KOMPASS EOD COVER SHEET

To: Fred Meyer PIC who signed you out (typically firstname.lastname@stores.fredmeyer.com) and other managers.
CC: mashabranner@retailodyssey.com; seth.newman@retailodyssey.com; knix@retailodyssey.com; & your supervisor.

EOD Subject Line: EOD FM### (include store number) Date (month/day/year), for example EOD FM658 11/08/2025

Lead Name:			
Date:			
Store Number:			
Before picture of KOMPASS cart loaded to KOMPASS Maintenance line?	**Yes ☐**		**No ☐**
Manager's name you checked in with.			
Did you call the KOMPASS Hotline?	**Yes ☐**		**No ☐**
If so, what commodities are involved? What is the issue?			
Was the issue resolved before EOD?	**Yes ☐**	**No ☐**	**N/A ☐**
If not, what was the temporary solution?			
Manager's name you checked out with.			
Did all sets get signed out in PROD?	**Yes ☐**		**No ☐**
Did all sets get signed out in SI?	**Yes ☐**		**No ☐**
Sign out sheet attached to EOD email?	**Yes ☐**		**No ☐**
Sign out sheet attached to KOMPASS Maintenance line in PROD?	**Yes ☐**		**No ☐**
After picture of KOMPASS cart loaded to KOMPASS Maintenance line?	**Yes ☐**		**No ☐**
Kompass Lead Signature:			