



CURRICULUM VITAE

PERSONAL DETAILS

Full Name: Chu Ngọc Hoan

Date of Birth: 26-02-1975

Gender: Male

Marital Status: Are divorced

Contact Address: No. 5, Lane 82 Hai Ba Trung Dai La street-Hanoi

E-Mail Address: [REDACTED]

Contact Telephone Number: [REDACTED]

WORKING EXPERIENCES

Most Recent Employer: Advanced International Corporation (AIC)

Most Recent Job Title: Head of System Administration

Work History

[REDACTED] 2014 – now

Company: Advanced International Corporation (AIC)

Job Title: Head of System Administration

Job description: Building structure, assigning tasks, workflow of the room. Organization of training, expert guidance and supervision of the implementation work of the staff in the room. Construction design, cost estimates, construction plans AIC IT infrastructure. Research policy making systems management, information security, allocation and monitoring of IT equipment, consumable supplies. Managing the network infrastructure, servers, email ...

2. From 4/2012 - 8/2013

Company: JSC Branch Logistics and Transportation Indo Tran (ITL)

Job title: IT Supervisor

Job Description: Design, implement and manage the entire IT systems, office machines ITL North include: networking, phone, camera, printer, copier, timekeeper... with 16 points office, more than [REDACTED]

[REDACTED]

[REDACTED] 2011

Company: Joint -stock company Venture Lili of France

Job title: IT (System Administrator)

Job description: Network Management System + Phone + Camera observations include: building and security management systems, database. Construction and organization of basic skills instruction on the use of guns and equipment dedicated software .. Perform network maintenance, computers, office equipment .. Monitor performance of repairs, equipment office (phottocopy machine, printers). Operational quality assurance activities of the telephone exchange is optimal. Planning to purchase, manage, repair equipment, office machines

4. From 5 / 2008 - 5 / 2010

Company : Group Joint Stock Company AUSTDOOR

Job title : Network Administrator (IT of Factory)

Job description : Build and manage network security, database online. Organization of basic skills instruction on the use of guns and network dedicated software. Construction of computer configurations to suit the actual needs .. Perform network maintenance, computers, office equipment .. Subscribe to carry out repairs, office equipment (computer phottocopy, PC print). Operational quality assurance activities of the telephone exchange is optimal.

1 / 2007 - 4 / 2008

Company : BachKhoa Internet Sercurity Center

Job title : BKAV technical assistance manager (Call Center)

Job description : Direct recruitment and training of new staff, and monitoring division customer support BKAV used for department employees. Direct or instruct the staff to handle customer issues need to support (the difficult problem, complicated, sensitive).

4 / 2002 - 12/ 2006

Company : Phuc Anh Industry Limited Company

Job title : Technical Warranty

Job description : Monitor and find out errors from equipment, network system, computer. Maintaining computer network system. Repairing software errors, equipment errors....

EDUCATION BACKGROUND

From 1992 - 1996 : National Economics University - Bachelor of Business Administration

From 1997 - 2002 : The Military Technical Academy - IT Engineer

2008: Training Certificate of HP mobility solutions

2010: Certificate of completion of course System Administrator (MCSA) Networking Academy IPMAC

2013: Certificate of completion of course Windows Server 2008 Administrator (MCITP)
Networking Academy IPMAC

2015: Attends Master's program in Academy of Cryptography Techniques

2016: certificate of successful completion of the course "Modern Network Defenses" (CSO-APT) by the Institute of Research and Training Network Security (CSO – Institute of Cyber Security Operation)

EXPECTED JOB & WORK LOCATION :

Target Job Description : The IT job: network administrator, IT Manager, IT Supervisor.

Expected Job Location : Hanoi, the province near Hanoi

Expected Salary : Agreement