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OKPONGETE, JACOB ISAIAH

SUMMARY

A detailed-oriented results driven food quality assurance, research and development officer with a deep passion for ensuring the safety and quality of food products and always striving to implement and maintain rigorous quality of food processes to meet and exceed industry standards. My goal is to continuously advance the development of safe and high-quality food products, while implementing innovative strategies to drive continuous improvement and maintain customer satisfaction.

EDUCATION

BSc (Ed): Chemistry Education

11/2019

University of Uyo, Uyo

Akwa Ibom State, Nigeria.

WORK HISTORY

Quality Assurance/Research and Development Executive

02/2022 – Till Date

HANDYWARE INDUSTRIES NIGERIA LIMITED, IBADAN

- Conduct product tests and Assessments.
- Ensure that manufactured products meet the specified quality standard set by the organization before being sent to customers.
- Ensure Good Manufacturing Practices are implemented for high-quality products and services.
- Monitor the production phase at various levels.
- Reject all the incoming raw materials that fail to meet quality expectations and report the issue to the concerned department at the earliest.
- Carry out microbial analysis on raw materials and finished goods.
- Ensure Testing Of Finished Goods As Per Standard Sampling and Test Method With Correct Documentation.
- Immediate and Suitable Action Against Issues Related to Process/System Non-conformance, Equipment Malfunctioning, Quality deviation, etc.
- Monitoring and implementing Food Safety and Hygiene practices to Prevent the Outcome Affecting Consumers and reducing Brand Value.

Quality Assurance/Research and Development Intern

09/2021 – 02/2022

HANDYWARE INDUSTRIES NIGERIA LIMITED, IBADAN

- Communicate Critical To Quality and Food Safety Concerns To Quality Manager and All Other Concerned as Soon as They Are Observed.
- Ensure Basic Hygiene, Food Safety and GMP Requirements Are strictly Complied In Manufacturing.
- Ensure All Weighing Balances and Dead Weights are Calibrated As Per Schedule and Not In Use Without Necessary Certification
- Carryout microbial analysis on incoming raw materials and finished goods.

Packaging Line experience

- Ensure Sufficient Samples are Checked For Weight At Every Stage Of Production
- Ensure Immediate Action In Process To Correct any non-conformance Before Continuing
- Ensure Functioning Of Coder With Legible Printing On Each and Every Pack Across SKUs
- Ensure Wrappers are Checked For Presence Of Correct Addresses,Mandatory Declarations and Necessary Documentation
- Ensure On-Line Product Quality Monitoring and Immediate Action Taken Through Production Officers and operators To Address any Non-Conformity

Office Assistant

08/2019 – 03/2020

UNIVERSITY OF UYO, AKWA IBOM STATE.

- Carrying out administrative and clerical activities
- Receives letters, and packages and distributes to respective recipients
- Distribute dissertation and thesis to different lecturers.

SKILLS

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| • Good written and verbal communication skills | • Detailed oriented |
| • Leadership and teamwork skills | • Patient and approachable . |
| • Hardworking and diligent | • High personal integrity |
| • Honest, loyal, and good morals | • Ability to adapt to any work condition and environment.-focused |
| • Problem-solving skills | |
| • Analytical skills | |

RELEVANT WEBINARS/TRAINING ATTENDED WITH CERTIFICATES

- **FDA Traceability Rule:** Impact and Compliance (Organized by International Food Safety and Quality Network - **IFSQN**)
- Tips for Preventing Recalls due to Undeclared Allergens (Organized by International Food Safety and Quality Network - **IFSQN**)
- **HQF Certification for cleaning stations:** Elevating Hygiene and Quality Standards (Organized by International Food Safety and Quality Network - **IFSQN**)
- Food Safety for Food Professionals (Organized by International Food Safety and Quality Network - **IFSQN**)

HOBBIES

- Research and Discovery
- Reading
- Hands-on activities
- Sport

CERTIFICATIONS

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| • National Youth Service Corp (NYSC) | 2021 |
| • Teachers' Registration Council of Nigeria (TRCN) | 2021 |
| • ISO 22000:2018 Food Safety Management System (Awareness)
(Waiting Certificate) | 2023 |

REFEREES

Dr. Theresa M. Udofia
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University of Uyo
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Dr. Itoro Eniefiok Willie
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