



1 Way Permanent Relocation Agreement Form

When to use this form:

If you are permanently moving from one location into a new location, you are required to sign Intel's Relocation Agreement prior to receiving relocation assistance. Relocation must receive your Relocation Agreement before any relocation assistance can be processed.

By signing this form you are agreeing to the terms and conditions set forth in this agreement.

Intel employees who are legally married or are living in one household will typically be administered under one relocation package. **Both employees must sign the Relocation Agreement.**

Please be sure the following information has been filled in before you send your form to Relocation:

Effective Date and Employee Name

- Fill in your start date at your new Intel work location
- Print your full name (Last Name, Middle Initial, First Name).
- Fill in your Worldwide ID (WWID#). If your WWID is unknown please leave space blank.

Current Resident Site and New Intel Work Location

- Print your current resident site (City/Province/State and Country)
- Print your new Intel work location (City/Province/State and Country)

Accompanying Household Members

- Print the full name of each accompanying household member and their relationship to you

Signature and Date

- Please sign and date this form before you submit it to Relocation. Be sure to make a copy for your records



Relocation Agreement

Effective on 05/23/2022, I Surya Ramadhan
 (Start date at new location) (Print your full name)

WWID# (if known) -, Grade -

E-Mail Address dadanugm07@gmail.com

accept payment by Intel of all "Relocation Assistance" authorized by Intel associated with my relocation from my current residence

	From Current Residence	To New Intel Work Location
City	Cimahi	Bayan Lepas
State/Province	West Java	Penang
Country	Indonesia	Malaysia
Zip Code	40526	11900

1. I have read and understand the Relocation Guidelines applicable to my move. Pursuant to these Relocation Guidelines, I understand that I may receive certain payments and reimbursements attributable to my employment. No other assistance is implied. Relocation Assistance includes all relocation costs related to this move incurred before, during or after the move dates, regardless of whether they are paid through cash payments, supplier invoice, or expense report reimbursement. For the purposes of this agreement all references to Intel shall mean Intel Corporation and all subsidiary companies. This Agreement concerns the repayment of certain Relocation Assistance should my employment with Intel terminate involuntarily or by resignation before a designated period has expired, or should I fail to relocate within a designated period.
2. I am responsible for ensuring that my (and my family's) passport(s), visa(s) and work permit (- if applicable) are kept current at all times. I am responsible for notifying host site Human Resources / Immigration Department if an update is needed to my (and my family's) work permit/visa.
3. "Relocation Assistance" includes all Relocation Assistance related to this assignment incurred before, during or after the move dates, regardless of whether they are paid through a lump sum, supplier invoice, or expense report reimbursement.
4. Are you relocating with another Intel employee to the same household? No (Yes/No)
 WWID of other Intel employee relocating _____
5. I understand that the "Relocation Assistance" will differ if I have accompanying dependents. I understand dependents eligible are those who currently reside in the same principal residence with me. I also understand that payments may be reduced or discontinued and that Intel reserves the right to recoup monies advanced if the number of my accompanying dependents changes. I declare the following dependents will accompany me on the above relocation.

TOTAL NUMBER OF DEPENDENTS TO RELOCATE: 2

Name (print full name)	Relationship
Annisa Istiqomah Arrrahmah	Spouse
Fatimah Curie Khoirunnisa	Daughter



6. I understand that "Relocation Assistance" in the form of cash allowances and supplier services will only be initiated after this agreement has been signed/submitted by me and received by Intel. I am responsible for budgeting these lump-sum payments, and I will not receive any additional money from Intel beyond these payments.
7. I understand that I am eligible for certain "Relocation Assistance", but that Intel will not extend the service, reimburse or otherwise pay for "Relocation Assistance" incurred after that 365 day period (unless mentioned in a specific provision for a longer validity period) following start date in new location or during any period when I am no longer employed by Intel, whichever comes sooner.
8. I understand that Intel advances "Relocation Assistance" on my behalf only during my period of employment. Intel reserves the right to determine and enforce pay back requirements. The Company will not require repayment of any Relocation Assistance where my employment is terminated for poor performance or reasons beyond my control such as a reduction in force, reorganization, divestiture or disability.

