

Business Requirements Document (BRD)

XYZ Company website

July 2020

Version 1.1

1 Approvals

Role	Name	Title	Signature	Date
Project Sponsor	Tom Kane	Facilities Manager		
Business Owner	Roger Wilson	CFO		
Project Manager	Czara Reynolds	Project Manager		
System Architect	Helen Peters	Web Designer		
Development Lead	Scott Fassett	Senior Web Designer		
User Experience Lead	Jason Morris	Senior Developer		
Quality Lead	Cindy Lewis	Consulting Analysis		
Content Lead	Edward Speck	Product Manager		

Business Requirements Document (BRD)

Business Requirements

The requirements in this document are prioritized as follows:

Value	Rating	Description
1	Critical	This requirement is critical to the success of the project. The project will not be possible without this requirement.
2	High	This requirement is high priority, but the project can be implemented at a bare minimum without this requirement.
3	Medium	This requirement is somewhat important, as it provides some value but the project can proceed without it.
4	Low	This is a low priority requirement, or a “nice to have” feature, if time and cost allow it.
5	Future	This requirement is out of scope for this project, and has been included here for a possible future release.

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1.1 Business Requirements

Req#	Priority	Description	Rationale	Use Case Reference	Impacted Stakeholders
General / Base Functionality					
1.1.1	Critical	The website should provide access to the XYZ sales system.	Usability	BR_1	
1.1.2	Critical	The website should ensure that all displayed sales information is consistent.	Usability	BR_2	
1.1.3	Critical	The website should provide a screen for entering customer contacts.	Usability	BR_3	
1.1.4	Critical	The website should provide notification to account executives when a customer opens a trouble ticket.	Usability	BR_4	
1.1.5	Critical	The website should provide a screen to view historical trouble tickets for a customer.	Usability	BR_5	
1.1.6	Critical	The website should provide the capability to provide an optional survey whenever a customer cancels their account.	Usability	BR_6	
Security Requirements					
1.2.1	Critical	Ensure that login pages are encrypted	Functionality	BR_10	
1.2.2	Critical	Ensure that data validation is done server-side	Functionality	BR_11	
1.2.3	Critical	Manage the website via encrypted connections at all times	Functionality	BR_12	
1.2.4	Critical	Enforce strong, cross platform compatible encryption	Functionality	BR_13	
1.2.5	Critical	Enforce key-based authentication over password authentication	Functionality	BFR_14	

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Reporting Requirements					
1.3.1	High	<p>The system shall generate a weekly report of product order changes to include the following:</p> <ul style="list-style-type: none">• Customer name• Product affected• Date of change• Type of change• Product description• Product inventory at time of change	Functionality	BR_7	
1.3.2	High	<p>The system shall generate a weekly product inventory report to include the following:</p> <ul style="list-style-type: none">• Product name• Product description• Product inventory location• Current product inventory amount• Product threshold amount• Product owner name	Functionality	BR_8	
Usability Requirements					
1.4.1	High	<p>The user interface for the product repository shall be responsive, allowing for proper display on tablet, laptop, and desktop devices.</p>	Usability	BR_9	

