



Đoàn Anh Dũng

ERP APPLICATION
CONSULTANT

📅 06/12/1991

👤 Nam



[REDACTED]



[REDACTED]



265/52 Nơ Trang Long, P11, Bình Thạnh



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OBJECTIVE

A dedicated and results-driven Senior ERP Application Consultant with 8+ years of experiences in system consultation. I am seeking an equivalent position where I can grow professionally and personally. I also seek challenging opportunities where I can fully use my skills in strong analytical skills, Finance & Accounting knowledge, ERP application consultant for the success of the organization.

EDUCATION

MAJOR: THE BACHELOR OF
ACCOUNTANCY IN GOOD LEVEL

HO CHI MINH CITY UNIVERSITY OF TECHNOLOGY

2009 - 2014

ERP CLOUDSUITE INDUSTRIAL
CONSULTANT ASSOCIATE

INFOR

2022 -

ENGLISH LV B CERTIFICATE IN GOOD
LEVEL

HO CHI MINH CITY UNIVERSITY OF TECHNOLOGY

2012 -

MICROSOFT EXCEL LV B CERTIFICATE
IN EXCELLENT LEVEL

UNIVERSITY OF SCIENCE – HCMUS

2014 -

CHIEF ACCOUNTANT CERTIFICATE IN
GOOD LEVEL

ACADEMY OF FINANCE

2018 - 2019

ACHIEVEMENTS

- INFOR CERTIFIED Professional - CloudSuite Industrial Associate Consultant (2022)
- Best employee of the month granted by TRG (10-2022)
- 05 years length of service award granted by WinBooks (2019)

DEMONSTRATED SKILLS

- In-depth knowledge of Finance & Accounting, applied to design and implement ERP Systems
- Experienced through Software Development Life Cycle by using different implementation methodology – Waterfall, Agile
- Experienced in documentation such as Business Requirement Document, Fit/Gap Analysis, Business Process Document, Functional Specification, Test Cases
- Adept in computer skills: Infor Operating Systems, Microsoft Office (Excel, Word, PowerPoint), Visio, SQL queries for testing data, Jiras for tracking tasks.
- Communication skills and problem-solving skills in Vietnamese and English
- Team player and ability to work autonomously
- Willingness to do what it takes, self-education
- Ability to complete tasks and set priorities without supervision.
- Ability to lead a small project team.
- Ability to present persuasively and effectively.
- Ability responsible for the deployment of modules as Procurement, Inventory, Shopfloor control, Production, Finance, HR, Fixed Asset, CRM, Sales.

WORK EXPERIENCE

ERP SENIOR CONSULTANT

03/2022 - Now

TRG INTERNATIONAL COMPANY - ERP SOFTWARE: INFOR CLOUDSUITE INDUSTRIAL (ERP SYTELINE)

Highlighted Projects: Pomina Steel, Yong Sheng Global Trading Co., Ltd (YSG Cambodia), Tan Ha Co., Ltd

Senior ERP Application Consultant

- Working as an expert to provide holistic solutions in implementing ERP Systems which includes Finance, Production, Procurement, Inventory Control and Sales modules.
- Eliciting client's expectations, analyzing business requirements and proposing appropriate and effective solutions.
- Designing business blueprint via Visio, functional specifications and getting client approval before construction phase.
- Keep in touch between clients and developers to ensure the requirements are fully understood for customizations.
- Presenting CRP (Conference Room Pilot) demos in order to achieve solution approval from the client
- Delivering system configuration, data migration, data reconciliation
- Designing test scripts for Unit Testing, Integration Testing, User Acceptance Testing (UAT)
- Designing reports as requirement via Tool Mongoose of Infor
- Delivering user trainings with the Training Materials and User Guides such as: Blue print, Moscow, Test Script, Funtional specification...
- Building Financial Statements i.e. TB, P&L, BS using INFOR CLOUDSUITE excel add-in
- Managing change requests, evaluating the impacts and proposing the effective remediation
- Providing daily operation, month/year-end closing support, Go-live support for the clients via Helpdesk
- Raising incidents, and collaborating with Infor Support Team in system issues troubleshooting.

QUALITY CONTROL, QUALITY ASSURANCE, CONSULTANT

09/2014 - 02/2022

WINBOOKS SERVICES CO., LTD - ERP SOFTWARE: WINBOOKS ON WEB

Highlighted Project: ERP project of WinBooks on Web application, Winbooks Classic

Highlighted Clients: WFF Production JSC, Mazars Viet Nam, Roedl Viet Nam, Amano Viet Nam.

Quality Control & Quality Assurance

- Lead a team within 6 members
- Consulted and worked as a tester for accounting software functionality
- Ensured that the software works properly in compliance with Vietnamese accounting standards and regulations
- Analyzed customer business requirements, provided suitable solutions for applying the software that meet the requirements
- Explained accounting principles and business logic to developers to build new modules or functions.
- Work with cross-functional teams to ensure quality throughout the software development lifecycle
- Participating in design reviews and providing input on requirements, product design, and potential problems.
- Tracking bugs and process of project via the JIRAs
- Trace and check client's data via SQL
- Write user guide for all functions on the software and update new guidance if the law on accounting is changed.

Consultant & BA

- Meeting with client to know their business and what they are expecting for the software
- Analyze software performance to meet the requirement
- Delivered demos, training and customer support; wrote relevant documents during deployment and support process
- Write and transfer guidance to clients and public guidance for product
- Help client transfer data from old system to the product Winbooks on Web

Support Customer:

- Interacting with clients to understand product requirements.
- Advice on using software for customers, support customers via phone, app, email
- Meeting and training when client needed.
- Tracing error data when closing period.