Initial here  before my employment commitment is complete, I voluntarily terminate my employment with Intel (excluding corporate events, such as divestitures), or if my employment is involuntarily terminated due to my actions or behaviors warranting immediate discharge pursuant to Intel's Employment Guidelines or Code of Conduct (a "Qualifying Termination") or if I fail to relocate within a designated period, **I will be responsible for a prorated payment of amortized relocation expenses under the following schedule.**

Repayment Schedule

Internal transfers	<p>Repayment for "Internal Transfers" (including Intel International, Intel subsidiaries) is based on a 1-year (365 day) employment commitment, calculated as follows:</p> $(\text{Total Relocation Assistance} / 365 \text{ days}) \times (\text{365 days} - \text{number of days worked}) = \text{Amount due to Intel.}$
Recent hires	<p>Repayment for "Recent Hires" is based on a 2-year (730 days) employment commitment, calculated as follows:</p> $(\text{Total Relocation Assistance} / 730 \text{ days}) \times (\text{730 days} - \text{number of days worked}) - \text{(any unpaid cash allowance installment)} = \text{Amount due to Intel.}$
Nonexempt Employees	<p>Employees whose job positions are classified as nonexempt by Intel are responsible for the lesser of the amount determined for internal transfers/recent hires (whichever is applicable to their situation) or 100% of their monthly wages.</p>

Repayment Schedule by Country



Subject to local law, employees who terminate employment short of their relocation commitment or who fail to relocate within the designated period will have a repayment obligation for the cost of their relocation.

For Intel Contract Employees: The repayment schedule will be based on the period of employment outlined in my contract and subject to local laws, and may differ from the country employment commitment periods listed in the table below.

Employees hired into:	Repayment Schedule:
India	Pro-rated recovery prior to completion of three (3) years of employment commitment.
Japan	Pro-rated payment prior to completion of one (1) year of employment commitment for both internal transfer and recent hires.
Vietnam	Pro-rated payment prior to completion of three (3) years of employment commitment.
Malaysia	<p>For critical hire and/or Local Plus international hires/transfers Pro-rated payment prior to completion of three (3) years of employment commitment.</p> <p>For others Pro-rated payment prior to completion of two (2) years of employment commitment.</p>
All GAR countries Canada Costa Rica	<p>All one-way moves (domestic or internationally) into or within GAR countries, Canada and Costa Rica will be administered based on the "Recent Hires" employment commitment and repayment requirement, with the exception of the four countries listed above.</p> <p>Pro-rated total relocation cost prior to completion of two (2) years (730 day) of employment commitment.</p> <p>I understand and agree that Intel will not adjust my wage statements, income tax withholdings statements, employer's return of remuneration and/or equivalent to consider the pre-tax amount recovered by Intel.</p> <p>I understand that Intel reserves its right to take any recourse available including but not limited to legal action against me for recovery of the amounts due by me, in which events I shall be responsible for all costs, risks and consequences of such proceedings.</p>
Others (not listed above)	<p>For "Internal Transfers" (transfer from one Intel site to another Intel site): Pro-rated payment prior to completion of one (1) year of employment commitment</p> <p>For "Recent Hires" Pro-rated payment prior to completion of two (2) years of employment commitment</p>
Nonexempt Employees	Employees whose job positions are classified as nonexempt by Intel are responsible for the lesser of the amount determined for their particular country in this table or 100% of their monthly wages.



Extended Benefit

In addition, to the extent that Intel provides coverage of Relocation Assistance beyond my employment commitment above ("Extended Benefit") and in the event of a Qualifying Termination or in the event that I fail to relocate within the designated period, I will be responsible to repay each relocation expense paid after the completion of my employment commitment above and immediately prior to my Qualifying Termination date according to the following formula, as applied separately to each relocation expense:

Total Extended Benefit Costs/ # of days of Extended Benefit coverage period x # of days between Qualifying Termination date and the end date of Extended Benefit coverage period = Amount due to Intel

For employees whose job position is classified by Intel as nonexempt, the amount due is the lesser of the Remaining Benefit Cost or 100% of the Monthly Base Wage.

"Extended Benefit Coverage Period" is defined as the period of benefit coverage for which payment of the applicable Extended Benefit cost covers.

I understand that days spent on Leaves of Absence for reasons other than my own serious health condition will not be counted toward fulfilling my employment commitment.

