



CLIFTON AGILITY CLUB RULES

1. NAME & OBJECTS

The club shall be called Clifton Agility Club and its objects shall be to train dogs in agility and organise agility tests.

2. OFFICERS AND COMMITTEE

The club shall consist of a Chairperson, Hon. Secretary, Hon. Treasurer and Committee of the previously named officers plus **up to seven** further members and an unlimited number of members (all of whom shall reside within 50 miles of Bristol).

The officers and committee are elected for a period of 1 year after which they must stand down, offering themselves for re-election if they so wish.

3. COMMITTEE

The management of the club shall be in the hands of the committee.

Members of the committee shall be eligible for re-election every year

The officers and Committee shall have full voting rights at Committee and General meetings

A meeting of the committee shall be held as often as deemed necessary, but at least every three months.

A quorum for committee **meetings** shall be four.

The committee shall have the power to co-opt members onto the committee in the event of a position becoming vacant between General Meetings.

Those co-opted onto the committee shall only hold office until the next General Meeting of the club, at which an election of officers and committee can take place. **Co-opted committee members shall have voting rights at Committee meetings.**

4. ELECTION OF MEMBERS

- a. Members will be accepted on payment of subscription after a minimum of eight weeks probationary period on the approval of 3 committee members.
- b. Joint membership is acceptable for co-habiting couples.
- c. There is no age limit to members.

5. An up to date list of members and their addresses, and those of branch members where appropriate, must be maintained and, if so requested, made available for inspection by the Kennel Club and members of the society. A declaration of the number of members of the society must be made with the annual returns.

6. VOTING RIGHTS

Each fully paid up member shall be entitled to one vote, immediately upon acceptance of membership.

Postal / proxy votes are not allowed.

Voting shall be by a show of hands/as decided by the majority at a meeting.

Junior members are accepted and shall be entitled to voting rights over the age of 18.

7. CLUB PROPERTY

The property of the club shall be vested in the committee. In the event of the club ceasing to exist, a General Meeting shall be called to decide the disposal of the club's assets and the outcome of the meeting notified to the Kennel Club.

8. CLUB ACCOUNTS

- a. A banking account shall be held in the club name at Lloyds Bank, Wells Road, Knowle, Bristol or such other institution as approved by a General Meeting into which all the revenue of the club shall be paid and from which withdrawals shall be made on the signatures of any two officers of the club (not two from the same household).
- b. Accounts will be certified annually and presented to the members at the Annual General Meeting.
- c. A copy of the annual statement of accounts for the last financial year is to be made available on request to members 14 days prior to the AGM. The annual statement of accounts will be available for inspection by members at the Annual General meeting.

9. SUBSCRIPTIONS

The annual subscription and weekly training fee shall be such amount as agreed by members in a General Meeting and notified to the Kennel Club. No member whose subscription is unpaid is entitled to any of the privileges of membership.

If the member shall fail to pay outstanding subscriptions within one month of the due date or is absent from training for more than 4 weeks without informing a member of the committee, his/her name can be removed from the club register. Acceptance back onto the register will be dependent on a new application.

N .B. Once members have been accepted for membership, providing they continue to pay their membership subscription at the correct time, they cannot be refused renewal of membership. With the exception of default of subscription, the only way to remove a member from the club's register is by following the procedure defined in paragraph 10.

10. EXPULSION OF MEMBERS

Any member who shall be suspended under Kennel Club Rule **A11.j(5)** and/or disqualified under Kennel Club Rule **A11.j(9)** shall, ipso facto, cease to be a member of the Society for the duration of the suspension and/or disqualification.

If the conduct of any member shall, in the opinion of the committee of the club, be injurious or likely to be injurious to the character or interests of the club, the committee of the club may at a meeting (the notice convening which, includes as an object, the consideration of the conduct of the member) determine that a special General Meeting of the club shall be called for the purpose of passing a resolution to expel him/her.

Notice of a Special General Meeting shall be sent to the accused member giving particulars of the complaint and advising the place, date and hour of the meeting so that he/she may attend and offer an explanation.

If, at the meeting, a resolution to expel is passed by a two-thirds majority of the members present and voting, his/her name shall forthwith be erased from the list of members and he/she shall thereupon cease for all purposes to be a member of the club, except that he/she may, within two calendar months from the date of such meeting, appeal to the Kennel Club upon and subject to such condition as the Kennel Club may impose.

If the society expels any member for discreditable conduct in connection with dogs, dog shows, trials or competitions, the club must report the matter in writing to the Kennel Club within seven days and supply any particulars required.

11. FINANCIAL YEAR/ANNUAL GENERAL MEETING

The financial year of the club shall be from 1st November to 31st October.
The Annual General Meeting shall be held during **February**.

12. ANNUAL GENERAL MEETING

- a. Nature of business to be conducted:
To receive the report of the committee and certified accounts, to elect officers and committee and to discuss any resolution duly placed on the agenda of which prior notice has been given to the Hon. Secretary. No business shall be transacted at an Annual General Meeting unless notice thereof appears on the agenda, **with the exception of routine matters of those which in the opinion of the Chairman of the meeting are urgent.**
- b. **Notice of such meetings shall be given to members in writing.**
- c. **Not less than 14 clear days notice will be given to members of an Annual General Meeting.**
- d. Items are required by the Secretary for inclusion of the agenda seven days before the meeting.
- e. The agenda will be circulated at the meeting.
- f. Nomination for officers and committee shall be submitted to the Secretary seven days before the meeting. Each nomination shall be proposed and seconded by two paid up members with the person nominated declaring that they are willing to stand.
- g. A quorum for a General Meeting shall comprise of ten members.

12A. SPECIAL GENERAL MEETING

A Special General Meeting shall be summoned by the Hon. Secretary if five members send a signed requisition stating the subject to be discussed and requesting a Special General Meeting to do so. The committee of the club is also empowered to call a Special General Meeting.

No business other than that detailed on the agenda can be discussed at the meeting. The method of convening and notifying members of a meeting shall be as for a General Meeting.

A quorum for a Special General meeting shall comprise of 10 members

13. AMENDMENTS TO RULES

The rules of the club may not be altered except at a General Meeting, the notice for which contains specific proposals to amend the rules. Any proposed alteration to the rules may not be brought into effect until the Kennel Club has been advised and approved the alteration.

New rules or amendments introduced specifically to meet Kennel Club requirements shall be adopted immediately.

14. ANNUAL RETURNS TO THE KENNEL CLUB

The officers acknowledge that during the month of January each year, the maintenance of club title fee will be forwarded to the Kennel Club by the Secretary for continuance of registration and that by 31st July each year, other returns, as stipulated in the Kennel Club regulations for the registration and maintenance of the title of societies and breed councils and affiliation of agricultural societies and municipal authorities be forwarded to the Kennel Club.

The officers also acknowledge their duty to inform the Kennel Club of any changes of Secretary of the club which may occur during the course of the year.

15. KENNEL CLUB FINAL AUTHORITY

The Kennel Club is the final authority for interpreting the rules of the club in all cases relative to canine or club matters.

16. FEDERATION

The club shall not join any federation of societies or clubs.

17. BANKRUPTCY

No person whilst an undischarged bankrupt may serve on the committee of or hold any other office or appointment within a Kennel Club Registered Society.

18. HEALTH AND SAFETY

All participants use the premises and equipment at their own risk. The committee will not accept any responsibility for loss, damage or injury, however caused, to dogs, persons or property. A copy of the club health and safety policy and risk assessments is available at the training venue.