Akaninyene Sunday Etim,

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July 12, 2024.

Hiring Manager,

Dana Plastics Company,

8A, Ilasamaja Ind.Estate, Itire, Lagos.

Nigeria.

Hiring Manager,

I am writing to express my interest in the Maintenance Officer position at Dana Plastics Company. With a robust background in industrial and production engineering, complemented by hands-on experience in maintenance and operations management, I am excited about the opportunity to contribute to your esteemed organization.

My academic journey has equipped me with a profound understanding of maintenance forecasting, planning, and control, particularly through my study of terotechnology. This course has provided me with the skills necessary to manage maintenance from strategic to operational levels, ensuring that systems are reliable and efficient.

In my role as Assistant Plant Manager at Taraba State Crushing and Asphalt Plant, I was responsible for overseeing daily maintenance operations, planning, and scheduling machinery lubrication, and supervising interns. My role demanded a strategic approach to maintenance, utilizing statistical tools for forecasting and implementing cost-effective measures to enhance operational efficiency.

Furthermore, my experience with our family oil palm processing plant has honed my skills in operational management. I developed strategies to expand our customer base, improve order fulfillment speed, and execute a strategic warehouse and inventory system that enabled year-round delivery. My efforts in level aggregate planning and strategic vendor collaboration ensured the smooth operation of our plant, even during periods of raw material scarcity.

My technical skills are complemented by my proficiency in CAD software, which I utilized to design worn-out components for fabrication, saving costs associated with importation. Additionally, my background in project management, data analysis with Excel and MySQL, and my certification in SAP ERP for inventory and financial management, positions me well to manage the maintenance operations at Dana Plastics Company effectively.

I am confident that my blend of technical expertise, strategic vision, and practical experience in maintenance and operations management make me a strong candidate for the Maintenance Officer position. I am eager to bring my skills and passion for excellence to Dana Plastics Company and contribute to the ongoing success of your operations.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and experiences align with your needs.

Sincerely,

Akaninyene Sunday Etim