

DAVID LAWRENCE

Associate, IT Operations | Data Analyst /Researcher
| Software Developer | Educator

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Yenagoa Bayelsa, NIG, 569101

PERSONAL STATEMENT

IT professional with 4+ years of experience in IT operations, Data analysis and software development. seeking a challenging role to leverage my analytical and problem-solving skills to provide data-driven insights and support decision-making processes. Strong background in big data analysis, reporting, and collaboration with cross-functional teams.

WORK EXPERIENCE

ASSOCIATE, IT OPERATIONS - NewGlobe / BayelsaPRIME – Dec 2022 – Till Date.

- Provided first line technical support to clients, assisting them to diagnose and resolve hardware and software problems remotely.
- Solved issues on priority basis as well as maintained a decent time limit for closing tickets.
- Analyzed data provided in the reports server to detect and anticipate IT related problems, so as to drive resolution before the issue is reported.
- Kept track of available assets in store, ensure daily updates is done on the asset management portal (Snipe IT) for every inbound and outbound movements.
- Monitored Snipe IT in order to forecast appropriate time to escalate for procurements of assets.

RESEARCH ASSISTANT / DATA ANALYST - 54gene / FMC Yenagoa - Aug 2020 - Aug 2022

- Performed quality check on data collected before final upload to server by looking at its consistency, realism and accuracy which aided the goal of the research and further reduced cost of data Audit for the company.
- Developed a model which kept participants ID assignment unique and eradicated the chances of duplicate IDs to participants.
- Oversaw the documentation and enumeration of consumables used in the study for the team.

ICT EDUCATOR - Top choice High grade / Port Harcourt - Oct 2018 - Mar 2020

- Developed an automated report card system using Microsoft Excel which aided the time efficiency in delivering student results.
- Delivered lessons to students on basic science and ICT using modern learning approach.

INTERNSHIP - Nigerian Agip Oil Company / Port Harcourt - Jan 2015 - Dec 2015

- Learnt expatriate leave calculation and computation using the companies provided leave management software. Submission of expatriates leave allowances to accounts department. Photocopying, Printing and Scanning of documents. Filing of expatriate's documents following orderly sequence in cabinet for easy referencing and retrieval.

EDUCATION

INGRESSIVE FOR GOOD & CISCO- April 2023

- Cybersecurity (Scholarship)

UTIVA - Dec 2022

- Full Stack Web Development (Scholarship)

RIVERS STATE UNIVERSITY - Dec 2015 - Sep 2018

- Bachelor of Science in Computer Science

RIVERS STATE POLYTECHNIC - Jan 2012 - Nov 2014

- National Diploma in Computer Science

SKILLS

Technical

Data Collection and analysis, Reporting and Presentation, Proficient in Software Development [MERN stack, Python, Django, SQL], Excel and PowerQuery, Cybersecurity Beginner level.

Soft

Critical thinking, Strong Problem Solving, Empathy, Excellent Communication and Collaboration, Time management, Team work.

CERTIFICATIONS

Nigerian National Code for Health Research Ethics (08/2020) - **CBR, CITI & BRANY**

Accelerated Jobberman Soft Skills Training (06/2022) - **JOBBERMAN**

Software Development and Blockchain (2023) - **UTIVA & BINANCE CHARITY**

