**Procurement and Assets Management System**

Dashboard – Should be Appropriate to the User use Graphs

* System Users:

Administrator & Office Heads (SAME ACCESS LEVEL)

Staff for Office (SAME ACCESS LEVEL) – Registrar Office

* IACEPO & NSTP
* Finance
* Library
* Basic Education

Intranet – types of system online but hidden for public

* System Modules
* User Management
* System Maintenance (of all modules)
* Procurement Module
* Request and Inventory Module
* Asset Management Module
* Report Generation Module (all modules)
* User Management

Basic Details of Modules

Log in details (username & password

Restrictions of modules (level of access assigned modules)

* Procurement Modules

Assets and School Supplies Procurement

Viewing of approved request per office

Generate Summary of all requested items (supplies/assets) subject for approved of VPAF

Creation of Purchase Order

Indicate Costing (based on canvas)

Connected to Inventory

* Requisition and Inventory Module

Includes Request of Items

Monitor Delivery of Request Items

* Assets Management Module

Inventory of Assets (w/ printing of property QRcode)

Asset Status Monitoring

Asset Maintenance Schedule

* Again, linawin ang totoong process when it comes to system flow.
* Clarify niyo din, kung ano anong modules ay gagalawan ng bawat users.
* Procurement side dapat may per office summary and overall summary.
* Orders should be per date of order (Bulk) not pen item entry.
* Costing will be part of modules of procurement office. To be inputted by the procurement offices.
* Change action buttons to icons

Update Save

Remove

* Landing page should be directed to point.