

No1 Olokun Close
Iba Town, Ojo LGA
Lagos State
30TH May 2024

THE HIRING MANAGER
Dana Pharmaceuticals Limited

Dear Hiring Manager,

I am writing to express my strong interest in the Production Manager position at Dana Pharmaceuticals Limited. With a proven track record of success in the pharmaceutical industry and a passion for driving innovation and growth, I am confident that my skills and experience make me an ideal candidate for this role.

Having worked in the pharmaceutical industry for over two decades, I have developed a deep understanding of the complexities and challenges that come with managing pharmaceutical operations. My experience spans across various therapeutic areas, including Parenteral (Both small and large volume), dermatology, Neuro-muscular, endocrinology, oncology, hematinic, antimicrobials, Mucolytics and antitussives, giving me a well-rounded perspective on the industry.

What excites me most about the Production Manager position at Dana is the opportunity to lead a team of talented professionals and contribute to the development of life-changing medications. Dana commitment to innovation and patient-centric approach align perfectly with my own values and career aspirations.

Throughout my career, I have successfully implemented strategies to streamline operations, improve efficiency, and drive cost savings. In my previous role as a Production Manager at Sygen Pharmaceuticals Limited, I led a team of 150 workers and oversaw the successful launch of several new products. Through effective cross-functional collaboration and strategic planning, we achieved a 60% increase in productivity within the first year and 100% increase in second and third year respectively.

In addition to my operational expertise, I have a strong background in regulatory compliance and quality assurance. I have a thorough understanding of WHO, ISO and NAFDAC guidelines and have successfully conducted complex regulatory processes, internal audits and WHO-prequalification to ensure compliance and maintain the highest standards of quality in all aspects of pharmaceutical manufacturing.

I am confident that my strong leadership skills, industry knowledge, and passion for driving results would make a significant contribution to Dana's continued success.

Furthermore, I am experienced in using production management software (ERP and SAP) and have a keen eye for leveraging technological advancements to optimize production processes.

I hold a Bachelor's degree in Pharmacy from University of Lagos (UNILAG) and MBA Operation and production management from Lagos state University, (LASU) where I gained a comprehensive understanding of production systems and process improvement methodologies. This knowledge, coupled with my practical experience, equips me with the necessary skills to excel in this role.

I am excited about the opportunity to join the talented team at Dana and contribute to the continued success of your production operations. Thank you for considering my application. I have attached my Cv for your review and would welcome the opportunity to discuss how my skills, expertise and qualifications align with your company's objectives in more detail.

I look forward to the possibility of contributing to the growth and success of Dana Pharmaceuticals Limited.

Sincerely,

Okwubuo Charles