

TSC Meeting Notes

Agenda

- Welcome/Introductions
 - Note-taker
- Role of the Technical Steering Committee
 - Responsible for the technical governance of the project (see technical charter)
- Nominate & Elect a Chairperson/Secretary
 - The TSC appoints ...
- Approve/Review Legal Docs
 - Project Charter
- DCO - Provide an overview
 - <https://developercertificate.org/>
 - <https://docs.releng.linuxfoundation.org/en/latest/infra/github.html>
- Infrastructure updates
 - Walkthrough TSC Checklist
 - Codebase, Licenses, Code scan, Repo location
 - Code scanning
 - [GitHub: Contribution Guidelines](#)
 - [Copyright Notices](#)
- Communication
 - Blog, Newsletter, Tweets
 - Contingent on SOGNO trademark approval
- Governance
 - TAC Representative - For information purposes
- Meeting Cadence going forward
 - Monthly or Bi-Weekly cadence

Minutes

- main responsibilities of TSC members
 - take part in meetings
 - responsive to issues, e.g. github, mailing lists
- recommendations on communication channels
 - [slack](#) for synchronous communication, mailing lists asynchronous
 - [mailing lists](#) for broader audience due to different time zones
 - formal decisions on mailing lists
- chair person
 - runs meetings in the future
 - contact to LFE
 - TAC participation
 - initial chair appointed: Markus Mirz
- secretary
 - note taking
 - rotating or one fixed person
 - decided for rotating secretary
- Legal docs
 - waiting for decision on trademark of SOGNO EU project
- DCO
 - collection of DCO sign-offs is in progress for several repos
- meeting cadence
 - initial cadence is once per month

- tasks
 - tsc template to be copied into sogno org: <https://github.com/lf-energy/tsc-template>
 - decide on charter, terms of chair person etc.
 - list projects that can be scanned already