#### Mateusz Urban

# **Contact Information:**

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# **Summary Statement:**

I am a graduate of the CS50x, CS50P and CS50web courses from Harvard University, with a strong foundation in computer science and web development. I am seeking a junior developer position where I can leverage my skills in Python and JavaScript, as well as my experience in team leadership and logistics. I am particularly interested in opportunities to work on projects related to e-commerce, logistics, and supply chain management.

#### Education:

- CS50x, CS50P and CS50web Harvard University, 2022-2023
  - Coursework included: Introduction to Computer Science, Programming with Python, Web Development with Python and JavaScript
  - Completed several projects related to web development, including a Django-based e-commerce platform and a data analysis tool using Python

### Work Experience:

- IT support at Land of Beauty, 2014-2016:
  - Set up and configure new hardware and software systems, including desktops, laptops, printers, and servers

- Configured network settings, including routers, switches, and firewalls, to ensure reliable and secure connectivity
- Managed the company's eBay account, creating and managing auctions to support online sales

## • Team Leader Support, GXO (former XPO), 2016-2021

- Led a team of support staff in the warehouse and distribution centre
- Assisted in the planning and execution of logistics operations
- Trained and supervised new team members
- Managed pickers and stock checking
- Created and managed user accounts for warehouse staff, assigning appropriate roles and permissions within the system
- Provided hourly reports on key performance indicators (KPIs)

### • Admin, Amazon, 2021-Present

- Creating and maintaining files, records, and databases
- Handling incoming and outgoing correspondence and emails
- Managing office supplies and equipment inventory and ordering new supplies as needed
- Scheduling deliveries, tracking shipments, and managing the flow of goods and materials within the warehouse

#### Skills:

# • Programming Languages:

- Proficient in Python programming language, with experience developing web applications using the Diango framework
- Familiar with JavaScript and frontend development technologies, including HTML and CSS

# • Web Development Frameworks and Tools:

- Familiar with Django REST framework, including creating RESTful APIs and handling HTTP requests and responses
- Skilled in working with AWS services, including EC2 and S3 to deploy and manage scalable web applications
- Experienced in working with relational databases, including

# • Transferable skills:

- o Strong problem-solving and analytical skills
- o Team leadership and management experience