



January 15, 2025

**TO:** LEE, HYUNSUK

**OTHER LAST NAME(S):** NONE

**OTHER FIRST NAME(S):** HEATHER

**SEX:** Female

**DOB:** 1991/Apr/07

A search based on the above **name(s) and birthdate** has **not** disclosed a record of criminal convictions in Canada's National Repository for criminal records. Calgary Police Service local indices and the Alberta Court indices have **not** disclosed other relevant information. This search was conducted from identification and information provided by the applicant and not through the submission of fingerprints.

**This is to confirm that a Vulnerable Sector Search (Pardon Sex Offenders Records) has been completed and there is no information to disclose.**

**Note:** Vulnerable people are individuals who are at greater risk of being harmed than the general population, because of age, disability, handicap or circumstances, whether temporary or permanent, by persons in a position of authority or trust relative to them as is authorized under the Criminal Records Act.

By providing this information, the Calgary Police Service offers no opinions, representations or statements regarding the suitability of the applicant for the position applied for. The Calgary Police Service assumes no risk or liability whatsoever associated with the placement of this individual in the position applied for and therefore it is solely the employer's or agency's responsibility to conduct its own assessment with respect to the suitability of the applicant for the position.

Yours truly,

**Sharon Metzler, Supervisor  
Police Information Check  
Business Operations Section**

pol12612

PLEASE NOTE: THE CPS POLICE  
INFORMATION CHECK RECOMMENDS A  
LOCAL POLICE CHECK BE CONDUCTED  
WHERE THIS APPLICANT PREVIOUSLY  
RESIDED.

Initial PIC completed for EMPLOYMENT  
with AMY'S MUSIC BOX

## What is a Police Information Check?

**It is more than a Canadian Criminal History Check.** Known as Police Information Check (PIC), the results will be provided on a Calgary Police Service certificate letter, detailing Canada-wide Criminal Record History, Vulnerable Sector Search and Police History. This includes Local Police Information and Alberta Provincial court records.

## What Systems are searched for PIC's?

The Calgary Police Service uses three search mechanisms:

Sentry – Local records of the Applicants Involvement with Calgary Police Service (Police Records Management Systems)

J.O.I.N. – the Alberta court system (**J**ustice **O**nline **I**nformation **N**etwork)

C.P.I.C. – the **C**anadian **P**olice **I**nformation **C**entre system and R.C.M.P. National repository in Ottawa

This Police Information Check only provides information found at the time of the check, on the above listed systems. The Calgary Police Service does not guarantee completeness of the information, as we are limited to information available on these systems. This check does not include information found in any other jurisdiction's local police information system; nor does it include court information from any other provinces, except convictions registered on the National Repository for Canada and information entered onto the Canadian Police Information Centre System.

## Police Information Check Disclosures

- Criminal Records – Adult and Youth (includes indictable, dual procedure and summary conviction offences)
- Pending and outstanding charges
- Outstanding warrants for arrest Canada-wide
- Police Files/Information Reports
  - Relevant<sup>1</sup> occurrences
- Records of not criminally responsible by reasons of Mental Disorder pursuant to s.16(1) cc (disclosed if relevant)<sup>1</sup>
- Judicial Orders while in effect
  - probations, prohibitions, peace bonds<sup>2</sup> and recognizance conditions
- Vulnerable Sector Records (pardoned sex offender)
- Absolute Discharge for one year period<sup>2</sup>
- Stay of Proceedings for one year period<sup>2</sup>
- Conditional Discharge for three year period<sup>2</sup>
- Alternative Measures for one year period<sup>3</sup>

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<sup>1</sup> relevancy refers to the protection of persons, property, and any information that could cause an individual or organization, concerns for the safety of individuals, employees or volunteers.

<sup>2</sup> period commences from the date of sentencing.

<sup>3</sup> period commences from court confirmation of disposition completion.