

MARATHON SKILLS 2015 – MEETING AGENDA

Overview

This meeting agenda describes what will be covered in the “client interaction” meeting.

Agenda

| | Item | Description |
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| 1 | Introductions | Introductions between the programmer and the client. |
| 2 | Client asks about the use of the style guide | Question: “ <i>Can you please demonstrate how you have followed the style guide in your work so far?</i> ” |
| 3 | Client asks to have 1 feature demonstrated | Question: “ <i>Can you please demonstrate one feature that you have completed so far?</i> ” |
| 4 | Thank you and goodbye | Programmer and client thank each other and say goodbye. |
| 5 | Meeting finished | |