

ORIENTATION HANDBOOK

FOR NEW POSTGRADUATE STUDENTS

2020



COMPILED BY

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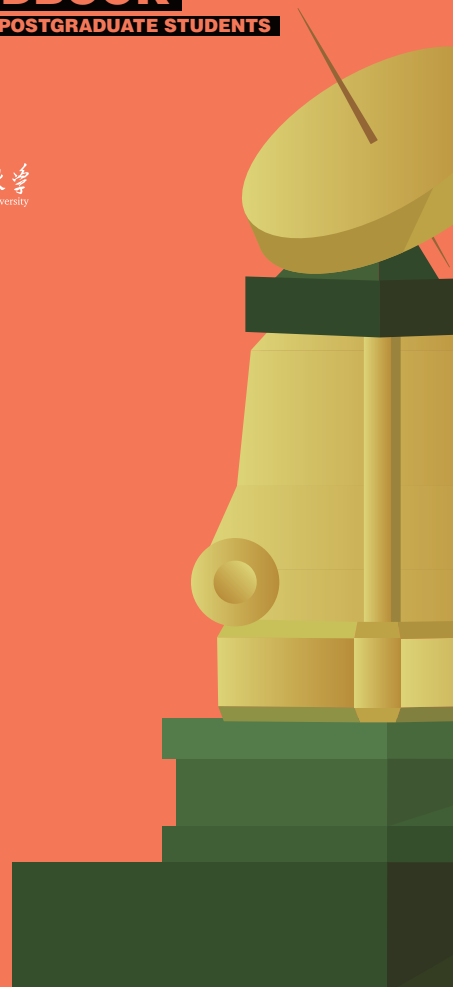
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SAFETY AND DISCIPLINE

