

Võ Trần Duật Như

(Jolie)


Contact

-  08/03/2001
-  Female
-  076 - 252 - 7290
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-  78/32/20 Ton That Thuyet, Ward 16, Dist. 4, Ho Chi Minh City

Skills

- English 
- Chinese 
- Microsoft Word 
- Microsoft Excel 
- Microsoft PowerPoint 

Activities

- Member of the Hanle Chinese Language Club.
- Average training score: 90/100.
-  participated in extracurricular training activities of the department and the school.

Education

Ton Duc Thang University

Major: Chinese.

Specialization: Chinese and English, with a focus on Commerce.

GPA: 7.04.

Certificate:

- Microsoft Office Specialist Word 2016.
- Microsoft Office Specialist Excel 2016.

Work experience

Assistant Teacher of English

Poly English

From March 2020 to July 2020.

English and Chinese language Tutor

From October 2020 to present.

Secretariat Intern

Phu Hung Securities Corporation

From June 2024 to September 2024

Objective

- Efficiently apply my language proficiency, document management capabilities, and job processing abilities.
- Possess the chance to converse, interact, and gain knowledge from colleagues.