

Minutes of the Group Meeting

NL1C Project

Friday 6 Jun 2025

Chair Silin Ren
Secretary Silin Ren
Members Daming Chen
Emmanuel Philipose Antony
Weian Liu
Zixuan Li
Apologies None.

1 Time and Place

The group meeting for the NL1C Project (Sprint3-Week1-2) was held **online** via Teams at **4:00 pm on Friday 06 June 2025**.

2 Quorum Announcement

The Chair announced that a quorum of the group was present, and the meeting was convened officially.

3 Purpose of the meeting

Finalize tasks for the weekend leading into the final presentation and demo. Address presentation structure, pending UI behaviors, scenario demo recording, and final touch-ups.

4 Key Discussion Points

4.1 Presentation Rehearsal Planning

- Team agreed to meet at 3PM on Monday to rehearse presentation.
- Silin volunteered to **book a student meeting room** (in Hub Central).
- Slides and demo recordings must be completed **before Monday** to allow for smooth practice.

4.2 Remaining Development Fixes

- Dr. Li is satisfied with the current Chatbot model; no changes are needed.
- Emmanuel identified a bug where clicking on the Watchlist as an unauthenticated user doesn't redirect to the login page. He will fix it and push

to the Error-handling branch.

- Clarified that missing teaser/trailer buttons will be hidden, and this case will be mentioned in the demo narration.

4.3 User Scenario Refinement

- The presentation should include more well-structured scenarios.
- Small additions and logic refinements are needed for completeness:
Registration flow: unauthenticated user tries actions → redirected to login.
Watchlist flow: user adds two movies after watching trailers.
- Personalization (bio, dark mode) is shown after login.

4.4 Demo Video

- Discussed demo style: screen recording + optional AI-generated voice-over.
- After scenarios are finalized, team will script voiceover to sync with video.

4.5 Task Distribution for Next Days

- Friday to Saturday: finalize slides and all user scenarios.
- Saturday: assign speaking roles, write narration script, and record demo.
- Monday: group rehearsal in booked room.

5 Task allocation

Task	Owner	Deadline
Fix Watchlist login redirection bug	Emmanuel	June 7
Finalize slides (add videos + polish)	Weian, Zixuan, Silin	June 8
Script AI narration voice for demo (to be confirmed)	Whole team	June 8
Record demo videos	Silin, Daming	June 8
Check presentation rubric	Silin	June 7
Add logo to website (align with presentation branding)	Daming	June 8
Merge Error-handle branch after update confirmation	Daming	June 8

6 Additional Notes

- Dr. Li confirmed fewer supervisors will be present on presentation day.
- Team encouraged to present with confidence and natural delivery (no reading scripts).
- Marks will reflect engagement and clarity.

7 Adjournment

The group meeting is the final meeting.

The meeting closed at 5:00 pm.