SHAKTI SINGH

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Professional Summary

To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

Skills

- Troubleshooting and resolution
- System Administration
- Wireless Networking
- Hardware troubleshooting
- Software configuration
- GPS Troubleshooting
- Network connectivity knowledge
- GPS Device Installation
- Problem-Solving
- Multitasking
- Biometric Machine Installation

Work History

IT Head   05/2023 to Current

Odhav Multi Industries Sl Ltd – Sierra Leone (Freetown)

- Managed life cycle replacement of hardware and software.
- Identified computer hardware and network system issues, performing troubleshooting techniques for remediation.
- Managed the procurement process for IT hardware and software, ensuring timely delivery of necessary equipment to support ongoing projects.
- Reduced downtime and improved overall system performance by proactively addressing potential issues with network maintenance.
- Established IT policies and procedures, fostering a secure and efficient work environment for all employees.
- Negotiated contracts with vendors, securing cost-effective services for the organization"s IT needs.
- Implemented and maintained technology and software budget.
- Coordinated secure system access of users to various department systems and platforms.

IT Engineer   03/2022 to 03/2023

B5 plus group – Ghana (West Africa)

- Managing the development of new products or services to meet customer needs
- Managing operations such as computer networks, hardware, software, cctv camera, and other IT infrastructure to ensure it is functioning properly
- Developing and implementing policy related to information security and privacy concerns
- Identifying potential problems with existing systems and recommending improvements to existing processes.

IT Executive   03/2019 to 11/2021

Ste. Regal – Republic Of Congo

- Monitored operational and security procedures for numerous computers in network, related systems administration and maintenance protocols

- Installed cabling, wireless routers and telephone systems for data communications networks
- Traveled to remote office locations to install nodes and implement client software rollouts
- Worked with outside vendors for fiber installations and service
- Maintained thorough understanding of local area and wide area networking and components
- Configured and maintained network backup and recovery procedures
- Troubleshot hardware and software to determine and rectify network problems.

Project Engineer   04/2018 to 01/2019

Pratap technocrats pt. ltd
- Work on BSNL projects
- Installation & Configuration
- Configuration HP switch
- Configuration UTSTARCOM AP
- Installed various WLAN networks for user.

Network Engineer   06/2017 to 03/2018

Data Infosys Ltd.
- Provided network support services for devices such as hubs, bridges, routers and other hardware
- Updated software and firmware with latest patches
- Monitored and maintained equipment at multiple locations
- Initiated improvements to operational efficiency of network
- Coordinated installation of new users and relocations of existing users
- Monitored overall network performance.

Education

Master of Computer Applications: Computer Networking   04/2016
Jaipur National University - Jaipur, RAJ

Bachelor of Computer Applications: Computer Installation   07/2014
MDS University - Ajmer, Rajasthan

High School Diploma   07/2011
Central Board Of Secondary Education - Ajmer, RAJASTHAN

Languages

Hindi:

Bilingual or Proficient (C2)

French:

Upper intermediate (B2)

English:

Upper intermediate (B2)