

EBIBOWEI NABENA

Data Analyst

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PROFESSIONAL SUMMARY

- Proven data analyst with over 5 years of experience in data analysis, interpretation, management, monitoring, and presentation of large datasets to make informed decisions in the EdTech sector
 - Dedicated school program manager with experience in developing and using survey tools such as KoboCollect, app-based data collection, and managing large datasets in order to make informed decisions in the EdTech sector
 - Diligent data analysts with experience in designing an auto-updated dashboard model
 - Experienced with working with a multi-cultural and fast-paced organization.
 - Excellent knowledge and experience with producing analytical reports and using data visualization software such as Microsoft Power BI and an entry level in SQL
 - Excellent understanding of program management and working in marginalized communities.
 - Proficient in identifying capacity needs and delivering training for my team, parents, and across schools.
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EXPERTISE

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| * Data Gathering, Analysis and Reporting | * Problem Solving | * Data Monitoring |
| * School Management and Support | * Process Streamlining | * Program Management |
| * Team Training and Coaching | * Database Management | * Employee Onboarding |
| * Project Management and Coordination | * Data Cleaning | * Hiring |
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PROFESSIONAL EXPERIENCE

Data Analyst (Internship)

October 2023

MeriSKILL

- Analyze projects using Microsoft Power BI and provide insights that help organization in decision-making

Program Manager, Schools

March 2023 to Present

NewGlobe Educational Services Ltd (BayelsaPRIME), Yenagoa, Bayelsa State

- Lead and oversee data collection from all departments within the organization, leading to improved decision-making.
- Clean, analyze, and interpret datasets using Power BI, Google Sheets, and Microsoft Excel.
- Measure teacher attendance, pupil enrollment, and staffing, leading to improved teacher attendance by 50%.
- Upload data for analysis and informed decision-making.
- Designed a dashboard model to monitor pupil's enrolment against the enrolment target and this model is used by the entire organization
- Identify data discrepancies and provide necessary recommendation
- Facilitate the creation of proper data pipelines and best data management practices

- Identify training needs and facilitate training for teachers and team members across all partnership schools.
- Coordinate and manage community outreach across all Partnership communities, including advertisements, events, communications, programs, promotions, and more aimed at parents, community leaders and influencers, and the general public.
- Ensure a culture of data-driven decision-making by collaborating with various team members across the organization.

Data Analyst**December 2018 to Present***eM & Haitech ICT Hub, Yenagoa, Bayelsa State*

- Collects customer data, sales records, and inventories.
- Design data modeling system and analyze the data, ensuring 100% accuracy.
- Interpret data and ensure data-driven decision making.
- Maintain data systems by addressing errors and monitoring performance
- Streamlining data collection methods to create an automated and easy-to-use routine

Program/ Data Analyst**February 2013 to March 2023***Bayelsa State Universal Basic Education Board, Yenagoa, Bayelsa State*

- Conducted, researched, and analyzed data, identifying trends, and preparing reports.
- I collected data from primary and basic junior secondary schools across the eight (8) local government areas in Bayelsa State.
- Designed databases and data systems.
- Maintained databases and data systems by addressing errors and monitoring performance.
- Streamlined data collection methods to create automated and easy-to-use routines

EDUCATION
Ignatius Ajuru University of Education

November 2022 to Present

Masters in Educational Technology

Ignatius Ajuru University of Education

February 2021 to February 2022

Postgraduate Diploma in Education - First Class

University of Benin

October 2004 to February 2008

Bachelors of Computer Science

TECHNICAL SKILLS

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| * Microsoft Power BI | * Microsoft Excel | * Google Sheet |
| * Google Suite | * Microsoft Office Suite | * Quickly Learn New Software |
| * R-Language (Entry Level) | * Tableau (Entry Level) | * SQL (Entry Level) |

INTEREST

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| * Researching | * Data Visualization and Analysis | * Project Management |
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