

CERNER TRAINING MANUALS

# COMMENTS AND NOTES



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# INTRODUCTION

Comments and Notes can be added to Orders, Results, and Collections. They are used to provide additional<sup>1</sup> information or instructions and to document events<sup>2</sup>.

<sup>1</sup> e.g. *Collection Instructions*.

<sup>2</sup> e.g. *Documenting critical calls*.

Comments can be added by Providers to give the laboratory additional information, or they can be added by the laboratory to give Providers additional information.


Notes are internal to the laboratory. They cannot be seen by providers.

## *Comments vs. Notes*

When entering COMMENTS, you have the option to enter it as a COMMENT or as a NOTE. The main difference between the two is that NOTES are internal to the laboratory.

**COMMENTS:** Additional information that can be viewed by anyone with access to the order or result.

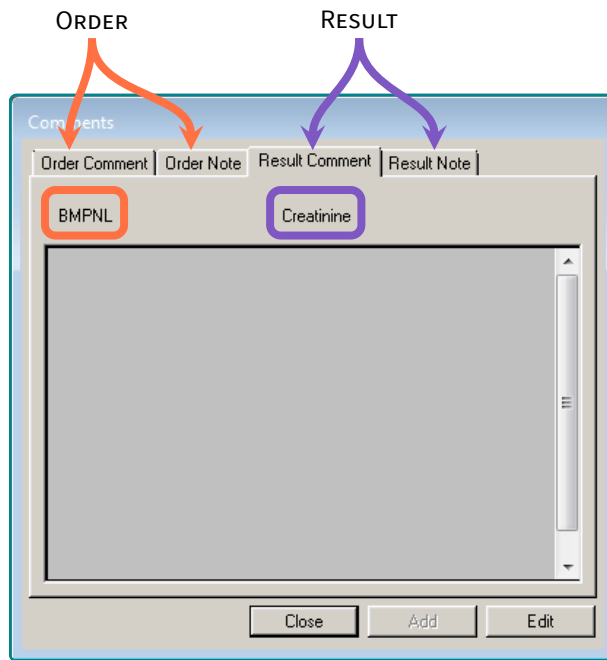
**⚠ IMPORTANT:** RESULT COMMENTS ARE PART OF THE RESULT. AFTER A RESULT HAS BEEN VERIFIED, THE **RESULT COMMENT** CAN NOT BE MODIFIED WITHOUT “CORRECTING” THE RESULT<sup>3</sup>.

<sup>3</sup>  Refer to the Accession Result Entry (ARE) procedure for more information.

**NOTES:** Additional information for the laboratory only. Note cannot be seen by the floors.

## Order Comment vs. Result Comment

ARE will differentiate COMMENTS and NOTES between an order and a specific result.



In this example, RESULT Comments and Notes will only apply to the CREATININE.

ORDER Comments and Notes will apply to the entire BASIC METABOLIC PANEL


**ORDER COMMENT/NOTE:** Will be attached to the entire Order.

**RESULT COMMENT/NOTE:** Will be attached to a specific result.

# ADDING COMMENTS

Comments can be VIEWED, EDITED and ADDED in most applications by clicking the comment icon<sup>4</sup> from the TOOL-BAR.

**info:** For detailed information on opening comments within a specific application, refer to the application's documentation.

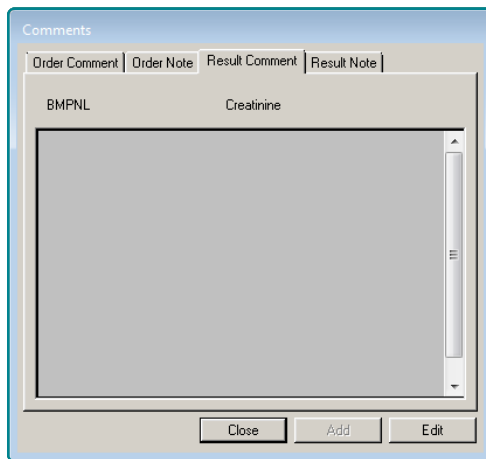
<sup>4</sup>  The piece of paper with a paper clip.

WITH THE COMMENTS WINDOW open.

