

CURRICULUM VITAE

PERSONAL INFORMATION

- **Full name:** LIEU ANH TAI
- **Date of birth:** 1980
- **Address:** Thu Dau Mot, Binh Duong Province
- **Expected Salary:** Negotiation **Tel :** 0978722526



SUMMARY

- 07/2020 - now: **IT Executive** _ FES VIET NAM member of FOOD EMPIRE
- 05/2018 - 06/2020: **IT Deputy Manager** _ EMSA VIET NAM member of GROUPE SEB
- 09/2009 - 04/2018: **IT Manager** _ ACE COLOR VIET NAM Enterprise
- 06/2003 - 07/2009: **IT Leader** _ ASAMA VIET NAM Enterprise

CAREER OBJECTIVE

- Strong leadership, good team-work spirit, and high responsibility,.
- Good time control and setting priority,
- Ability to work under high pressure.
- Honest, confidential, hard working.
- I'm willing to learn and research new technologies.
- I believes that, with my enthusiasm and more intelligent working in the company

EDUCATION

- 1998 – 2003: University of Technology, Major: Network Administrator.
- 2003: B Level Certification in English.
- 2009: B Level Certification in Chinese,
- **MCSA** (Microsoft Certified Solutions Associate) by Microsoft,
- **MCSE** (Microsoft Certified Systems Engineer) by Microsoft,
- **MCITP** (Microsoft Certified IT Professional) by Microsoft
- **LINUX**
- **CCNA**
- **SAP**
- **SECURITY+**

WORKING EXPERIENCE

1. From 07/2020 to now: FESV VIET NAME member of FOOD EMPIRE

h [REDACTED] h [REDACTED]

FESV VIETNAM CO. LTD. is a 100% direct investment from Singapore. We manufacture foods: coffee ,milk tea, cereals

Position: IT Executive

Report to Senior IT Manager

- Maintain (Network Infrastructure and ERP system) of 03 site (Binh Duong factory, Head office in HCM city, Data Center at District 9), with 26 Servers and 250 users.
- Maintain and monitor computer networks and related computing environments, including computer hardware, system software, applications software [Troubleshooting and technical support in PC Software & Hardware
- Day to day System Administration, Maintenance and Backup, restore and ensure security (HPE MSA 2050 Storage,Veeam backup & Replication, Synology NAS Storage,...).
- Responsible for all Hardware, Network and Technical Documentation
- Provide PC software training and documentation to enable users to operate the system effectively
- System installation, upgrade, security, disaster recovery and contingency planning
- Responsible on the daily update asset list and documentation
- Responsible on purchasing hardware
- Responsible in maintaining NEC VoIP phone and PABX Panasonic system
- Provide 1st level of ERP Application Software support
- Periodically Report: Weekly/Monthly Report - Unscheduled at the request of Supervisor.
- Manage Dynamic AX ERP system
- Manage WAN system : LeaseLine, VPN/MPLS, FTTH, ...
- Control security system : Internet Firewall (Cisco, FortiGate, Sophos Central, SonicWALL,...)
- Upgrading Infrastructure for ERP AX System at Data Center and factory
- Support for end Users about Customs software, MS office 365, Sharepoint, TS24, TAX software, hardware, network, telephone issues, [REDACTED] other service such as Email,
- Support trouble shooting for users about ERP system and computers.

- Setup new account: email, teams, printer,.. for new user.
- Good knowledge about window 10, Server 2016, Server 2019, macOS, Linux,..
- Admin manage all Ms Office 365, G-Suite Work Space and other softwares for new PC/Laptop/Macbook.
- Knowledge of: Azure, Hyper-V, VMware software.
- Setup authorization, folders and drive for each user, each department.
- Support users to use softwares such as Dynamic AX ERP for company.
- Get feedback from users and give them support.
- Get new requirements from users then send to ERP team to get further support.
- Monitoring system CCTV (IP / Analog Camera) and make sure that they work well.
- Human resource support system.
- Fix and upgrade new windows patches.
- Repair hardware: PC, Laptop, Macbook, printer,..
- Fix issues software and hardware.
- Other tasks assigned by Supervisor

2. From 05/2018 to 06/2020: EMSA VIET NAM member of GROUPE SEB

h [REDACTED]; [REDACTED]

EMSA VIETNAM CO. LTD. is a 100% direct investment from Germany and france. We manufacture and export composite planter products for garden: waterfall, flowerpot

Company size: ~2000 employees

Position: **IT DEPUTY MANAGER:** Setup new Factory

Report to CFO

Main duties

A. Implement SAP ECC with HR module. Go-live Nov/2018

B. Implement SAP Business One 9.3 PL5. Go-live on Apr/2019

Module (Finance, Purchase, Sales, Production, Inventory) Database: SQL SERVER 2016

Implement SAP Business One Ver 9.3 PL5.

