



Nguyễn Lê Bảo Duyên



District 7, Ho Chi Minh City



[Redacted]



[Redacted]



04/01/2002

ABOUT ME

Dear Hiring Manager,

I have recently completed my studies at Ton Duc Thang University. With the knowledge I have acquired and my strong desire to learn, I am eager to gain insights from experienced professionals and experience a real working environment. I look forward to the opportunity to contribute my skills while gaining invaluable experience and insights from your esteemed team.

Thank you for considering my application.

CERTIFICATION

Preliminary English Test - 139/170 points.

Aptis ESOL - Level B2.

EDUCATION

09/2020 - 09/2024

Mathematics - Statistics

Major Statistics

Ton Duc Thang University

- GPA of 7.0.
- Average training score of 90 points.

EXPERIENCE

03/2023 - 08/2024

DiggerX & Allrides

Sales Associate / Cashier (Shopping Mall)

- Experience interacting with customers of various ages.
- Improved communication skills.
- Used statistical skills for managing inventory.

09/2023 - 01/2024

Statistical Office of Tan Binh District

Data Processing Intern

- Studied and learned statistical skills from records and survey reports.
- Filtered and selected relevant data
- Developed teamwork skills.

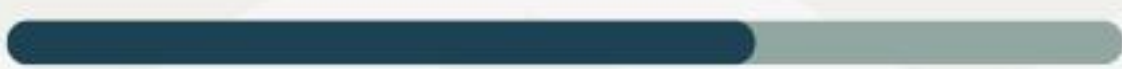
SKILL

- Strong teamwork and communication skills.
- Proficient in data analysis and database management.
- Skilled in R-Studio and Canva.
- Familiar with Google Docs, Sheets, Word, Excel, and PowerPoint.
- Basic experience with Dev C++ and SQL.
- Capable of writing, content creation, and basic editing.

ACTIVITY

Culture and Arts

- *Awarded third place in the "School Arts Competition" at university in 2022.*



Volunteer

- *Received the title of Outstanding Volunteer Student in the "Xuan tinh nguyen" program at the People's Committee of District 4.*
- *Participated in the 1000-meter marathon organized by the school under the inspiring theme "Tiếp bước cho em."*



HOBBY

- Enjoying relaxing music
- Playing in sports and exploring new destinations.
- Learning new languages.
- Planning exciting activities to join.
- Skilled in writing and generating creative ideas for personal platforms (YouTube, TikTok, etc.).
- Enthusiastic about capturing moments through filming and photography, and love editing to bring stories to life
- Avid learner, always on the lookout for new knowledge and experiences..