**Final Checklist**

|  |  |
| --- | --- |
| **[ %%RiskAssessmentsCompleted%%]** | Risk Assessments Completed (if indicated) |
| **[%%ConsentToShareInfo%%]** | Client Consent to Share Information – signed |
| **[%%ProvidedWithRightsResponsibilities%%]** | Client provided with Rights and Responsibilities |
| **[%%ProvidedFeedbackComplaintsProc%%]** | Client provided with Feedback and Complaints process |
| **[%%FeedbackToReferrer%%]** | Feedback provided to referrer, if required |
| **[%%BriefInterventionOptionExplained%%]** | Brief Intervention Treatment option explained to client |
| **[%%WalkInExplained%%]** | ‘Walk-in’ option explained to client |