EBIBOWEI NABENA | Data Analyst

LinkedIn | ebibowei.nabena@hotmail.com

Portfolio | +2349068509555

PROFESSIONAL SUMMARY

- Proven data analyst with over 5 years of experience in data analysis, interpretation, management, monitoring, and presentation of large datasets to make informed decisions in the EdTech sector
- Dedicated school program manager with experience in developing and using survey tools such as KoboCollect, tracking tickets raised on MANTIS, app-based data collection, and managing large datasets in order to make informed decisions in the EdTech sector
- A diligent, attentive to detail data analyst with experience in creating user-friendly visualization to help non-technical stakeholders understand complex trends
- Experienced with working with a multi-cultural and fast-paced organization.
- Excellent knowledge and experience with producing analytical reports and using data visualization software such as Microsoft Power BI and an entry level knowledge of Tableau, SQL and R- language
- Excellent understanding of program management and working in marginalized communities.
- Proficiency in identifying capacity needs and delivering training for my team, parents, and across schools

---

SKILLS SUMMARY

- **Soft Skills:** Effective Communication, Team Player, Critical Thinking and Problem Solving, Stakeholder Engagement, Board Meetings, and Team Member Onboarding using Zexk Appreciation and Proficiency in learning and utilizing new tools
- **Technical Skills:** Data Cleaning, Data Visualization, Statistics Analysis, Predictive Modeling, Data Monitoring, Project Management and Coordination, and Team Training and Coaching
- **Tools:** Microsoft Excel, Google Sheet, Power BI, R-Language, SQL, Google Cognos, Tableau, Python, Power Query, Trello, Asana and Zeck

---

WORK EXPERIENCE

Founder/ Senior Data Analyst | Full-time (Remote)   **April 2024 to Present**
The Analyst Hub
- Establish and lead the Analyst Hub team in transforming raw data into actionable insights.
- Prepare raw data through cleaning, transformation, and organization to ensure quality and consistency for analysis.
- Utilize statistical techniques to identify patterns, trends, and relationships within the data and draw meaningful insights.
- Develop predictive models using machine learning algorithms to forecast future trends and behavior based on historical data.
- Create visually informative charts, graphs, and dashboards to effectively communicate data insights to stakeholders.

Research Data Analyst | Full-time (Remote)   **January 2024 to Present**
MissUMuch.com LLC
- Plays a pivotal role in turning raw data into valuable information that drives MissUMuch.com business decisions.
- Handle board meeting documentation and team members onboarding using Zeck App.
- Work with cutting-edge technologies like the metaverse to create virtual memorials that allow people to remember and celebrate the lives of their pets.
- Support in designing pitch deck for MissUMuch.com to secure project funding.

Data Analyst | Volunteer (Remote)   **December 2023 to May, 2024**
Project Get A Job (PGAJ)
- Analyzed shortlisted job seekers applications based on their niche of interest.
- Streamlined jobseekers roles to match the available partners company's vacancies.
- Prepared shortlisted list of job seekers for pre-employment psychometric test and analyzed the outcome of the test.

- Presented insights and recommendations to PGAJ's management team based on my analysis of the concluded virtual job fair organized on May 1 & 2, 2024, that would help boost participation of both job seekers and partner companies at the next coming virtual job fair.
- Analyzed performance review metrics for all volunteers.
- Collaborated with other team members to ensure a seamless accomplishment of all tasks and supported them where necessary.

Data Analyst | Internship (Remote)   **October 2023**
MeriSKILL
- Analyze projects using Microsoft Power BI and provide impactful insights that help organizations in decision making.

Program Manager, Schools | Full-time (Hybrid)   **March 2023 - April 2024**
NewGlobe Educational Services Ltd (BayelsaPRIME), Yenagoa, Bayelsa State
- Lead and oversee data collection from all departments within the organization, leading to improved decision-making.
- Clean, analyze, and interpret datasets using Google Sheets, and Microsoft Excel.
- Measure teacher attendance, pupil enrollment, and staffing, leading to improved teacher attendance by 50%.
- Upload data for analysis and informed decision-making.
- Identify data discrepancies and provide necessary recommendation
- Facilitate the creation of proper data pipelines and best data management practices.
- Identify training needs and facilitate training for teachers and team members across all partnership schools
- Coordinate and manage community outreach across all Partnership communities, including advertisements, events, communications, programs, promotions, and more aimed at parents, community leaders and influencers, and the general public.
- Ensure a culture of data-driven decision-making by collaborating with various team members across the organization.

Program/ Data Analyst | Full-time (On-site)   **February 2013 to March 2023**
Bayelsa State Universal Basic Education Board, Yenagoa, Bayelsa State
- Conducted, researched, and analyzed data, identifying trends, and preparing reports
- Collected data from Primary and Basic Junior Secondary Schools across the eight (8) local government areas in Bayelsa State.
- Designed databases and data systems
- Maintained databases and data systems by addressing errors and monitoring performance
- Streamlined data collection methods to create automated and easy-to-use routines

---

EDUCATION

Ignatius Ajuru University of Education   Port-Harcourt, Rivers State
Postgraduate Diploma in Education | CGPA: 4.52   **February 2021 – March 2022**

University of Benin   Benin City, Edo State
Bachelors of Computer Science   **October 2004 – February 2008**

CERTIFICATES

Python Essentials 1 | In-view | [LINK](#)   **May 2024**
Cisco Networking Academy
- Learn essential skills in designing, developing, and enhancing computer programs, along with problem analysis and programming best practices.
- Prepare for the PCEP – Certified Entry-Level Python Programmer certification (Exam PCEP-30-0x).

Data Analytics Essentials | In-view | [LINK](#)   **February 2024**
Cisco Networking Academy
- Learn fundamental data analyst tools: Excel for data transformation and visualization, SQL for querying relational databases, and Tableau for business intelligence.