://www.kegsonlegs.com.au/crystal-red-wine-2)  
50 glasses $80 + $55 per opening  
Total: $270