TSINGHUA
UNIVERSITY



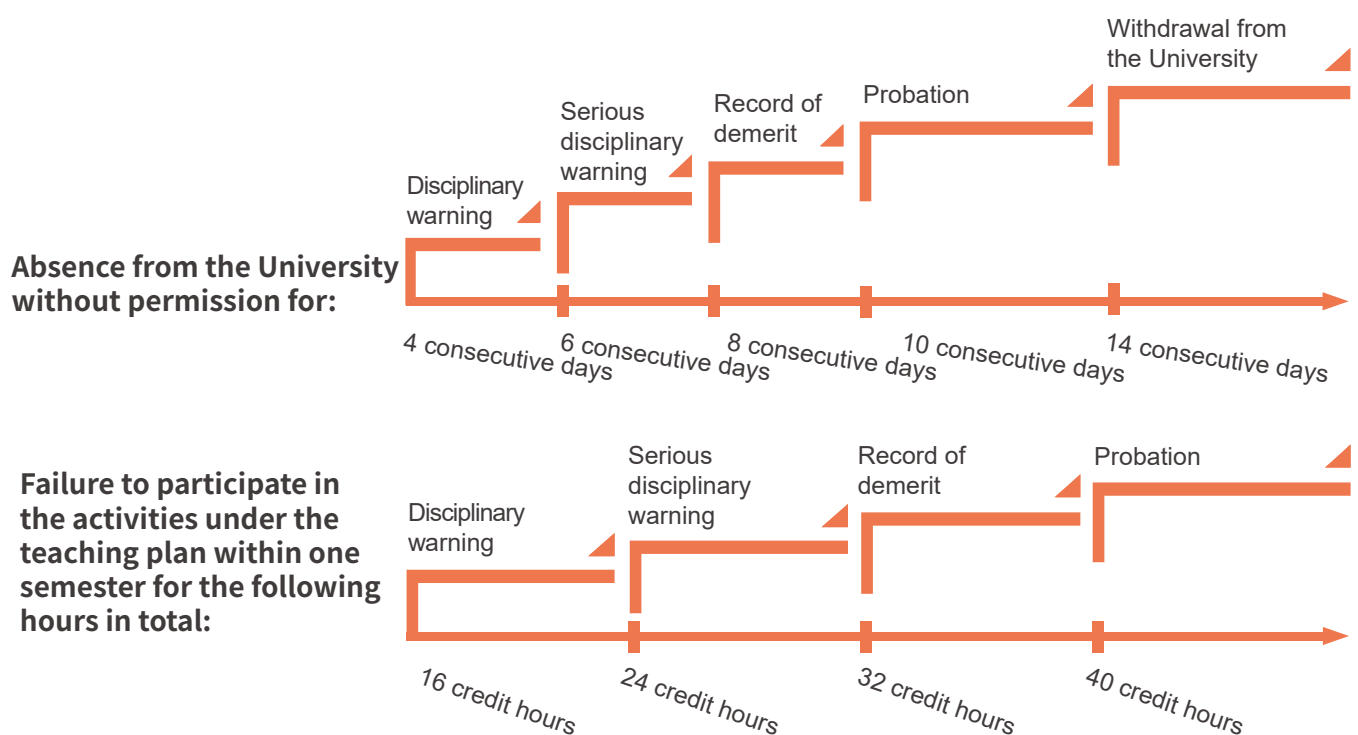
COMMON TYPES OF MISCONDUCT

Part 02



Academic Misconduct and Violations of the Study Disciplines

01. Absence from the University without permission



【Case study】

W was given a disciplinary warning for absence from the University for five days(excluding statutory holidays) without permission.

Case review: You shall comply with the regulations on the administration of student status of the University, and ask for permission before taking a leave, to avoid being punished.

【Case study】

W received a disciplinary sanction of record of demerit for using mobile phone without permission during a final examination.

Case review: You shall strictly observe the examination disciplines, and may not attempt to commit misconduct in the exam.

02. Cheating in the exam

Violation of the exam disciplines	Corresponding sanctions
Failing to sit according to the seating plan and refusing to follow instructions given by the proctor	A disciplinary sanction ranging from a disciplinary warning to probation
Taking into the exam room such items other than those permitted in the exam room, and failing to put them in the designated place before exam papers are handed out	
Talking to other exam takers, taking the examination paper out of the examination room, leaving the examination room without permission, answering outside the specified time, or modifying answers after you hand in the examination paper and any other violation of exam regulations which does not constitute cheating	A disciplinary sanction ranging from a serious disciplinary warning to probation
Checking or distributing materials in relation to the exam inside or outside the exam room and other exam-related cheating by carrying or copying answers from such materials during the exam	Record of demerit or a more severe sanction
Obtaining or deliberately concealing or destroying the exam papers of others, forcing others to provide the convenience for them to copy the answers during the exam and any other serious exam-related cheating	Probation or a more severe sanction
Taking any exam in place of someone else or having someone else take any exam in one's own place, or organizing cheating of more than 3 persons or repetitively cheating on the exam	Expulsion from the University
Practicing frauds or taking illegal drugs in competitions	Subject to a disciplinary sanction appropriately determined
Violating the exam disciplines in national examinations prescribed by the law	Subject to a more severe sanction

03. Academic misconduct

If it is determined by the Academic Committee of the University that anyone is involved in any of the following academic misconduct, he/she will be subject to record of demerit or a more severe sanction.

- Plagiarism or claiming credit for other people's research;
- Making unauthorized changes to other people's research findings;
- Fabricating research data, materials, references, notes, facts or research findings;
- Claiming credit for research or papers that are not one's own, giving improper credit to others without their permission, claiming joint credit for oneself and one or more partners who do not exist, or withholding full credit from others for their contributions to any joint work or research;
- Presenting false academic information when proposing research projects, declaring findings, or applying for awards or degrees;

- Buying or selling non-dissertation papers, having others ghostwrite such papers or ghostwriting such papers for others;
- Other academic misconduct.

Probation or a more severe sanction will be imposed for plagiarism, falsification, fabrication, etc. in dissertation or publicly-available research findings.

【Case study】

- H received a disciplinary sanction of record of demerit for academic misconduct after his course paper was found to have a similarity of 75% to another paper.
- W received a disciplinary sanction of probation for academic misconduct after he was found to have used fictitious experimental data in a publicly published paper.

Case review: Academic integrity is the bottom line for academicians.

