

Cynthia Zhu

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EXECUTIVE SUMMARY

Aspiring full stack developer with a passion for the interactions between people and technologies. Currently enrolled in an intensive full stack developer boot camp to enhance technical skills and pursue opportunities in the tech field. Also dedicated to improving her technical writing abilities for effective communication within the tech industry.

TECHNICAL SKILLS

- **Languages:** CSS, HTML, Javascript (Node.js), SQL, PHP
- **Frameworks/libraries:** React.js, Express.js
- **Tools, etc:** Figma, git, MongoDB, npm, vite

PROFESSIONAL SUMMARY

JND Legal, Seattle, WA Mar. 2023 – July 2023
Email Agent

- Efficiently transcribed voicemails, leading to 20% reduction in response time, while also ensuring accurate documentation and quick retrieval of critical information

WFG National Title Company, Lynnwood, WA Mar. 2021 – Jan. 2023
Title Production Specialist

- Conducted thorough quality checks on new orders, ensuring completeness and precision, and also contributing to a 15% reduction in processing errors

Cornell University, Ithaca, NY Jan. 2018 – May 2018
Advanced Human-Computer Interaction (HCI) Teaching Assistant

- Helped lead Advanced HCI class sessions and graded design homework

Yang-Tan Institute (YTI) on Employment and Disability (Cornell), Ithaca, NY May 2017 – Dec. 2017
Student Web Programming Assistant

- Worked with full-time YTI programming staff to write code and build databases to enhance features of YTI's web application infrastructure

Social Media Lab (Cornell), Ithaca, NY Jan. 2017 – Dec. 2017
Research Assistant

- Assisted with studies' designs and data collection, performed academic literature review on current app-based mental health interventions, wrote blog posts for general audience

EDUCATION

Per Scholas, Seattle, WA Aug. 2023 – Present

- Intensive 15-week bootcamp on full stack web development focusing on the MERN stack

Cornell University, Ithaca, NY Graduated 2018
Information Science

- Bachelor's degree on systems design, management, and engineering with interdisciplinary focus