

OAKHU LILIAN EWEMADE

Contact Details: No. 12 Osaretin Asemota Street, Off 1st Ugbor Road, GRA, Benin City.

Telephone: 08078959213

E-mail: Idahosalilian28@yahoo.com

PROFESSIONAL SUMMARY

A highly analytical, result-driven Health specialist skilled at working quickly and accurately under tight deadlines. Experienced Health Care professional with years of experience at Prime-Care Rahabilitation Center, where I used analytical and interpersonal skills to maintain a high level of patient's satisfaction rating. Seeking a chance to leverage my health care skills to maximize the operations and quality of service at any organization privileged to have me as a member of their team.

CAREER OBJECTIVE

- To strive for excellence and precision at all times through dedication, hard work and selflessness, so as to facilitate and improve organizational objectives and achieve managerial goals in an institution that offers me a consistently positive atmosphere to learn new skills/technologies and implement them for the betterment of the business and organizational growth.

EXPERTISE & MANAGEMENT SKILLS

- Giving personal care such as Toileting, washing dressing, feeding
- Showing care, support and reassurance
- Ensuring patients' comfortability during their stay.
- Advising clients with choice of care that best suits them and their family
- Scheduling responsibilities to ensure smooth work performance
- Documenting supplies and orders when necessary.
- Decisive and direct, yet flexible in responding to constantly changing assignments.
- Enthusiastic, creative and willing to assume increased responsibility.
- High initiative with strong self-management skills
- Ability to speak and write English fluently
- A very fast learner
- Good interpersonal relationship skills
- Self-motivated and target oriented
- Good team player
- Computer knowledge- Microsoft word, Microsoft excels PowerPoint, etc.
- Possess a very good brand loyalty
- Efficient in Time Management

EDUCATIONAL BACKGROUND

- National Open University of Nigeria (Environmental Health Science)

B.sc Hons in view

- Alison Care Training

Diploma in Care Giving

- My Medical Bank Training Center

Home Care Attendant Training

- Federal Polytechnic Auchi, Benin City (Science Laboratory Technology)

ND Science Laboratory Technology (Upper Credit)

- Federal Government Girls College, Benin City, Nigeria

Senior Sec. Sch. Certificate (SSCE)

- Emotan Primary School

First School Leaving Certificate (FSLC)

TRAININGS AND CERTIFICATIONS:

- National Open University of Nigeria

(B.sc Hons in View)

WORK EXPERIENCE

Prime Care Rahabilitation Center (Health Care Assistant)

2020- Date

JOB DESCRIPTION:

- Giving personal care such as toileting, washing, dressing, feeding etc.
- Routing check of vital signs
- Assisting with medication in a timely manner
- Showing care, support and reassurance
- Primoting residents' sense of wellbeing through socializing and communication

Wilbon Ear Nosa and Throat Clinic (Health Administrative Officer/Care Assistant)

May, 2022

JOB DESCRIPTION:

- Ensuring patients' comfortability during their stay
- Advicing clients with choice of care that best suits them and their family.
- Scheduling responsibilities to ensure smooth work performance.
- Documenting supplies and orders when necessary.

Emmanosa Motors Nig. Ltd (Company Secretary)

Dec. 2014

JOB DESCRIPTION:

- Maintaining effective record and administration
 - Adequate Filing of cars documents
 - Receiving and Sending mails on behalf of the company
 - Rendering weekly and monthly reports. etc.
 - Car information update
 - Maintaining good customer satisfaction
 - Administration Officer
 - Promptly resolve customer issues and complaints on customer services related matters
 - Receiving outward and inward correspondences
-

BIO DATA

Date of Birth: August, 6th 1993

State of Origin: Edo State

Nationality: Nigerian

REFEREES

Available Upon Request