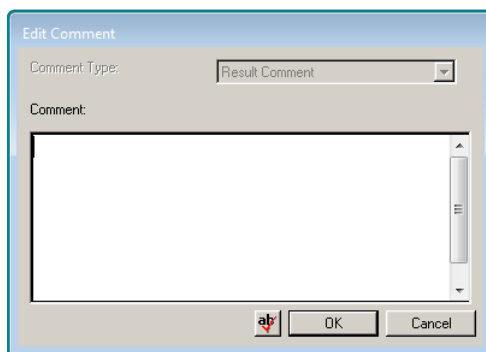
 *Select* the appropriate COMMENT/NOTE TAB<sup>5</sup> at the top of the window.

<sup>5</sup> In this example the options are:


**ORDER COMMENT**  
**ORDER NOTE**  
**RESULT COMMENT**  
**RESULT NOTE**

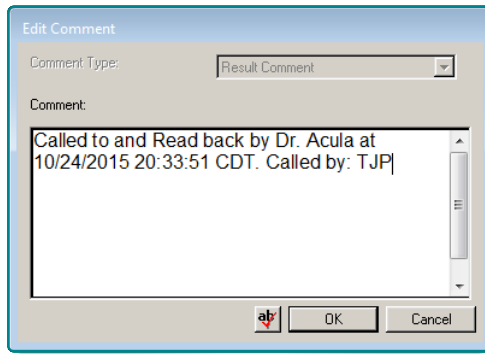


 *Click* 






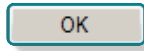
 Enter the COMMENT or TEMPLATE<sup>6</sup>.

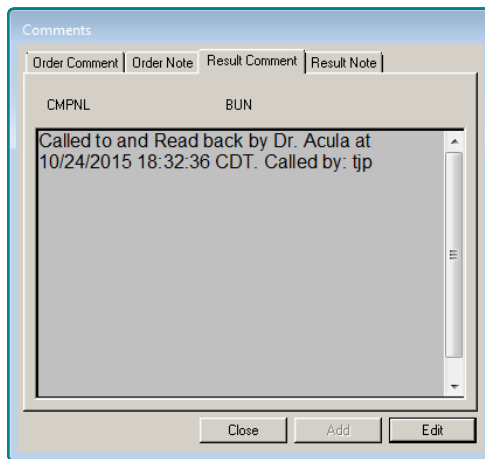
<sup>6</sup>  Refer to: **USING TEMPLATES** pg. 7 for information on using templates



The 'Edit Comment' dialog box is shown. It has a title bar 'Edit Comment'. Below the title bar, there is a 'Comment Type:' dropdown menu set to 'Result Comment'. Below that is a 'Comment:' text area containing the text: 'Called to and Read back by Dr. Acula at 10/24/2015 20:33:51 CDT. Called by: TJP'. At the bottom of the dialog box, there are three buttons: a spelling checker icon (a red 'a' with a checkmark), 'OK', and 'Cancel'.

 Click  to check for spelling errors.

 Click  to save.



The 'Comments' dialog box is shown. It has a title bar 'Comments'. Below the title bar, there are four tabs: 'Order Comment', 'Order Note', 'Result Comment', and 'Result Note'. The 'Result Comment' tab is selected. Below the tabs, there are two columns: 'CMPNL' and 'BUN'. Below these columns is a text area containing the text: 'Called to and Read back by Dr. Acula at 10/24/2015 18:32:36 CDT. Called by: tjp'. At the bottom of the dialog box, there are three buttons: 'Close', 'Add', and 'Edit'.

 Click .

## *Adding Comments to Multiple Results*

There are situations where the same comment needs to be placed on multiple results.

### *Add Comments to Selected Results*

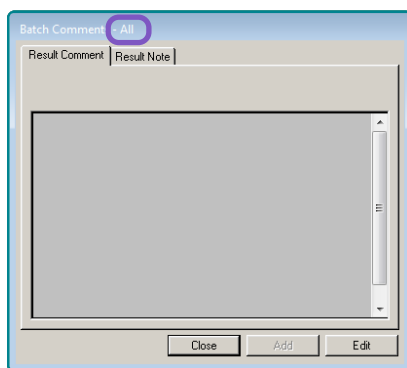
The ALL COMMENTS WINDOW is used to add a comment to all the ☒ results.