9. Subject to local law, I agree to repay the amount calculated pursuant to the foregoing formula ("Amount Due") in full on or before my Qualifying Termination date. Subject to local law, I hereby authorize Intel, at its option, to recoup the full or partial repayment of the Amount Due at the time of my Qualifying Termination through one or more of the following methods: a) deduction from any salary, wages or bonuses due me on or after termination where permissible by law; b) deduction from any of my monies held in Intel stock purchase plan; c) deduction from any other sum due me from Intel; or d) deduction from any sum due to me pursuant to my exercise of any Intel stock option, at or following notice of my Qualifying Termination. The Amount Due, where applicable, will be deducted from net sums following deductions of withholding taxes and other deductions. I hereby authorize eTrade to distribute to Intel from the proceeds of the exercise of my Intel Stock Options the Amount Due to the extent that it has not been repaid by me at the time of my Qualifying Termination from other sources.
10. I also agree that I will, at the time of my termination, execute the Acknowledgement of Relocation Cost Calculation and Deduction form.
11. In addition to taxes I may owe in the new/future country, I understand that I will have residual tax liability to the current home country for equity awards received/vested/earned while in the current home country. I understand that such residual tax liability will be entirely my responsibility. However, I authorize Intel to calculate and advance such taxes on my behalf to the current home country and to invoice me for the amount(s) paid. I agree to reimburse Intel for all such advances within thirty (30) days of receiving each invoice from Intel. If I do not fully reimburse Intel for all such advances within thirty (30) days of receiving the invoice(s) from Intel, then subject to local law I authorize Intel to take deductions from my pay for the full amount of the advance(s), where permitted by law. Such deductions may be taken during a single pay period or during multiple pay periods until each advance is repaid. I understand that Intel may make multiple advances on my behalf during the residual tax liability period. My agreement to repay and/or to allow deductions from pay pertains to each such advance Intel may make on my behalf. I also acknowledge that not fully reimbursing Intel for all residual taxes as above-mentioned will be considered as a disciplinary offense and I will be exposed to disciplinary measures, up to and including termination as permitted by local law.
12. I further agree that, in addition to the methods described above, Intel may deduct, subject to local law, any unpaid portions of the amount due in whole or in part, from the difference between the grant price and the exercise price, net of withheld taxes, of any Intel Stock options exercised by me at any time after notice of my Qualifying Termination and 90 days following the date of my termination.



13. I understand certain "Relocation Assistance" must be included in my gross income and are subject to tax. If applicable, I also understand that while I can deduct some of my expenses related to my relocation according to IRS guidelines (Canada Customs and Revenue Agency guidelines for Canada employees), I must have receipts to show my actual expenses. I understand that it is my responsibility to keep receipts, to respond to audits and to pay my income taxes. Any interest and penalties associated with my failure to comply with these requirements will be my responsibility. I agree that I will indemnify and hold Intel harmless for all fees, penalties, interest, attorneys' fees, assessment or taxes paid by Intel due to my failure to timely pay applicable state/provincial and federal taxes. . . .
14. If I am required to repay any portion of "Relocation Assistance", I understand that I also may be required to repay Intel for taxes that were paid on my behalf. Intel hereby reserves the right, at its sole discretion, to make adjustments for income tax or withholding purposes in order to comply with applicable tax laws.
15. I understand that this Relocation Agreement is not a contract of employment and does not guarantee continued employment with Intel or (U.S. only) alter my at will employment status.
16. If I fail to repay Intel within 30 days of notification, I authorize Intel, subject to local law, to deduct any money I owe from my Quarterly Profit Bonus (QPB), Annual Performance Bonus (APB), Stock Purchase Plan (SPP) and/or through wages/commissions or other local payments I may be entitled to receive, where permitted by local law. Subject to local law, I understand that failure to repay money owed to Intel may lead to disciplinary action, up to and including employment termination.

To the extent the full amount is not recoverable in accordance with the preceding paragraph, I hereby agree to repay Intel the remaining amount by writing a check to Intel or otherwise entering a repayment arrangement satisfactory to Intel.

17. If my start date changes after I sign and submit this agreement to Relocation, I understand the "system of record" will default to the start date recorded in Workday.
18. I understand that an International 1 Way Relocation is a permanent relocation and does not include any promise or commitment of a return relocation back to the original home site. This includes employee separations from the company, whether voluntarily or involuntarily.
19. To affect my move, I understand that Intel Relocation may need to share some of my personal details with Intel's external supplier. By way of example, suppliers will be provided with my full legal name, the full legal names of my household members, and my current contact information, including phone number and email address. I confirm by signing below, my agreement allowing Relocation to do this, as Intel is unable to progress my move without my prior authorization.

