

# OLAJIDE OLAGOKE ODUNAYO

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## PERSONAL STATEMENT

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I am a Microbiologist & Quality Assurance supervisor with good experience in industrial environment. All of this experience has contributed to the development of my unique skill set, which includes good laboratory practice, accurate quality inspection, excellent problem solving skills, creating and maintaining of work instructions/criteria sheet, support introduction of new product. With these skills, I have been able to innovate, develop solutions and improve processes all of each of my prior positions. I believe that the quality assurance is essential to the success of the company, and as such, I am committed to maintaining its standard.

## EMPLOYMENT HISTORY

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*Quality Assurance / Packaging Supervisor,  
TROPICAL GENERAL INVESTMENTS (West africa soy oil industries limited) Sagamu Ogun  
state  
(October 2022 – Current)*

### *Achievements and responsibilities*

- To provide quality good food packaging material and development including laminate films, rigid products, cartons, PET and preform with standard specification.
- Meet up with Safety, Quality, and output requirements through a strict follow up of the laid down procedure.
- Ensuring the production report and other related documents as required are filled correctly.
- Packaging material and finish good testing, batch numbering, online monitoring and online clearance.
- Carry out analysis on oil which includes Free fatty acid, peroxide value, iodine value, vitamin, TBHQ, flavour, colour, density and temperature.

- Responsible for performing all hygiene/cleaning operations in production floor areas like replacement of old/worn-out cleaning tools/equipment's
- Tests water samples to determine acidity, Colour, and impurities using colorimeter, turbid meter, moisture analysis and conductivity meter.
- Enforce compliance at all time in line with GMPs, HACCP, and other food safety regulatory requirements by keeping the work area clean at all times, using specific PPEs before performing each task.
- Coordinating QA team in monitoring WVTR, OTR, tensile strength, Coefficient of friction, bursting strength, bright and opacity tester, dart impact tester, puncture resistance tester, etc on carton and laminate used for packaging of maggi and oil.
- Customer complaint investigation and analysis, and making CAPA for each analysis.
- Troubleshooting Quality defects of our packaging material and packaging laboratory equipment.

***Quality Assurance Supervisor, Scotts Industries Limited, Sagamu. Ogun state (packaging firm)***  
***(August 2020 – September 2022)***

*Achievements and responsibilities*

- Evaluate all process according to standards to prevent defects from happening.
- Work with production to prepare plans for machine maintenance (Preventive) according to OEM standards to avoid unnecessary break down and set up measures to validate.
- Set up process and measures to monitor product quality to properly manage wastes.
- Carry out prompt quality activities cutting across in process checks results from laboratory.
- Coordinate with superior in internal and external audits.
- Organize regular in-house training for staff improvement to ensure high-quality assurance at all times.
- Monitoring and recording the online quality parameters (Visual, Dimensional, Chemical) in RM/PM and finished products and retention samples.
- Carry out and ensure 100% documentation, Documents reviews, also manages all controlled documents such as SOPs, specification Documents, test protocols, validation

documents etc. to prevent unauthorized access etc.

- Developed and implemented corrective actions to ensure products are constantly in line with laid down standards.
- Performed duties in accordance with all applicable standards, policies and regulatory guidelines to promote safe working environment.
- Implementing Food Safety requirements on the production lines.
- Implementing the Cleaning & Sanitation, Housekeeping and GMP programs in the Factory premises & warehouse.
- Ensures that manufacturing batch records and lot packaging records are filled adequately to ensure complete documentation.
- Monitoring the calibration schedule of laboratory instruments. Calibration and performance of measuring Lab equipment's from external authorities.
- Arranging to send samples for customer feedback and external lab analysis.
- Coordination for First Aid during any incident.
- Co-ordination of investigations, report traceability, root cause analysis and CAPA for customer complaints.
- Preparation of monthly quality related management information system (MIS) reports.
- Ensuring FIFO and LIFO in the RMPM and FG process.

**Quality Assurance Line Supervisor, Prima Corporation Limited. Lagos state.**  
(November 2017 \_ June 2020)

**Achievements and responsibilities**

- Ensures preforms and closures are free from non-conformity such as water mark, short shot, crystalline, flash, burn mark etc.
- Online inspections of both products and workers within the production floor.
- Implementing GMP and safety by ensuring the use of PPEs within the production premises.
- Validation and verification of food safety managements systems (FSMS) within the production floor.
- In the case of product change, ensure line clearance for manufacturing and packaging

processes, having ascertained that all necessary GMP requirements have been met and in place.

- Effectively manages all records, reporting all identified issues and duly handing over to the incoming shifts.

### **Laboratory Technician, Prima corporation Limited. Lagos State** **(May 2017 – November 2017)**

#### Achievements and responsibilities

- Ensures that all laboratory test equipment's are available, properly cleaned and fit for use.
- Daily record update of both preforms and caps dimensional analysis and sign off.
- Ensures that the appropriate corrective actions are taken in cases where out of specification results are obtained.
- Ensures the compliance to good manufacturing practice, food safety practice, good environmental practices in all line activities.

### **CERTIFICATIONS**

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- Process line waste control and cost effective management.
  - Statistical process control in manufacturing industry to reduce cost and improve productivity at six-sigma.
  - Fire prevention/practical fire drill

### **TRAINING ATTENDED**

- ISO 9001: 2015 **Quality Management system awareness training** (2021)
- 4 Quarters consultants **Internal Audit training** (2021)
- Technical Communication and Report Writing KingAtom International Consultant
- Statistical process control in manufacturing industry to reduce cost and improve productivity at six-sigma

### **EDUCATION**

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**Adekunle ajasin university akungba akoko. Nigeria**  
(*B.Sc in microbiology*)  
(2009 – 2016)

**Grace well academy Nigeria**  
(*Senior Secondary School Certificate*)  
(2003 – 2008)

## **SKILLS**

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- Computer proficiency (Microsoft word and excel)
- Team player
- Time management
- Good communication
- Process line waste control
- Cost Management
- Quality Management
- Ability to work without supervision

## **HOBBIES**

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Reading, Meeting people, Music

## **REFERENCES**

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Available on request