Procedure		Result	Flags	Status
Glucose Level	<input type="checkbox"/>			Pending
<b>BUN</b>	<input checked="" type="checkbox"/>	> 300	HN	Pending
<b>Creatinine</b>	<input checked="" type="checkbox"/>	> 25.0	HN	Pending
Sodium Level	<input type="checkbox"/>			Pending
Potassium Level	<input type="checkbox"/>	5.0		Pending
Chloride	<input type="checkbox"/>			Pending
CO2	<input type="checkbox"/>			Pending
AGAP	<input type="checkbox"/>			Pending
Calcium	<input type="checkbox"/>			Pending

 Hit ☒ CTRL+A.<sup>7</sup>

<sup>7</sup> In this example, the comment will be placed on the BUN and CREATININE.

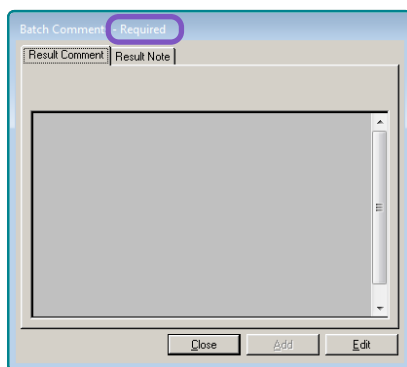


### Add Comments to All Critical Results

The BATCH COMMENT WINDOW is used to add a comment to all the CRITICAL results on an accession.

 Hit  CTRL+B.<sup>8</sup>

<sup>8</sup> The comment entered into this window will apply to every CRITICAL result.






# USING TEMPLATES

Templates are pre-written comments which can be accessed using their mnemonics<sup>9</sup>.

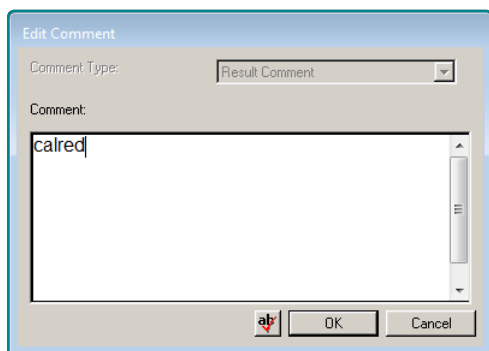
Some Templates include blank fields where additional information needs to be entered. These fields will appear as UNDERScores ( \_ ).

<sup>9</sup>  Refer to: **TEMPLATES AND MNEMONICS** pg. 11 for a complete list of Templates and their mnemonics.

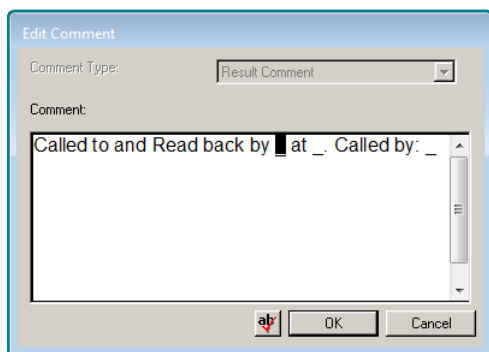
## Expanding Templates

WITH THE EDIT COMMENT WINDOW open

 *Type* the MNEMONIC of the template




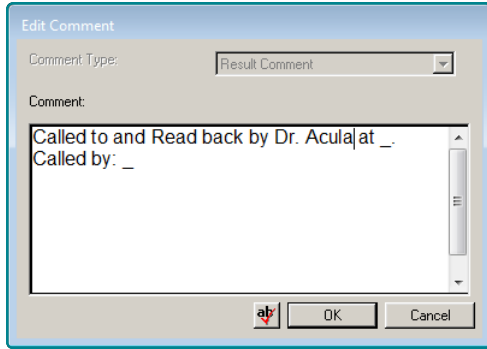
 *Hit*  **F9** key.






IF THE TEMPLATE needs to be filled out, the CURSOR<sup>10</sup> will immediately move to the first field.

