

17TH SEPT. 2021

JOB ADVERTISEMENT

Position: Volunteer Director at a Christian Charity Organization.

Job Location: Tarime district, Mara region.

Job Applicant: Tanzania citizen.

POSITION SUMMARY

The **director** is responsible for the successful leadership and management of the organization in accordance with the strategic direction approved by the Board of Trustees.

Responsibilities include: Actively pursuing funding opportunities, hiring and providing supervision and support for the senior management team. Serving as the principle representative, fostering relationships and promoting collaboration with the public, donors and government agencies.

The director plays a strategic development and leadership role in proactively identifying organizational needs, capacities and resources; exploring new opportunities to increase and expand its organizational capacity and maintaining fiduciary responsibility.

Our mission is driven by our Faith in Jesus. We provide Quality Holistic Care that Creates Lasting Transformation, enabling Children, their families and community to flourish. We nurture the dreams of orphans and vulnerable children by providing them with a safe home, education and healthcare. we are partnering with local authorities to improve individual and community health through our medical center. We operate youth and women empowerment and advocacy programs.

We need to keep children safe so our selection process reflects our commitment to the protection of children from abuse. This position is subject to our Child protection standards including background checks and adherence to our Child Safeguarding Policy. Excellent references will be required.

This position provides a dynamic opportunity for and experienced missionary individual who is passionate about the Ministry to children and their communities. The organization has a friendly work environment, collaborative teams and provides a volunteer space for any Tanzanian national with a calling to serve these beautiful children and their community.

Summary of Primary Responsibilities

- Leadership
- Fundraising management
- Operational planning and management
- Program planning and management
- Human resources planning and management

- Financial planning and management
- Community Relations/Advocacy
- Risk management.

Secondary Responsibilities:

- Management of special projects and tasks: E.g., construction projects.
- A call to Christian ministry, Training, Impartation and Mentorship.

Required Qualifications:

- Ability to raise significant unrestricted funding from major donors and foundations
- Extensive experience in fundraising and marketing
- Strong supervisory experience
- Financial management experience including budgeting
- Able to work with a wide variety of board, staff and external stakeholders
- Excellent written and verbal skills in English, with ability to draft quality reports. Excellent verbal skills in Swahili; Knowledge of the local language and context will be a distinct advantage.
- Proven ability to effectively and appropriately recruit and motivate senior staff
- Self-starter with ability to work independently, meeting high professional standards.
- Strong results orientation, with the ability to challenge existing mindsets

Preferred Qualifications

- Minimum: Bachelor of Science or Arts in Education.
- Relevant training in Theology or any Bible related education.
- At least over 5 years demonstrated experience in a child centered Christian organization.

Key knowledge, Skills and Abilities

- Discipleship – Ability to teach, model and transfer spiritual truths to other leaders, staff and the children.
- International work experience and ability to work within a multi-cultural environment.
- Knowledge of leadership and management principles as they relate to non-profit organization.
- Knowledge of current community challenges and opportunities relating to the mission of the organization.
- Strategic Thinker, Creative Problem-Solver, Able to Make Difficult Decisions
- Possess visual acuity to review detailed reports and information
- Knowledge of engineering and building processes-LEADING construction of numerous projects.
- Experience in directing a school, medical Centre and children's home

Application

Please submit resume/CV and a letter of interest by 15TH Oct.2021 to the Trustee Board, using the following email address: hudson@joinhopeco.com, Please apply in English saving your CV and covering letter as a single document.

By

HCD Board of Trustees