



*Innovative Drug Developer Startup seeks  
**Business Officer***

CytoSwitch is a drug developer spinoff based at the LMU Munich. We are a team of highly qualified scientists developing an exciting new drug technology to fight cancer tumours. Our innovative drug was recently published in the prestigious scientific journal *Cell* and highlighted in popular press including *The Economist*. We were recognised with several awards including the *BioVaria* Spinoff Award and *Flügge* spinoff funding; and in November 2016 we secured a 1.3M€ pre-seed *EXIST* grant to run our preclinical development work in 2017-2019, taking our main drug candidate through preclinical testing.

We are looking for a Business Officer to complete our team, to manage administrative and financial needs and assist with business plan development and investor networking. This is an exciting opportunity for a motivated individual who enjoys playing a key role within a small, dynamic team. CytoSwitch operates in English but the Business Officer needs to be bilingual in German and English to handle reporting and networking. The position is available from Jan/Feb 2017 onwards, and can be part-time or full-time depending on the applicant.

**Main Responsibilities:**

- Preparing a detailed business plan and maintaining it as key milestones are achieved
- Compliance with reporting and administrative requirements to funding bodies (German)
- Preparing and translating business documents and presentations (German and English)
- Applying for further funding instruments together with the founder team
- Help develop a strategic view for our business development, with broader perspectives

**Skills & Qualities:**

- Financial and administrative skills, attention to detail, taking initiative and responsibility
- Accounting literacy in a small business model; financial planning; mastery of *Office* suite
- Fluency in German and English to a professional standard is essential (written and oral)
- Motivated by scientific innovation with the prospect of curing fatal diseases
- Personality: enthusiastic and committed; flexible and equipped to handle challenges, especially in a small business/startup environment with associated risks; a self-starter

**Minimum Qualifications:**

- Business degree or comparable experience
- Experience in developing and maintaining a business plan (commercial and financial components) preferably in a startup setting, or comparable experience and expertise

**Applications:**

Would you like to be part of the early development of a ground-breaking cancer therapeutic? Interested applicants should send their CV & cover letter to [info@cytoswitch.com](mailto:info@cytoswitch.com), together with details of their references. Applications close on **Friday 16<sup>th</sup> December 2016**.