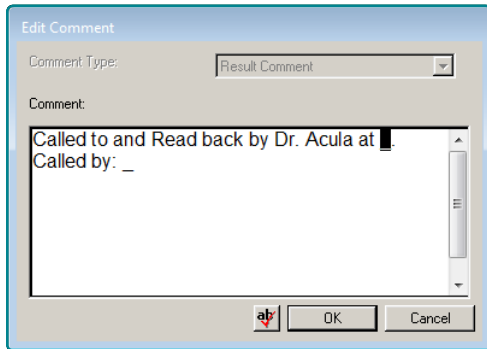
<sup>10</sup> The black square



 **Enter** the information on the first field.

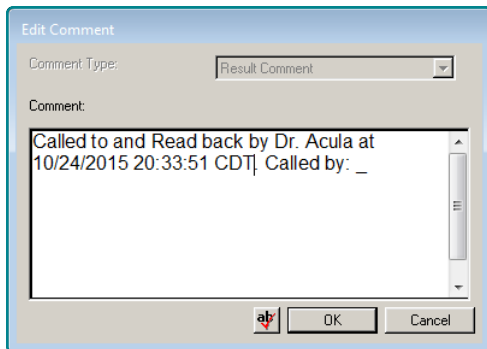




 **Hit**  **F3** key to move to the next field<sup>11</sup>.


<sup>11</sup>  **F3** will cycle through all of the Under-scores in the template.

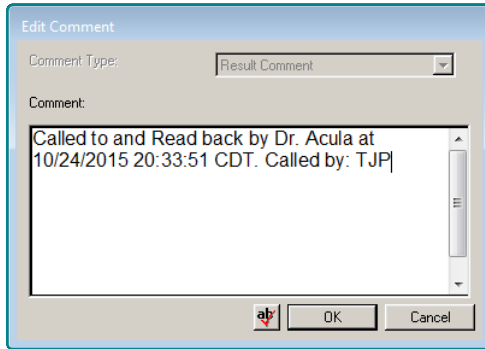


 **Hit**  **F5** to enter the current DATE AND TIME.



 **Hit**  **F3** key to move to the last field.

 *Enter* The last bit of information.



Edit Comment

Comment Type: Result Comment

Comment:

Called to and Read back by Dr. Acula at 10/24/2015 20:33:51 CDT. Called by: TJP|

ab OK Cancel



# TEMPLATES AND MNEMONICS

NAME	TEMPLATE TEXT
<12	Less than 12 mls of urine received.
AGRAN	Atypical granulation of neutrophils
ALB	Albumin Smear
ALBDIF	Differential performed on albumin smear.
ALYMPH	Atypical lymphocytes present
ASYNMAT	Asynchronous maturation
BIZRBCS	Bizarre RBC's present
BLOODPROD	Patient received blood products
BUFFY	Buffy coat smear
CALRED	Called to and Read back by _ at _. Called by: _
CLOTBF	Specimen clotted, unable to perform cell count. Clot was resuspended for cytospin differential
CLOTDIS	Disregard results, specimen was clotted
CLOTRES	Interpret with caution, specimen partially clotted
CLOTSP	Specimen clotted, please recollect
COLORCAN	Macroscopic exam not performed due to urine color interference
COLORUA	The results are questionable due to color interference
CONTAMINANT	Probable Contaminant. Please resubmit.
CRYSTALS	Crystals observed
EPICLUMPS	Clumps of Epithelial Cells seen
FEWALYMPH	Few atypical lymphocytes present
FIBRINSTR	Fibrin strands seen on smear
GROSSHEM	Specimen is grossly hemolyzed
HARDCD	Stool sample is formed. C. difficile PCR assay has been validated for use with unformed (liquid or soft) stool specimens only. Sample is not consistent with C. difficile disease. C. difficile testing is not clinically indicated on non-diarrheal stools.
HARDNV	Stool sample is formed and unacceptable for use with this assay. The Cepheid Xpert Norovirus PCR assay has been validated for use with unformed (liquid or soft) stool specimens collected from individuals with symptoms of acute gastroenteritis.
HEMOLPRE	Hemolysis present
HEMOMD	Hemolyzed specimen., tests run at MD request
HEMRES	No result available due to presence of marked hemolysis