I have read and understand and agree to the terms and conditions outlined in the Relocation Agreement. (If the move includes two Intel spouses on assignment to the same location, both must sign below.)

GAR Employees:

I have reviewed the "Authorized Relocation Assistance Package" for my permanent move and I understand that this is the complete summary of the Relocation Assistance I am eligible for, based on my manager's approval. No other assistance is implied. I am aware that Relocation Assistance is part of my compensation package, and therefore to be considered confidential and not to be shared with other Intel employees.

"Relocation Assistance" includes all Relocation Assistance related to this permanent move incurred before, during or after the transfer date, regardless of whether they are paid through a lump sum, supplier invoice, or expense report reimbursement, as summarized in the "Authorized Relocation Assistance Package".



Russian Employees on a Permanent 1-Way Move:

For compliance and records retention, Russia assignees are additionally required to sign and submit the hard copy of the Relo Agreement to Russia HR Services at the mail stop: Nizhny Novgorod, TGV 713.

Signature(s)

Surya Ramadhan

Primary Relocating Employee
(please type or print)

DocuSigned by:

Employee Signature

3/20/2022 | 6:05:26 AM CDT

Date

Intel Spouse Relocating, if applicable
(please type or print)

Intel Spouse Signature, if applicable

Date

Relocation Services



March 17, 2022

Surya Ramadhan
 Jalan kotamas Asri, No. 1.
 Padasuka, Kec.
 Cimahi Tengah, Kot
 Cimahi, 40526
 Indonesia

Dear Surya Ramadhan,
 Congratulations on your international move!

This letter details your approved relocation package for your 1 Way International relocation and should be read in conjunction with Intel's international assignment policy guide, which can be found at this [link](#).

World Wide ID	CA00439446	Policy Name	Intel - 1 Way INT Relocation Package - StandardUSD
Home Country	Indonesia	Host Country	Malaysia
Home City, State/Province	Jakarta, Raya	Host City, State/Province	Penang
Home Country Currency	IDR	Host Country Currency	MYR
Date of Transfer	May 23, 2022		
Home Family Size	3	Host Family Size	3
Non-relocating Dependents	0	Job Grade	5
Paying Manager	Andrew Yoon Fah Lee	Approving Manager	Joe Hayes

This document and the benefits contained herein, are contingent upon you being authorized to work and reside in the host country. Intel will support the application process for required visas, residence permits or other necessary authorizations.

If you lose your authorization to work in the host country at any time, for any reason, during the life of this agreement, Intel will consider your circumstances, but may, at its sole discretion, consider all or any portion of this agreement void.

The services contained herein will be managed by SIRVA Relocation on behalf of Intel. In conjunction with the company policy, the following details apply to your international move:

1 Way International Local Hire - Standard

The opportunity to work in another country has the potential to enrich your career and your life; however, we know relocating can often be a source of stress. As you transition to your new country's Pay, Stock and Benefits programs, we want to make your relocation as worry-free as possible for you and the people who are impacted by your move.

The ILH Standard relocation package is designed to provide managers with the ability to attract talent to a new country to meet business objectives and provides the relocation services and support to help make a smooth transition for you and your family.

CORE PROVISIONS (Mandatory)

IMMIGRATION SUPPORT

Intel provides immigration support to you, and your eligible dependents, to ensure compliance with country-specific immigration and local labor laws.

Intel's Talent Delivery team will initiate the immigration process with our contracted Immigration supplier, who will contact you directly. If a work/residence permit is required, Intel will cover the cost for you to obtain the necessary work/residence permit to begin employment in the host country.

ENROUTE TRAVEL

Enroute travel is provided by Intel to transport you and your eligible accompanying family members from your origin country (the country where you are being hired from.)

POST-ACCEPTANCE VIRTUAL TAX CONSULTATION

Intel's external supplier will provide access to home and host country tax briefing videos to ensure you are aware of the tax rules in both the home and host countries. The briefing videos will be issued by an Intel-authorized tax consultant, typically after acceptance of your offer.

Please note, in some countries the briefings will be held over the phone, please refer to the supplier instruction email for more information.

The virtual briefing will include information on individual taxation rules for the home and host country, such as what income is taxable, available deductions, filing status, and payment of taxes, i.e., how are they paid, when are they due.

