

Sujit Sharad Jadhav

Sr. Manager Operations | Supply Chain Management

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Cover Letter

Dear Hiring Manager,

I am writing to express my keen interest in the Senior Manager Operations | Supply Chain Management position. With over 9 years of experience in optimizing supply chains, boosting operational efficiency, and leading successful projects, I am confident I possess the skills and experience to make a significant contribution to your team.

In my previous role at Abhi Marine Private Limited, I spearheaded a range of initiatives that demonstrably improved supply chain performance and operational effectiveness. I:

- **Increased production capacity:** Successfully led the expansion of Bar Mill production from 3.3 MTPA to 5 MTPA, showcasing my project management expertise and ability to oversee large-scale undertakings.
- **Enhanced efficiency:** Streamlined supply chain operations, encompassing procurement, logistics, and record keeping, leading to smoother delivery processes.
- **Reduced costs:** Developed and implemented cost-effective processes, negotiated favorable rates with vendors, and optimized inventory levels, achieving significant cost savings.
- **Strengthened compliance:** Ensured adherence to regulations by managing purchase and sales compliance with the accounting department and implementing vendor database management policies.
- **Led effective teams:** Fostered a positive work environment, conducted performance evaluations, and provided training and coaching to team members, maximizing their potential.

I am adept at utilizing advanced Microsoft Office tools and possess excellent analytical skills, allowing me to readily translate data into actionable insights. My strong communication and interpersonal abilities enable me to foster collaboration across departments and build successful relationships with vendors.

I am eager to leverage my proven track record of success and contribute to your company's continued growth and operational excellence. For your review, I have attached my resume which further details my qualifications.

Thank you for your time and consideration. I look forward to the opportunity to discuss my qualifications further in an interview.

Sincerely,
Sujit Sharad Jadhav

Enclosures: Resume