HEMRESULTS	Interpret with caution, hemolysis can impact test results. Recollection of specimen is suggested
HYPERSEG	Hypersegmented neutrophils present
ICTRES	No result available due to Icteric interference.
ICTSPEC	Icteric; Results may be affected
IMMO	Immature mononuclear cells present
LIPADJ	Values for Hemoglobin, MCH, & MCHC have been adjusted for Lipemia
LIPSPUN	Serum grossly lipemic, specimen clarified by high speed/ultra centrifugation
LIPSSP	Lipemic specimen
MA12	Recalculated using activator MA of 12.0
MANPLTS	Manual platelet count done
MANYALYMPH	Many atypical lymphocytes present
MICCONT	Microtainer sample
MODHEM	Specimen is moderately hemolyzed
MPP	Malarial parasites observed.
NEGKB	Negative for fetomaternal bleed.
NMAL	No malarial parasites observed.
NOLIP	No result available due to lipemic interference.
NONFDA	Caution, this specimen type has not been approved by the FDA for this test method and there is no established reference ranges. Interpret results accordingly.
NORMRBC	RBC Morphology Normal
NPIO	No pathology interpretation ordered.
NR60	No results after 60 Minutes.
NRBCS	WBC count corrected due to presence of NRBC's.
PADEQ	Platelet count may not be accurate due to clumping; Platelets appear adequate.
PATH	See separate Pathology report _.
PATHREV	To be reviewed by Pathologist
PCLU	Platelet count may not be accurate due to clumping; Platelets too clumped for accurate estimate.
PCOLD	Possible cold agglutinin present
PDEC	Platelet count may not be accurate due to clumping; Platelets appear decreased.
PINC	Platelet count may not be accurate due to clumping; Platelets appear increased.
PLTCLUMPS	Presence of platelet clumps
PLTCOUNT	Platelet count out of range
PLTCT	PLT Count Verified by Peripheral Smear Review
PLTGA	Platelets adequate; Giant platelets increased.
PLTGD	Platelets decreased; Giant platelets increased.
PLTGI	Platelets increased; Giant platelets increased.
PLTRA	Platelets appear adequate; increased RBC fragments.
PLTRD	Platelets appear decreased; increased RBC fragments.
PLTREV	Platelet count verified by slide review
PLTRI	Platelets appear increased; increased RBC fragments.



POSKB	Positive. Recommended number of RHIG vials is _.
QNS	Quantity Insufficient
QRN	Questionable results. Recollection requested.
RBP	Reviewed by pathologist.
RECOLLECT	Specimen recollect requested. Called to: _
SALINEICT	Saline replacement for icteric specimen
SALINELIP	Saline replacement for lipemic specimen
SEMIQ	Semiquantitative interpretation: _+
SLHEM	Specimen is slightly hemolyzed
SMDG	Smudge cells present
SPUN	Spun Hematocrit
SPUNUA	Urine chemistries done on spun urine due to color of specimen
TBR	To be reviewed by pathologist.
TRIG3K	Unable to perform test, Triglycerides > 3000
UNSPUNUA	Microscopic examination performed off of unspun urine
VTMDIL	*NOTE: Submitting the sample in viral transport media may result in reduced test sensitivity due to dilution of sample.
WARM	Specimen warmed to 37 degrees prior to testing
WBCLMP	WBC count elevated due to platelets clumps
WBCLUMPS	Clumps of WBC's seen
WBCPLT	WBC count elevated due to giant platelets
WOOD	Interpret with Caution: Specimen collected/submitted with wood shaft swab. Wood may inhibit cytopathic effect and yield false-negative results.
WPPROB	Note: Delays of more than 1 hour will compromise the ability to detect Trichomonas due to the reduction in organism motility.
YSC	Unable to interpret: DFA evaluation indicates insufficient cellular material for adequate interpretation and is an indication of poor specimen quality. Further examination will provide little to no clinical information and results may be misleading. Recollect if clinically indicated.

Table 1: Comment Templates



# TEMPLATE HOTKEYS





HOT-KEY	FUNCTION
 F2	OPEN TEMPLATE SEARCH
 F3	JUMP TO NEXT FIELD
 F5	ENTER CURRENT DATE AND TIME
 F9	EXPAND TEMPLATE

Table 2: Comment Hot-keys