It will also cover the residency rules and social insurance rules of the home and host countries. Taxation on retirement plans, stock options, stock participation plans and capital gains will be covered. If required, Intel will also cover the cost of a 30-minute telephone call with PWC should this be needed for follow up questions related to the content delivered.

Please note this support is designed to help with the tax implications of your move and not to provide personal tax planning assistance.

TAX PREPARATION

Intel will cover a mandatory one-time cost (on the first year of transfer only), for the preparation of annual tax declaration forms, with a consultant referenced by Intel, in both the origin and destination countries. Tax assistance will not be initiated until after your start date in the new Intel work site.

Intel will only be responsible for paying additional income and social security taxes that result from relocation benefits paid to or on behalf of the employee, where it is specifically noted that the benefit is tax protected or if it is on behalf of a service direct billed to Intel per this policy.

FLEX PROVISIONS

The intent of the Flex provisions is to deliver services that provide relocation assistance to you and your family when you relocate to a new destination country for Intel.

The majority of the provisions are delivered as a direct bill service, which means the service is paid directly by Intel.

FLEX PROVISIONS TO RECEIVE	
Destination Services:	
Home-finding Assistance	Yes
Host Country Orientation	Yes
Settling-In Services	Yes
Shipping: Enroute	
Air	Yes – 750 lbs
Temporary Housing	Yes – 30 days
Temporary Host Country Transportation	Yes – 30 days

RELOCATION CASH ALLOWANCE

Your relocation cash allowance is intended to enable you and your family to offset some of your relocation expenses such as, but not limited to, enroute travel incidentals, pet shipment/kenneling, cleaning services, deposits etc.

You are entirely responsible for managing your relocation cash allowance. Payment of your relocation cash allowance will be delivered as a separate payment within 30 days of your start date in the host country.

Policy Benefit	Amount
Total Cash Allowance (USD)	2,000.00

Acceptance of your Relocation Package

By signing this document you understand your relocation package for this 1 Way International assignment.

Once we receive an electronically signed version of this document, and an electronically signed version of your Relocation Agreement, your SIRVA Consultant will begin preparations for your relocation assignment.



3/20/2022 | 6:05:26 AM CDT

Accepted: _____

Surya Ramadhan

Date

Certificate Of Completion

Envelope Id: 14D3DAEEFF524370A2841F6213D3A7BB

Status: Completed

Subject: Please DocuSign: 1-Way Repayment Agreement and Letter of Assignment

SISTRS Identifier:

SISTRIS Library: Relo Operations

Source Envelope:

Document Pages: 11

Signatures: 2

Envelope Originator:

Certificate Pages: 4

Initials: 1

Tanushiya Magas

AutoNav: Enabled

1 Parkview Plaza

EnvelopeD Stamping: Enabled

Oakbrook Terrace, IL 60181-4400

Time Zone: (UTC-06:00) Central Time (US & Canada)

Tanushiya.Magas@SIRVA.com

IP Address: 115.135.109.37

Record Tracking

Status: Original

Holder: Tanushiya Magas

Location: DocuSign

3/17/2022 11:43:52 PM

Tanushiya.Magas@SIRVA.com

Signer Events**Signature****Timestamp**

Surya Ramadhan

Sent: 3/17/2022 11:47:43 PM

dadanugm07@gmail.com

Viewed: 3/19/2022 9:50:35 PM

Security Level: Email, Account Authentication
(None)

Signed: 3/20/2022 6:05:26 AM

Signature Adoption: Drawn on Device
Using IP Address: 180.244.133.91**Electronic Record and Signature Disclosure:**

Accepted: 3/19/2022 9:50:35 PM

ID: d1bede58-6f1e-47a0-98be-cdf4cb8de1a1

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

3/17/2022 11:47:43 PM

Certified Delivered

Security Checked

3/19/2022 9:50:35 PM

Signing Complete

Security Checked

3/20/2022 6:05:26 AM

Completed

Security Checked

3/20/2022 6:05:26 AM

Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, SIRVA, Inc. (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact SIRVA, Inc.:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: Brian.Mahocker@SIRVA.com

To advise SIRVA, Inc. of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at Brian.Mahocker@SIRVA.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from SIRVA, Inc.

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to Brian.Mahocker@SIRVA.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with SIRVA, Inc.

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to Brian.Mahocker@SIRVA.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERs):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none">•Allow per session cookies•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify SIRVA, Inc. as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by SIRVA, Inc. during the course of my relationship with you.