

Amending an Approved Application

Should you wish to make an amendment to an approved study, you will need to submit an 'amendment request' for the consideration of the Chair of the UCL Research Ethics Committee. Applications can only be amended **after** ethical approval has been granted.

You will need to apply for an amendment approval if you wish to:

1. Add a new participant group;
2. Add a new research method;
3. Ask for additional data from your existing participants;
4. Remove a group of participants or a research method from the project, and have not yet commenced that part of the project;
5. Apply for an extension to your current ethical approval.

If you need to apply for an amendment approval, please complete the Amendment Approval Request Form on the next page.

When completing the form, please ensure you do the following:

- Clearly explain what the amendment you wish to make is, and the justification for making the change.
- Insert details of any ethical issues raised by the proposed amendments.
- Include all relevant information regarding the change so that the Chair can make an informed decision, and submit a copy of the sections of your application that have changed with all changes highlighted/underlined for clarity.
- You do not need to submit your original application in full again. However, if the changes you wish to make alters several sections of your application form, you are advised to submit this.

Please email a signed electronic copy to the REC Administrator: ethics@ucl.ac.uk

Amendment requests are generally considered within 5-7 days of submission.

Amendment Approval Request Form

1	Project ID Number: 9357/001	Name and Address of Principal Investigator: Daniel Garside
2	Project Title: Estimating chromatic adaptation in a museum environment using achromatic point setting with a tablet computer	
3	Type of Amendment/s (tick as appropriate) Research procedure/protocol (including research instruments) <input type="checkbox"/> Participant group <input checked="" type="checkbox"/> Sponsorship/collaborators <input type="checkbox"/> Extension to approval needed (extensions are given for one year) <input checked="" type="checkbox"/> Information Sheet/s <input type="checkbox"/> Consent form/s <input type="checkbox"/> Other recruitment documents <input type="checkbox"/> Principal researcher/medical supervisor* <input type="checkbox"/> Other <input checked="" type="checkbox"/> - Location <i>*Additions to the research team other than the principal researcher, student supervisor and medical supervisor do not need to be submitted as amendments but a complete list should be available upon request *</i>	
4	Justification (give the reasons why the amendment/s are needed) Running the experiment in an environment where the lighting can be carefully controlled, in order to ask an experimental question which was not possible to test rigorously in the previous environment. The location proposed is PAMELA (http://www.ucl.ac.uk/transport-institute/lab/PAMELA) since there is a controllable multi-channel LED lighting set-up which is appropriate for this new question.	
5	Details of Amendments (provide full details of each amendment requested, state where the changes have been made and attach all amended and new documentation) Location: changing from British Museum to PAMELA. Participant group: changing from 'public' to 'colleagues and friends' (recruited from inside and outside UCL). Whereas the aim was to survey 200 members of the public in the previous application, here we aim to recruit between 5 and 10 participants. Dates: Approval was previously given on 11/07/2016 until 11/07/2017. The proposed experimental date at PAMELA is 05/02/2018. (Research procedure: identical procedure, but each participant will complete the experiment multiple times to assess variability. Info sheet will be amended to reflect this.)	
6	Ethical Considerations (insert details of any ethical issues raised by the proposed amendment/s) Observers are required to participate for a longer period in this new experiment than any individual member of the public was required to. The experiment is not straining or harmful when undertaken for any reasonable amount of time. For this reason, I consider it appropriate to offer an incentive to participants, to remunerate participants for their time. Participants will be required to attend for 2 hours, and in line with other experiments an amazon gift card of £20 is considered to be appropriate.	
7	Other Information (provide any other information which you believe should be taken into account during ethical review of the proposed changes)	

Declaration (to be signed by the Principal Researcher) <ul style="list-style-type: none"> I confirm that the information in this form is accurate to the best of my knowledge and I take full responsibility for it.

- I consider that it would be reasonable for the proposed amendments to be implemented.
- For student projects, I confirm that my supervisor has approved my proposed modifications.

Danny Garside

Signature:

Date: 29/01/2018

FOR OFFICE USE ONLY:

Amendments to the proposed protocol have been by the Research Ethics Committee.

Signature of the REC Chair:

Date: