

# KOMPASS EOD COVER SHEET

To: Fred Meyer PIC who signed you out (typically firstname.lastname@stores.fredmeyer.com) and other managers.  
 CC: mashabranner@retailodyssey.com; seth.newman@retailodyssey.com; knix@retailodyssey.com; & your supervisor.

**EOD Subject Line: EOD FM### (include store number) Date (month/day/year), for example EOD FM658 11/08/2025**

<b>Lead Name:</b>			
<b>Date:</b>			
<b>Store Number:</b>			
<b>Before picture of KOMPASS cart loaded to KOMPASS Maintenance line?</b>	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>	
<b>Manager's name you checked in with.</b>			
<b>Did you call the KOMPASS Hotline?</b>	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>	
<b>If so, what commodities are involved? What is the issue?</b>			
<b>Was the issue resolved before EOD?</b>	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>	<b>N/A</b> <input type="checkbox"/>
<b>If not, what was the temporary solution?</b>			
<b>Manager's name you checked out with.</b>			
<b>Did all sets get signed out in PROD?</b>	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>	
<b>Did all sets get signed out in SI?</b>	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>	
<b>Sign out sheet attached to EOD email?</b>	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>	
<b>Sign out sheet attached to KOMPASS Maintenance line in PROD?</b>	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>	
<b>After picture of KOMPASS cart loaded to KOMPASS Maintenance line?</b>	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>	
<b>Kompass Lead Signature:</b>			