

Project ;is a series of activities and tasks which have a defined start and end date.

Project management; is the application of skills and knowledge to achieve project requirement .

Phases of project management ;

- Project initiation ;
 - Select the best project
 - Recognize the benefits of the project
 - Preparations of documents
- Project execution;
 - Negotiating for the project team members
 - Working with the team members
- Project monitoring and control;
 - Tracking the progress
 - Making adjustments
 - Analyse impact
- Project closure
 - Verifying that all the work has been completed

BENEFITS OF EFFECTIVE PROJECT MANAGEMENT

- Minimizing the need of continuous reporting
- Identification for time limits for scheduling
- Early identification of the so that correct actions may be taken
- Improved estimating capability for future planning
- Knowing that the objectives cant be met

FUNCTION OF PROJECT MANAGEMENT

- Planning
- Organizing
- Staffing
- Controlling
- directing