- + Maintain SBO, license, authorization, system setting, new user
- + Maintain SQL reporting Service, Create user group, authorization.
- + Maintain/modify SAP Form by crystal report
- + Support user requirement, analysis requirement

1. SERVER:

- Active Directory Server: Create new user Account
- Exchange Mail Server: Create new email Account
- Local Server: Data center of Emsa Vietnam
- Skype – Lync server: Create new user skype for business
- SAP Server: SAP Business one software, database SQL2016
- SAP Web server: Webserver remote SAP out of factory
- DNS Server: Domain name service
- SCCM Server: WSUS – Update windows patches, software deploys - Create new user account, Email, skype, SAP user
- Create authorization rule in server
- Assign authorization for each user/each department –
- Create user/assign authorization for SAP report

2. NETWORK INFRASTRUCTURE AND MANAGEMENT

- Set up a network infrastructure for a new factory consisting of 200 network nodes.
- Know how to use configure VPN, know how to use Draytek,..
- Core Network : Firewall & Core Switch, Access Point (Cisco, HPE Aruba, UniFi,..) office area
- Install and maintain VoIP Panasonic telephone system, Camera system and make sure that they work well.
- Service Server : AD, File Server, HR system,
- Provide all IT Equipment to users and Operation Team's requirement
- Setup new network infrastructure, LAN, Telephone system, server room, fiber cable
- Securing the data and the IT systems against lost or attack by computer viruses or other external threats.
- Build and maintain an IT team

3. OPERATION DAILY

- IT check list- check status of network, server daily(attached file)
- Arrange IT tool, Server room
- Daily job record(attached file)

- Timely report to direct manager about problem and request from users.

4. IT ASSET MANAGEMENT

- Proposal to buy IT tool base on the IT budget and obtaining competitive prices from suppliers to ensure cost effectiveness.
- Up to date, IT asset management, label, network layout, camera layout
- Management of software expiration date and propose to renew license on time.
- Manage, control and conduct periodically checking hardware, software asset.
- Make IT improvement proposal or perform approved IT improvement plan to follow security regulations of the company as well as corporation

5. SUPPORT IT PROJECT

- Support IT project compliant with IT Corporate(infrastructure, data center)
Setup SCCM software – GSEB client
- Setup [REDACTED] 365 – GSEB client
- Replace/upgrade new PC/Laptop to match IT GSEB Group's requirement.
- Coordinate with IT team, [REDACTED] operations requirements.
- Plan and manage IT budget.
- Developing and maintaining web sites. WordPress, PHP, MySQL, SQL 2016
- Experience IT Audit.
- Experience about build a new Network, IT projects for new company.

IT MIGRATION BETWEEN IT network infrastructure between Vietnam and IT French GROUPESEB.

- Build new IT Server room
- Build all of IT network for new factory
- Implement business line, LAN
- Setup telephone system, Camera system.
- Coordinator with IT French for implement new IT system.

3. From 09/2009 to 05/2018: ACE COLOR VIET NAM

[REDACTED]

Company size:~ 1000 employees

Position: **IT Manager.**

Report to CEO

Main duties

In charge all IT of information related implement Oracle ERP, set up new factory

- Set up a network infrastructure for a new factory consisting of 150 network nodes.
- Core Network : Firewall & Core Switch, Access Point office area
- Install and maintain VoIP telephone system, Camera system and make sure that they work well.
- Design and build LAN, WAN Network Systems
- Setting operating system : Windows 7.0, Windows Server 2012, VMware-ESXi, Oracle ERP, ...
- Supporting MS office 2016, Email, TS24, HTTK, iBHXH , ECUS, Install printer,...
- Update Anti Virus, Trojan, Spyware , ...
- Solving problems of local network system, computer.
- Manage and maintain the PBX phone system, including telephone monitoring software, Camera system, Internet,
- Security Systems, Cisco network devices, SQL, Oracle ERP, Eportal,,...
- Maintain Lan-Wan- Internet, Printer, Scanner, PhotoCopy, Fax, Phone, Camera,..
- Windows 2012 Server Active Director, Web Server, Email Server, FirewallServer setting,..
- Backup-Restore and ensure security
- Ability to work and solve problem independently or Team.
- Coordinate with IT headquarter in Taiwan,Chinese,, operations requirements.
- Experience about build a new network in Manufacturing Company.

4. From 06/2003 to 07/2009: ASAMA VIETNAM



Company size: 1000 employees

Position: **IT LEADER**

Report to CEO

Main duties

- Design and build LAN, WAN Network Systems
- Setting operating system : Windows XP, 7.0, Windows Server 2003, 2008
- Knowledge of Exchange 2007
- Supporting MS office 2003, Email, HTTK, ECUS, Install printer,...
- Update Anti Virus, Trojan, Spyware , ...
- Solving problems of local network system, computer.

- Manage and maintain the BPX phone system, including telephone monitoring software, Camera system, Internet,
- Security Systems, Cisco network devices, SQL, Oracle ERP,..
- Maintain Lan-Wan- Internet, Printer, Scanner, PhotoCopy, Fax, Phone, Camera,..
- Windows 2003 Server Active Director, Web Server, Email Server, FirewallServer setting,..
- Backup-Restore and ensure security
- Ability to work and solve problem independently or Team.
- Coordinate with IT headquarter in Taiwan, Chinese, [REDACTED] operations requirements.